

## Shropshire and Staffordshire Pharmacy LPN Steering Group Friday 20<sup>th</sup> June 2014, 10.00am Board Room 2, Angelsey House, Rugeley

## **Attendees**

Mani Hussain (Chair) (MH) Chair – Pharmacy Local Professional Network Gill Hall (GH) Service Development Officer, South Staffs LPC

Lynne Deavin (LD) Chief Officer, Shropshire LPC

Lucy Jones (LJo) Administrator, NHS England (Minutes)

| Agenda<br>Item |   | Actions             |
|----------------|---|---------------------|
| 1              | Welcome and Introductions Apologies: Liz Welsh, Julie Lomas, Tania Cork, Andy Pickard, Trish Campbell, Peter Prokropa, Cathy Riley, Mark Seaton, Louise Jackson, Sue Thompson   |                     |
| 2.             | Minutes of the previous meeting (23.05.2014) Agreed as accurate in principal, further approval needed due to Quorum at the group. All to return any comments.   | ALL                 |
|                | Discussion was held around the current and future extended membership of the Steering group, MH is to invite Mahesh Mistry.   | МН                  |
| 3.             | Matters Arising   |                     |
|                | <ul> <li>Winter Pressure MAS</li> <li>MP letter received by North Staffs CCG requesting CCG to continue scheme. – Lead will now be Julie Oxtonby, TC to approach from LPC end and include MH in invitation – carry forward</li> <li>MH has met with Stoke CCG, going on Executive Committee agenda in June where both the minor ailments and emergency supply results for Stoke will be presented Stoke meeting is on the 24<sup>th</sup> June – carry Forward.</li> <li>MAS/ES extended data collection – <ul> <li>All previous actions completed</li> <li>There was a long delay in receiving the freepost envelopes, but have now gone out. Thanks go to Julie etc. for their help.</li> </ul> </li> </ul> | TC<br>MH            |
|                | LPN Webpage   |                     |
|                | <ul> <li>LJ to email members of the steering group to request biography<br/>paragraphs to be uploaded directly onto the webpages.</li> </ul>  | LJ                  |
|                | <ul> <li>LJ will act as a central point for group members if they require<br/>documents to be uploaded, documents are first to be approved by<br/>the Steering group. LJ to add as a standing agenda item.</li> </ul>   | LJ                  |
|                | Each Work stream leads is to compile information for each area outlining what is happening within their work stream Ongoing   | Workstream<br>Leads |
| 4.             | Minor Ailment Scheme Update   |                     |
|                | <ul> <li>MH discussed interim report Jan – May</li> <li>Stoke / North Staffs were the main users of the scheme</li> <li>Large number of under 16's – however mainly head lice</li> </ul>  |                     |

| treatment   |  |
|---|--|
| <ul> <li>The majority were self-referrals, 20% were GP referrals – it is felt this figure would be higher if the scheme was more substantive.</li> <li>99.3% of consultations supplied medicine.</li> <li>Average cost of medicine supplied was £2.34, however head lice treatment accounted for 43.5% of total cost.</li> <li>88% of patients would of attended there GP as an alternative, this figure needs to be accepted as evidence that the scheme has helped to increase GP capacity and freeing up appointment slots for those patients who need GP expertise.</li> <li>Pharmacy can treat patients at a cost as little as 4% the cost of A &amp; E and 1/3 of the cost of a GP appointment.</li> <li>Next Steps</li> <li>The scheme will close on the 30<sup>th</sup> June. AT will inform pharmacists.</li> <li>MH will write a full report and meet with Sultan to discuss being incorporated within the Winter pressures plan.</li> </ul>  |  |
| 5. Emergency Supply Scheme Update   |  |
| The Pharm outcome questions were extended.  |  |
| The scheme will also close on the 30 <sup>th</sup> June.  |  |
| 6. Flu Vaccinations   |  |
| <ul> <li>Meet with RW. LPC are to look at training needs in June. Area Team will look at Governance issues and Spec.</li> <li>Training – met with Novartis to confirm training, 6 dates pencilled in for August and early September, spread across days/times to allow access.</li> <li>GH to email Area Team and cc MH/AP to clarify inclusion of the at risk groups and outline how the training will work. MH will follow up from an LPN perspective. Novartis training can cover all of these groups.</li> <li>The Imms and Vacs team will need to provide intra-nasal training.</li> <li>A letter which outlines the scheme will go out to Pharmacies, within 2 weeks of signing up, the training will be in place and the 1st order of 20 vaccines can be placed, subsequent orders can be placed in volumes of 10 and can be mixed medicines.</li> <li>The Area Team are updating PGDs, which will state that providers must of completed the appropriate accredited training.</li> <li>The Area Team will provide promotional material. Novartis can also provide posters and have a National Website.</li> <li>MH to check that latest flu Service Spec has gone to AP.</li> </ul> |  |
| <ul> <li>Health Service and Delivery Research programme</li> <li>Funding opportunities available, closing date 25<sup>th</sup> September</li> <li>The Academic Health Science Network based at Keele specialise in helping Healthcare professionals to put bids together. MH is meeting with Robin Till soon and will discuss further.</li> <li>LD to highlight with Self-care group and TC who are due to meet on the 23<sup>rd</sup> June.</li> </ul>   |  |
| 9. Work stream updates:   |  |
| Pharmacy Interface (JL)  • No further update  |  |
| Professional Leadership and Workforce Development (GH)  |  |

|    | Intelligence gathering ongoing.  |    |
|----|--|----|
|    | Mental Health (LJ)  ■ 3 events are taking place  □ Shropshire, Redwoods, 7.00pm – 9.00pm, 3 <sup>rd</sup> September.  □ North Staffs,(pos Harplands), 24 <sup>th</sup> September  □ South Staffs, 25 <sup>th</sup> September   |    |
|    | Self-care (TC)   |    |
|    | <ul> <li>Meeting taking place 23<sup>rd</sup> June</li> </ul>  |    |
|    | Medicines Optimisation – Respiratory (JS)  • Inhaler techniques work ongoing   |    |
| 9. | Any Other Business   |    |
|    | <ul> <li>Call for Action</li> <li>Questionnaire – still ongoing at a National level, will be sent out.</li> <li>Pharmacy was the most successful 'call to action, 859 online responses and 81 formal responses.</li> </ul>   |    |
|    | Medicines Optimisation     Dashboard has been released and distributed to all CCGs; this is not a performance management tool but will help to highlight exceptional service and those below par.  |    |
|    | Electronic Care Summary records  | МН |
|    | Next Meeting:  |    |
|    | Friday 18 <sup>th</sup> July - Boardroom 1, Angelsey House   |    |
|    | Future LPN Steering Group dates – Monthly 10.00am – 12.00pm  |    |
|    | Friday 15 <sup>th</sup> August – Room B, Halesfield 6, Telford<br>Friday 12 <sup>th</sup> September Boardroom 2, Angelsey House<br>Friday 10 <sup>th</sup> October Boardroom 2, Angelsey House<br>Friday 7 <sup>th</sup> November Boardroom 2, Angelsey House<br>Friday 5 <sup>th</sup> December Room B, Halesfield 6, Telford |    |
|    | LPN Board Meetings – Quarterly   |    |
|    | Thursday 31 <sup>st</sup> July 2014<br>Thursday 30 <sup>th</sup> October 2014  |    |