

**Local Professional Network (LPN) for Pharmacy  
Shropshire and Staffordshire  
Friday 24<sup>th</sup> October 2014, 15.00 – 17.00  
Board Room 2, Angelsey House, Rugeley**

**Members**

Mani Hussain (Chair)	(MH)	Chair, Pharmacy Local Professional Network
Andy Pickard (Vice Chair)	(AP)	Pharmacy Advisor, (NHS England)
Julie Shenton	(JSh)	CRN West Midlands
Lynne Deavin	(LD)	Service Development Officer, Shropshire LPC
Gill Hall	(GH)	South Staffs LPC
Sue Thomson	(ST)	CD Pharmacy UHNS
Jacqui Kinsey	(JK)	Prescribing Studies Programme Manager, Keele Uni
Liz Welsh	(LW)	Primary Care Commissioning NHSE
Tania Cork	(TC)	Chief Officer, NS LPC

**In attendance**

Lucy Jones (LJo) Administrator, NHS England (Minutes)

Agenda Item		Actions
1	<p><b>Welcome and Introductions</b>  <b>Apologies:</b> Trish Campbell, Susan Bamford, Mahesh Mistry, Jacqui Seaton, peter Smith, Peter Prokopa, Tracey Savage</p>	
2.	<p><b>Minutes of the previous meeting (31.07.2014)</b>            Agreed as accurate.</p>	
3.	<p><b>Matters Arising</b></p> <ul style="list-style-type: none"> <li>• 310714/4 – Eye care call to action follow up with Shelly complete</li> <li>• 310714/5a – A successful bid was entered for the bursary money:               <ul style="list-style-type: none"> <li>○ Mini NVQ scheme on oral health, have 3 pilot pharmacies are looking for one more then will roll out</li> <li>○ Nutrition project in the South East</li> <li>○ Joint events with dental – not feasible however could have a dentist presentation which could tie in with the oral Health work</li> <li>○ Mental Health Seminars</li> </ul> </li> <li>• 310714/5b – Consultation skills will be funded through the bursary money, NS and SoT LPC will host the money and sign off will come through the LPN not Area Team.</li> <li>• 310714/5c – Keele consultation skills – lots of opportunities which can be accessed, JK to meet with GH and Sharuna Reddy (SR) to take forward. The CPE events offering 120 places are more generic skills and includes video's on anti-coagulation – not commissioned on the pharmacy agenda – an enhanced service commissioned by the PCT and paced to the CCG.</li> <li>• 310714/6a – Pharmacy Interface leaflet – highlights the services of community Pharmacists. Need to be aware of the context in which it</li> </ul>	JK/GH/SR

	<p>is used, UHNS already have a credit card type system in place giving contact details, this would need to link together</p> <ul style="list-style-type: none"> <li>• It was agreed that this should be kept as a generic leaflet and put on the agenda of the interface group to develop something for the acute sector.</li> <li>• TC to send to ST/LP</li> <li>• LPN will fund the printing, TC to get costings.</li> <li>• 310714/7a – MH has contacted the new head of Pharmacy at Burton.</li> </ul>	TC TC
4.	<p><b>UHNS Presentation</b></p> <p>Sue Thompson presented on Hospital Pharmacy, what they do and what they want to achieve.</p>  <p>LPN Hospital Pharmacy 24 10 14.p</p>	
5.	<p><b>Pfizer Scratch Card</b></p> <ul style="list-style-type: none"> <li>• A free resource, to raise awareness in patients regarding pharmacists managing medicines – questions with scratch answers.</li> <li>• Have to have a Pfizer account to access, which all community pharmacists should have</li> <li>• AP to order some and will be discussed at the next Steering group meeting</li> </ul>	AP
6.	<p><b>Work Streams</b></p> <p><b>Professional Leadership and Workforce Development</b></p> <p><b>Medicines Optimisation (Respiratory)</b></p> <ul style="list-style-type: none"> <li>• Notes from Teleconference are to be distributed with the minutes</li> <li>• Training events have taken place, GH will be carrying out further training within the hospitals.</li> </ul> <p><b>Mental Health</b></p> <ul style="list-style-type: none"> <li>• 2 generic style events have taken place over the last 8 weeks, Shrewsbury and Stoke, both well attended, Staffs diary is currently very full so are looking for a date in January.</li> <li>• Mental Health Toolkit <ul style="list-style-type: none"> <li>○ Will be launched in January with an accompanying leaflet</li> <li>○ concerns about patients – helplines</li> <li>○ Information on drugs</li> <li>○ 375 folders will be printed, although printed copies are out of date very quickly necessary as not all pharmacies have a live link in their consultation room</li> <li>○ Is also live on the LPC website</li> </ul> </li> <li>• Area Team – MURs, mental health is included for the 70% of</li> </ul>	JLo

	<p>groups, it is agreed that the remaining 30% should have some focus on completing MURs for those within this group</p> <ul style="list-style-type: none"> <li>MH and Louise Jackson working with Ian Maidment, Aston University who will be looking at stigma and mental health patients through postgrad student</li> </ul> <p><b>Pharmacy Interface</b></p> <ul style="list-style-type: none"> <li>ST to meet with MH to move forward</li> </ul> <p><b>Self-Care (TC)</b></p> <ul style="list-style-type: none"> <li>Funding bid to NIHR was unsuccessful</li> <li>Nutrition project ongoing with Keele – focussing on malnutrition in the elderly.</li> <li>Project with Keele involving 3<sup>rd</sup>/4<sup>th</sup> year students for 2 years to look at the feasibility of pharmacies offering a service out in the community using bursary funding</li> </ul>	ST/MH
7.	<p><b>Any Other Business</b></p> <p><b>Flu</b></p> <ul style="list-style-type: none"> <li>Current Flu service through pharmacy being delivered from 1<sup>st</sup> Nov 2014</li> <li>On completion could be presented back through LPF/LPN event after march 2015</li> <li>Service will launch on the 1<sup>st</sup> November.</li> </ul> <p><b>Common Ailments</b></p> <ul style="list-style-type: none"> <li>It was agreed that ‘Common’ ailments scheme should be adopted instead of minor ailments, the results for which have been really positive and will be distributed with the minutes</li> <li>AP to produce report by 1<sup>st</sup> December when scheme will be launched</li> <li>Will not include Headlice</li> <li>AP will be sending out SLA to all pharmacists by the 1<sup>st</sup> November and will inform GPs.</li> <li>UHNS will put on the website and it can be advertised on the screens in waiting areas</li> <li>A communication plan needs to be put in place</li> </ul> <p><b>PNA Draft Consultation</b></p> <ul style="list-style-type: none"> <li>Launched for Staffs and Stoke – 14<sup>th</sup> October – 14<sup>th</sup> December</li> <li>Telford and Wrekin – communicating with LPC will launch mid-November.</li> <li>Shropshire County – sent out 2<sup>nd</sup> October for return by 24<sup>th</sup> October, no date as yet for going out to consultation, MH to write to Rod Thomson for an update.</li> </ul> <p><b>LPF Update</b></p> <ul style="list-style-type: none"> <li>There is a meeting on the 19<sup>th</sup> November around dementia which will build on the mental health work, over 50 people booked, JK to forward link for booking information for LJ to distribute</li> </ul>	<p>AP/JK</p> <p>LJo AP</p> <p>AP</p> <p>ST</p> <p>LW/AP</p> <p>MH</p> <p>JK/LJo</p>

8	<p><b>LPN Board Meetings – Quarterly</b> Dates to be agreed</p> <p><b>Future LPN Steering Group dates – Monthly 10.00am – 12.00pm</b> Friday 5<sup>th</sup> December Room B, Halesfield 6, Telford</p>	
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### Action Log

310714/5c	Keele consultation skills –JK to meet with GH and SR to take forward.	JK/GH/SR
310714/6a	TC to send pharmacy interface letter to ST/LP and look at costings for printing.	TC
241014/5	Pfizer scratch card - AP to order some and will be discussed at the next Steering group meeting	AP
241014/6a	Respiratory workstream notes of teleconference to be distributed to LPN members	JLo
241014/6b	Pharmacy Interface - ST to meet with MH to move forward	ST/MH
241014/7	Pharmacy Flu- Results to be presented through joint LPF/LPN after March 2015	AP/JK
241014/7a	Common Ailments –Report to be distributed with the minutes	LJo
241014/7b	Common Ailments – AP to produce report by 1 <sup>st</sup> December when scheme will be launched	AP
241014/7c	Common Ailments – AP will be sending out SLA to all pharmacists by the 1 <sup>st</sup> November and will inform GPs.	AP
241014/7d	Common Ailments – UHNS will put on the website and it can be advertised on the screens in waiting areas	ST
241014/7e	Common Ailments – Communication plan to be put in place	LW/AP
241014/7f	MH to write to Rod Thomson for an update Re draft PNA consultation.	MH
241014/7g	JK to forward link for LPF booking information for LJ to distribute	JK/LJ