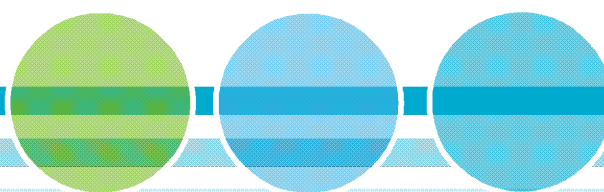


Information Pack for Prospective Non-Executive Directors



***Working together to be the best at
providing outstanding care for local
communities***



Welcome to our Trust

We are delighted that you are interested in a role at North West Anglia NHS Foundation Trust. We are a large organisation with an annual turnover of c.£550 million. It is an exciting time for the Trust as we continue to grow and develop to meet the needs of the 750,000 population we serve.

The Trust includes three hospitals in Peterborough, Huntingdon and Stamford and supports community clinics in Doddington, Ely and Wisbech. We are a busy Trust, with nearly 7000 staff members.

We continuously strive to ensure our patients receive the right care, first time, every time. We are a key partner in the Sustainability and Transformation Partnership (STP) for Cambridgeshire and Peterborough, leading the North Alliance, and also work closely with the South Lincolnshire Clinical Commissioning Group (CCG). Our Trust clinical, estates, workforce and financial strategies, agreed in 2018, are being implemented to ensure future sustainability.

This is an exciting opportunity to join our Board and influence the future of the Trust and the healthcare we provide. So if you are looking to contribute to delivering outstanding care in an environment which is challenging and growing, we would encourage you to consider the Non-Executive Director role at North West Anglia NHS Foundation Trust.



Rob Hughes
Chairman



Kevin Burdett
Lead Governor



The Opportunity

We are recruiting for a Non-Executive Director to serve on the Board of North West Anglia NHS Foundation Trust. This is an exceptional opportunity to share your talents and expertise to make a positive difference to the lives of people in our community.

The Personal Specification

Role Summary

The Non-Executive Director will work with the Chairman and other Executive and Non-Executive colleagues as a voting member of the Board. You will also work in partnership with the Council of Governors who are charged with holding the Non-Executive Directors to account for the performance of the Board of Directors.

You will need to have a genuine commitment to patients and the delivery of high quality care to all service users. You will be someone who is passionate about representing the needs of the diverse communities North West Anglia NHS Foundation Trust serves. Furthermore, you will have the ability to work at Board level and with others to achieve sustained improvements for the good of our patients and community. The successful candidate will need to demonstrate their ability to be an effective member of our Board; including transferrable experience. For example:

- through their own lived experiences
- through running their own business
- at Board, reporting to Board or equivalent

level in a medium/large corporate organisation

- through contributing to the governance of a sizeable organisation.

Essential Criteria

You must have a Nursing, Midwifery or Allied Health Professional background

You will need to be able to demonstrate you can use your experience to:

- work alongside other Non-Executive and Executive colleagues as an equal member of the board
- bring independence, external perspectives, skills and challenge to strategy development
- hold the Executives to account by providing purposeful, constructive scrutiny and challenge
- shape and actively support a healthy culture for North West Anglia NHS Foundation Trust.

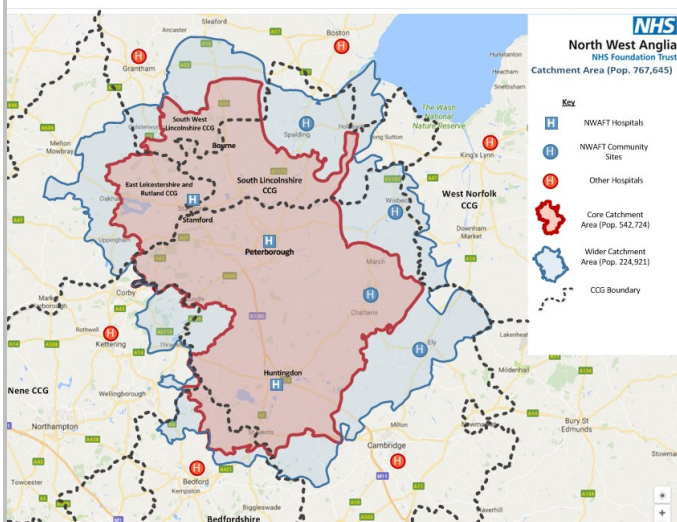
All Non-Executive Directors must champion the standards of public life by upholding the highest standards of conduct and displaying the principles of selflessness, integrity, objectivity, accountability, openness, honesty, and leadership.

As a future NHS leader, the successful candidate will be able to demonstrate the range of behaviours required to contribute effectively in this board level role. These are outlined in the [Healthcare Leadership Model](#).



Given the significant public profile and responsibility members of NHS Boards hold, it is vital that those appointed inspire confidence of the public, patients and NHS staff at all times. North West Anglia NHS Foundation Trust makes a number of specific background checks to ensure that those we appoint are “fit and proper” people to hold these important roles. More information can be found on the CQC website by clicking [here](#).

Applicants should live within the Trust’s membership area.



Equality, Diversity and Inclusion

The Trust is committed to the development of a culture that promotes and celebrates equality, diversity and inclusion. As a public sector organisation we have a legal obligation under the Equality Act 2010 to promote equality for people who have one of the nine protected characteristics listed below, but we also endeavour to work more broadly within the spirit of the Equality Act 2010 and proactively support people with other vulnerabilities such as, but not limited to care

responsibility, homelessness, geographical isolation and poverty. Everyone who works in our organisation or uses our services can expect to be treated with respect and dignity.

Key Functions

- To work with the Board on the strategic and annual plans of the Trust to ensure that the health needs of the population served by the Trust are fully considered
- To ensure that the Trust establishes clear objectives to deliver the agreed plans and meet the terms of its licence and to regularly review performance against these objectives
- To consult and work with the Council of Governors on the performance of the Board and to ensure that the health needs of the population served by the Trust are being met
- To ensure the best use of financial resources to maximise benefits for patients and that effective financial control arrangements are developed across the Trust to secure high levels of probity and value for money
- To ensure that processes and procedures are in place to deliver high standards of professional, clinical, administrative and personal behaviours across the Trust
- To uphold the values of the Trust, be an



appropriate role model and to ensure that the Trust promotes equality and diversity for all its patients, staff and other stakeholders

- To lead or participate in committees of the Board of Directors, as well as Council of Governors meetings with specific activities to support the delivery of services
- To support and challenge where appropriate, the Chairman, Chief Executive and other Directors of the Trust Board to ensure that the Board conforms to the highest standards of corporate and quality governance and makes appropriate decisions
- To represent the Trust's views with national, regional or local bodies or individuals to ensure that the view of a wide range of stakeholders are considered and to be an ambassador for the Trust.

Time Commitment

On average this role will require the equivalent of up to 4 days a month. This may be during the working day or in the evening. Some flexibility will be required during busier periods.

Attendance at Board and relevant committee meetings and Council of Governor meetings as well as other Trust events will be required.

Remuneration

The remuneration payable for this role is £12,556 per annum (gross).

Remuneration is taxable under Schedule E and subject to Class I National Insurance contributions. It is not pensionable.

Non-Executive Directors are also eligible to claim allowances, currently in line with national rates, for travel and subsistence costs necessarily incurred on Trust business.

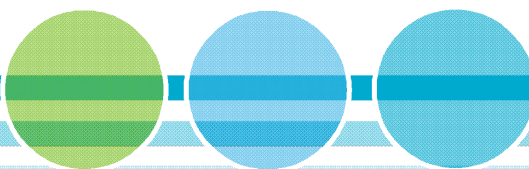
Remuneration payable will be reviewed by the Non-Executive Director Appointments and Terms of Service Committee in line with national guidance.

Term of Office

Non-Executive Directors are appointed for an initial period of up to three years, subject to satisfactory appraisal by the Chairman.

Appointments may be renewed at the end of the first period of office, subject to the recommendations of the Council of Governors' Non-Executive Appointments Sub-Committee, for a further three year period. Extension beyond this date will be considered up to a maximum of 9 years.

The post is a public appointment or statutory office and is not subject to the provisions of employment law. Non-Executive Directors are appointees not employees. All Directors of NHS Boards are required, on appointment, to subscribe to the Codes of Conduct and Accountability for NHS Boards.



About the Trust

The Trust was formed in April 2017 from the previous Peterborough and Stamford Hospitals NHS Foundation Trust and Hinchingsbrooke Healthcare NHS Trust. It serves a diverse and growing population of 750,000 people, with over 6,230 staff. The Trust has three main hospital sites in Peterborough, Huntingdon and Stamford.

Peterborough City Hospital Peterborough



City Hospital was built in 2010 and has 623 beds. The new building brought improved services and facilities to the city – including a state-of-the-art Radiotherapy Unit, an Emergency Centre with a separate children's emergency department, a dedicated Women and Children's Unit, an expanded Cardiac Unit, alongside a new respiratory investigations facility.

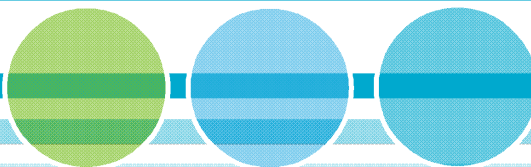
Hinchingsbrooke Hospital, Huntingdon



Hinchingsbrooke is between Cambridge and Peterborough and provides healthcare for the people of Huntingdonshire and surrounding areas. More than 160,000 people rely on it and its range of acute hospital services, with patients able to access an almost complete range of specialties. Major developments have included the Treatment Centre, a £22m unit which opened in 2005.

Stamford and Rutland Hospital, Stamford

The hospital in Stamford has 22 in-patient beds and provides outpatient clinic services, a minor injuries unit, day-case surgery and is the base for the Trust's chronic pain management services. In order to meet increasing demand, the Trust expanded services and improved existing facilities, including a new MRI scanner opened in February 2017 with around 8,000 more patients a year benefitting from the enhanced service.



Spotlight on our services

Emergency

Both Hinchingsbrooke and Peterborough City hospitals provide urgent care services to their local population 24-hours a day. The minor injuries unit at Stamford Hospital operates five days a week, between 9am and 5pm. Patients who require treatment for severe trauma or complex illnesses are referred to specialist centres, such as Addenbrooke's Hospital. Consultants fulfil training and teaching sessions to ensure staff can develop their skills across all sites. There will be attractive prospects for all grades of emergency staff



Critical Care

The new combined Critical Care Unit at PCH consists of 16 beds, used flexibly between Level 2 and 3 patients. The unit has about 800 admissions each year with facilities for both complex invasive and non_invasive monitoring, including haemodiafiltration and the Drager Evita XL and Drager V500 ventilators. There is a 24/7 Outreach team, fully staffed by specialist critical care nurses as well as dedicated consultant-led critical care follow-up clinics.

Cardiology

Patients will benefit from a combined and strengthened cardiology services across the area. There will be sufficient depth of consultant cover for patients across the combined area, which means we will be able to offer a wider range of procedures at Peterborough City Hospital, such as cardiac pacing. We will be able to reinstate trainee doctors at Hinchingsbrooke, and there will be more support for innovations in heart surgery.



Stroke

The Trust has actively developed stroke services in recent years with plans for significant improvements to the delivery of hyper-acute, acute and rehabilitation services for patients. It currently provides combined hyper-acute, acute and rehabilitation service from one 29-bedded ward, seven of which form the hyper-acute unit, as well as neurovascular clinics at Peterborough City Hospital. The stroke service is well supported by the radiology department with rapid access to brain imaging (CT and MRI) and the PACS system for viewing current and pre-existing images. Monitors are available in all ward areas, outpatient rooms and consultant offices. The Trust currently provides a 24-hour thrombolysis service with the help of a regional out-of-hours and weekend thrombolysis service via telemedicine.

Diagnostic Imaging



Patients will benefit by being seen by members of one combined radiology team. The team support all three hospital sites and use a single reporting system; this helps to improve treatment times and patient outcomes. Patients will have the choice to attend for scans and X-rays at all three hospitals. Patients will also receive their results faster because consultants can view images seven days a week. Trainees will

work across all sites presenting an attractive career opportunities for new radiology doctors and radiographers which is important for ensuring sustainable radiology services for the future.

Oncology

The Cancer Unit at Peterborough City Hospital comprises Medical and Clinical Oncology, Clinical Haematology, Day Centre and Palliative Care. At Hinchingbrooke a new £2.4m cancer centre opened in 2016 and early in 2017 the Macmillan Woodlands Centre brought together all cancer services in a new environment designed with patients at its heart. Outreach services have been established to provide chemotherapy and routine haematology procedures closer to home. The trials unit has a strong record being the second highest clinical trial recruiter in the region. The unit is part of the West Anglia Cancer Research Network.



Respiratory

As a merged Trust we will be developing services locally so that patients can receive treatment close to home. This means fewer longer journeys for patients. Patients will benefit from the expertise of a larger team.

Hinchingbrooke patients will benefit from a greater range of planned, diagnostic and outpatient services. Inpatient support will also be strengthened.

Specialist clinics are being introduced at Hinchingbrooke for patients providing treatment for tuberculosis, chronic obstructive pulmonary disease, lung cancer, asthma and oxygen therapy services.



Dermatology

The Dermatology Department provides a comprehensive service for local patients. As well as the full range of general dermatology there is a patch test clinic, a phototherapy unit and a combined paediatric allergy clinic for children with atopic eczema. The medical staff are supported by two dermatology nurse specialists, a dermatology cancer nurse specialist and a dermatology research nurse. A teledermatology advice service for primary care is provided by the dermatology consultants via the E-referral platform and joint clinics are held at Addenbrooke's for difficult cases, attended by colleagues from the East Anglia region.



Our

Values

Following feedback from staff, public and patients at our three hospitals we have agreed our shared values for the Trust. From a long list of values, staff selected the most important ones.

Our staff live to these values through our 'personal responsibility framework', which outlines how staff are expected to behave.



We
put patients first



We are
actively respectful



We
work positively together



We seek to
improve and develop



We are
caring and compassionate



Additional Information

For more information about North West Anglia NHS Foundation Trust, please read the following appended documents:

Living Our Values

The Nolan Principles of Public Life

How to Apply

To apply for the role, a CV and cover letter addressed to the Company Secretary c/o Resourcing Manager by emailing hch-tr.Recruitment@nhs.net

Speaking with the Chairman or Company Secretary

If you would like to arrange a conversation with the Chairman or Company Secretary prior to submitting your application or the interviews, please contact Janice Thompson to book an appointment as follows:

Janice Thompson

Executive Assistant to Company Secretary

Email: janice.thompson8@nhs.net

Phone: 01733 677933

Deadline for Applications: 28 February 2021

Selection/Interview Day: WC 08 March 2021

NB. Interviews will be virtual via MS Teams if conditions do not allow for face-to-face due to Covid-19.

