

**NATIONAL HEALTH SERVICE  
ENGLAND**

**The NHS Coastal West Sussex Clinical Commissioning Group Directions 2017**

The National Health Service Commissioning Board ("the Board"), in exercise of powers conferred by Section 14Z21 of the National Health Service Act 2006 (as amended by the Health and Social Care Act 2012), gives the following Directions.

**Citation, commencement and application**

- (1) These Directions are given to NHS Coastal West Sussex Clinical Commissioning Group ("Coastal West Sussex CCG").
- (2) These Directions may be cited as the Coastal West Sussex CCG Directions 2017 and come into force on 20 March 2017.
- (3) These Directions apply until they are varied or revoked by the Board or 30 June 2018, whichever shall be the later, and replace any existing Directions given to Coastal West Sussex CCG which are hereby revoked.

**Exercise of functions**

- (4) The Board directs that:
  - (a) Coastal West Sussex CCG will produce a credible financial recovery plan ("Financial Recovery Plan") which includes but is not limited to:
    - i. how Coastal West Sussex CCG will operate within its annual budget for the financial year 2016/17 and how it will remain in balance in future years and meet business rules;
    - ii. confirmation that all facts, figures and projections within the Financial Recovery Plan have been subjected to independent scrutiny by an organisation approved by the Board;

- iii. a complete analysis of the causes of the current underlying financial position;
- iv. a demonstration of clear links to internal budgets, reporting, activity plans, cash plans and contracting;
- v. a clear risk assessment of the Financial Recovery Plan; and.
- vi. any other requirements stipulated by the Board;

(b) The Financial Recovery Plan will be subject to the Board's approval.

(c) Coastal West Sussex CCG will implement the Financial Recovery Plan.

(d) Coastal West Sussex CCG will co-operate with the Board regarding the implementation of the Financial Recovery Plan including but not limited to the prompt provision of information requested by the Board and making senior officers available to meet with the Board to discuss the Financial Recovery Plan, the implementation and the progress of the same.

(e) It may direct Coastal West Sussex CCG in any other matters relating to the Financial Recovery Plan.

(5) The Board further directs that:

(a) Following completion of the Capacity and Capability Review Coastal West Sussex CCG will within 4 weeks of the completion of the same develop an action plan to be known as the "Capability and Capacity Action Plan" which responds to the recommendations in the Review, which shall be approved in advance by the Board and which shall include, but shall not be limited to, consideration of future commissioning options for Coastal West Sussex CCG and then:

- i. implement the recommendations in accordance with the Board's instructions; and,
- ii. promptly providing any information, documents and records requested by the Board and making senior officers available to meet with the Board to discuss the Capability and Capacity Action Plan, the implementation of any recommendations which are accepted by the Board and the progress of the same.

(b) It may direct Coastal West Sussex CCG in any other matters relating to the Capability and Capacity Action Plan.

- (6) The Board further directs that Coastal West Sussex CCG shall:
- (a) Within 6 weeks of the completion of the Capacity and Capability Review commission a review of its governance arrangements ("the Governance Review") having first obtained the Board's approval of the specification for the review.
  - (b) Within 4 weeks of the completion of the Governance Review Coastal West Sussex CCG will develop an action plan to be known as the Governance Plan.
  - (c) Coastal West Sussex CCG will implement the recommendations of the Governance Plan.
  - (d) Coastal West Sussex CCG will co-operate with the Board regarding the implementation of the Governance Plan including but not limited to the prompt provision of information requested by the Board and making senior officers available to meet with the Board to discuss the Governance Plan, the implementation of its recommendations and the progress of the same.
  - (e) It may direct Coastal West Sussex CCG in any other matters relating to the Governance Plan.

### **Executive Team and Senior Appointments**

7. The Board directs that:
- (a) Coastal West Sussex CCG will notify the Board of the need to make any appointments to its Executive Team or its next tier of management.
  - (b) Where it considers it necessary to do so, the Board will determine the process to be followed by Coastal West Sussex CCG in making appointments referred to in paragraph 7(a).
  - (c) The appointment of any person to a position referred to in paragraph 7(a) and the terms of such appointment will be subject to prior approval by the Board.
  - (d) Coastal West Sussex CCG will co-operate with the Board regarding the appointment of any person in accordance with this paragraph 7, including but not limited to the prompt provision of information, documents and records requested by the Board and making senior officers available to meet with the Board.

**Compliance with these Directions**

8. The Board directs that Coastal West Sussex CCG will co-operate with the Board regarding the Board's oversight of Coastal West Sussex CCG's compliance with these Directions, including but not limited to the prompt provision of information, documents and records requested by the Board and making senior officers available to meet with the Board.



**Simon Stevens**  
**Chief Executive**  
**NHS Commissioning Board**