

Quarry House
Quarry Hill
Leeds
LS2 7UE

23rd April 2014

To: CEOs of Trusts and Foundation Trusts with inpatient areas
CC: NHS TDA CEO and Director of Nursing
Monitor CEO
Health Education England CEO and Director of Nursing
Regional Directors and Regional Chief Nurses
Area Team Directors
CCG Accountable Officers
Trust Directors of Nursing and Directors of HR

Dear Colleague,

Re: Stock-take - Publishing of Staffing Data

Further to the joint letter (with Professor Sir Mike Richards) on 31st March 2014, you will be aware of the request to do a stock-take of progress against the commitments regarding the publishing of staffing data. A number of milestones were outlined for this first phase, focusing on all inpatient areas including secondary care, community, mental health, maternity and learning disability services.

This letter contains the link for the stock-take, explains how we plan to share the information you return and advises you on how to access further information regarding the publishing of staffing data should you need it.

This is the link for the stock-take:

<https://www.engage.england.nhs.uk/survey/59b3050a>

which should be returned electronically by 5pm on **Wednesday 30th April 2014**.

The stock-take exercise will gather information about good practice, identify where further support may be helpful and prompt discussions regarding any sticking points and how to overcome these. It is our plan to present the aggregated data (such as the numbers of providers currently presenting staffing information at ward level) shared by you as follows:

- On the NHS England website
- With the Secretary of State for Health
- To the Care Quality Commission

You may find it helpful to be reminded that a second stock-take request will be sent to you on Wednesday 28th May 2014, with a closing date for returns of

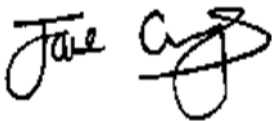
Friday 6th June 2014.

Finally, a set of FAQs regarding the publishing of staffing data was issued with the letter of 31st March 2014. These have been updated regularly in response to queries received and the latest version can be accessed here:

<http://www.england.nhs.uk/2014/04/01/hard-truths/>

Many thanks in anticipation of your support.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Jane Cummings'.

Jane Cummings
Chief Nursing Officer England