



Derby & Burton  
Hospitals Charity

**NHS**

**University Hospitals of  
Derby and Burton**  
NHS Foundation Trust



# Chair

Candidate information pack

May 2025

**HH** Hunter  
Healthcare

## Welcome from the Trust Chair

**Thank you for expressing your interest in the Derby & Burton Hospitals Charity. As one of the largest NHS charities in the East Midlands, we take immense pride in the support we provide to patients and the staff at University Hospitals of Derby and Burton NHS Foundation Trust (UHDB).**

Our Trust, with five hospitals, is one of the largest providers of hospital services both regionally and nationally. Each of our 14,500 dedicated staff members work tirelessly to ensure exemplary care and treatment to serve a population of over one million people.

As a charity, we witness firsthand the gratitude of patients, their families, and loved ones for the care and services they receive, from the moment of birth to end-of-life care. Many choose to support us through donations to our various funds because of these positive experiences. Others are inspired by our impact and take on personal challenges like running a marathon, participating in long-distance walks, hosting community events, leaving a legacy, or even buying a lottery ticket for £1. Every contribution is deeply appreciated and makes a significant difference to the lives of our patients and the wellbeing of staff.

Regardless of how people choose to donate, they often tell us they feel a strong connection to our mission and values. This connection is something we hold dear, and it motivates us to continuously strive for excellence in our work.

The opportunity to do more for our patients and staff is immense, and transitioning to a Charitable Incorporated Organisation (CIO) will enable us to build new relationships with stakeholders, diversify our income streams, and deepen our community connections.

Our team is ambitious and work diligently to turn our plans into reality. We are committed to providing the best possible experience for everyone who contacts us, supports us, or benefits from our funding.

As an independent charity, we will rely on you, our Chair/Trustee, to lead the board to set the strategic direction, ensure we are governed to the highest standards as well as guide and challenge us constructively. Thank you for your interest in joining us on this journey.

Yours sincerely



**Prem Singh**  
Trust Chair

## About UHDB

UHDB is one of the largest hospital providers regionally and nationally, it employs 14,500 NHS staff, serving a population of over one million people, and has a £1.3 billion turnover.

UHDB is actively engaged in healthcare research, education, and innovation and collaborating with partner organisations to ensure the wellbeing of our communities. Operating as a university hospital, the emphasis is on research, healthcare education, and volunteering, fostering a warm, family-oriented environment.

The Trust's five-year strategy, *Our Way to Exceptional Care Together 2024-2030*, outlines how the Trust aims to provide the highest standards of care and to be a leader in healthcare research, education and innovation.

At the centre of everything are our patients and our teams who provide care, alongside demonstrating our Trust values of **compassion**, **excellence** and **openness**.

We are committed to working with our partners, contributing to improving healthcare at a local and national level through training, research and innovation, and building a strong future at UHDB, for our people, our patients and the communities we serve.

You can download UHDB's full strategy document [here](#).



We serve a population of more than **one million**



**£1.3bn** budget



We employ **14,500** people



**115,000** inpatients each year



**53,000** operations each year



**1,800** beds



**275,000** attending A&E each year



**120,000** daycases each year



**9,000** babies born each year





## About the charity

**Derby & Burton Hospitals Charity (DBHC), was formed on 1 July 2018, when two long standing charities merged, as part of the merger of the two sovereign Trusts, Derby Teaching Hospitals NHS Foundation Trust and Burton Hospitals NHS Foundation Trust.**

Our Vision is to partner with University Hospitals of Derby and Burton to provide **Exceptional Care Together** through:

- **PREVENTATIVE RESEARCH** – helping to support studies and medical research to understand better the diseases affecting patients today to help develop the cures and therapies of tomorrow.
- **ENHANCED CARE** – for partner hospitals providing new equipment and building improvements to deliver better facilities, that aid recovery and improve outcomes.
- **INVESTMENT IN THE FUTURE** – by investing in people who work in partner hospitals through training, access to development opportunities and well-being support that in turn enable colleagues to create a caring environment for the patients receiving care, their families, and visitors.

DBHC is currently a Corporate Trustee unincorporated organisation and is looking to transition to a Charitable Incorporated Organisation (CIO) during 2025/26.

The charity aims to significantly grow their income over the next five years to support more NHS staff to care for patients in safe, high-quality environments, using the latest equipment, technology and learning which will contribute to the future of health through commitments to research and development.

This is year four of the charity's five-year strategy. Year four focuses on:

- Growing our income to £5m
- Increased grant making
- Delivering Charitable Incorporated Organisation status
- Alignment to UHDB refreshed strategy
- Enhanced partnerships with local NHS and related charities to increase reach and income for all

Find out more on our [website](#).



## What we do

**The support, donations and legacies we receive enables the charity to help provide the extras that cannot be provided from NHS statutory funding but make a huge difference to our patients and staff, working and being cared for, across Derby, Derbyshire and Staffordshire.**

Our charity supports patients and staff across our hospitals from everything from improving wellbeing to helping to purchase new equipment to support patient care, such as vein finders.

The charity also welcomed AirArts in July 2023. This is the art in hospitals programme that has been nationally recognised. It is well documented that the enhancement of our hospital spaces helps to create a better more relaxed environment for our patients when they are at their most vulnerable.

Our charity also helps support a thriving arts support service throughout our hospitals providing many activities and access to live music to improve and support both patient and staff wellbeing.

A recent project was the refurbishment of the Children's Outpatient Reception area at Royal Derby Hospital. The project was devised to help children and young people, as well as parents and carers, interact with their surroundings, creating adventure and distraction to ensure they feel relaxed at what can be a difficult time.

The charity runs a hospital lottery which helps to provide support throughout the hospital including the provision of access to free tea and coffee for our staff to enable them to grab a hot drink during their busy clinical shift.

The charity held its first charity showcase event in October 2024 inviting members of the local business community to join the charity in the Children's Outpatient Department. Guests visited a myriad of "stalls" to talk to our amazing teams who showcased the work they do and how they have benefited from support from the charity to make lives better for their patients.





Some examples of what we have supported in the financial year 2024/25 include:

- Scalp cooling machines which help reduce patients risk of losing their hair when they are receiving anti-cancer treatments.
- SpyGlass Cholangioscope – Endoscopic retrograde cholangiopancreatography (ERCP) is an endoscopic procedure used to diagnose and treat conditions of the biliary ducts and pancreas. In some cases, such as indeterminate strictures or difficult stones standard ERCP may only be partially successful sometimes requiring multiple procedures. SpyGlass ERCP is an advanced form of ERCP.
- Creation of a new day room for the Nightingale Unit for patients receiving palliative end of life care to provide a better more functional space to support visit from wider family groups and for special occasions such as patient weddings.
- Access to free tea & coffee for staff during the winter.
- Compassionate & Inclusive Leadership Programme for staff, commencing with senior leaders and to be rolled out to other staff as deemed by the Trust, which will positively impact all staff throughout the Trust.

- The charity launched "Challenge 1000" a call out to our staff to work together to raise funds for their ward/department through various activities. In total 12 teams took part raising over £40k during 2024/25. This is going to be an annual challenge.

DBHC have been working with the National Forest and other partners to return Badgers Wood, which is at the back of the Queen's Hospital Burton site, to full use for patients, colleagues and the local population.

DBHC is supporting work to improve bereavement services across all sites. In QHB, this will include a refurbishment of the snowdrop suite for baby loss during labour. The Royal Derby Hospital mortuary is benefitting from state-of-the-art screening to make the viewing rooms more sympathetic as families say their goodbyes to a loved one.

We are committed to improving the environment of all maternity services at RDH and QHB – we are in the process of commissioning a feasibility study from an arts in health provider to understand what is needed to support all maternity patients, whatever their journey through the service relates to. We have recently extended the provision of air arts staff wellbeing clubs to QHB and are rolling out more in the coming year.



# Making Lives Better





From oncology to the finish line: Melanie's marathon mission - Melanie Bowling, an Advanced Clinical Practitioner in oncology at Queen's Hospital Burton, is preparing for an incredible challenge—running the London Marathon on 27 April 2025. With over 30 years of experience in oncology, Melanie is using her place in the marathon to raise funds for her department. "We'd like to create a dedicated space for patients to be examined in privacy and comfort, away from the busy chemotherapy unit" explained Melanie.





# The hospitals we support

**University Hospitals of Derby and Burton (UHDB) is now one of the largest hospital providers in the region, following its merger in 2018 by two Trusts coming together; formerly Burton Hospitals NHS Foundation Trust and Derby Teaching Hospitals NHS Foundation Trust, it provides healthcare services for local people in South Derbyshire and South and East Staffordshire.**

The Trust employs 14,500 NHS staff across five hospitals, and other Derbyshire sites where Trust staff work, provide care for over one million patients each year, and has an annual turnover of £1.3bn. The Trust provides services on five Trust owned sites and at other community hospitals across Derbyshire,

Royal Derby Hospital and Queen's Hospital Burton provide a range of acute hospital services, with both sites providing A&E, critical care, inpatient surgical and medical services, paediatrics, and maternity care. Royal Derby also offers specialist care, including complex surgery, radiotherapy, cancer care, and has a world-renowned Pulvertaft Hand Unit providing specialist care and therapy. The site also includes the Derbyshire Children's Hospital, which offers a full range of services in dedicated child and family friendly environments, including a separate emergency department, family accommodation, and the Ronnie MacKeith Centre for children with special and education needs.

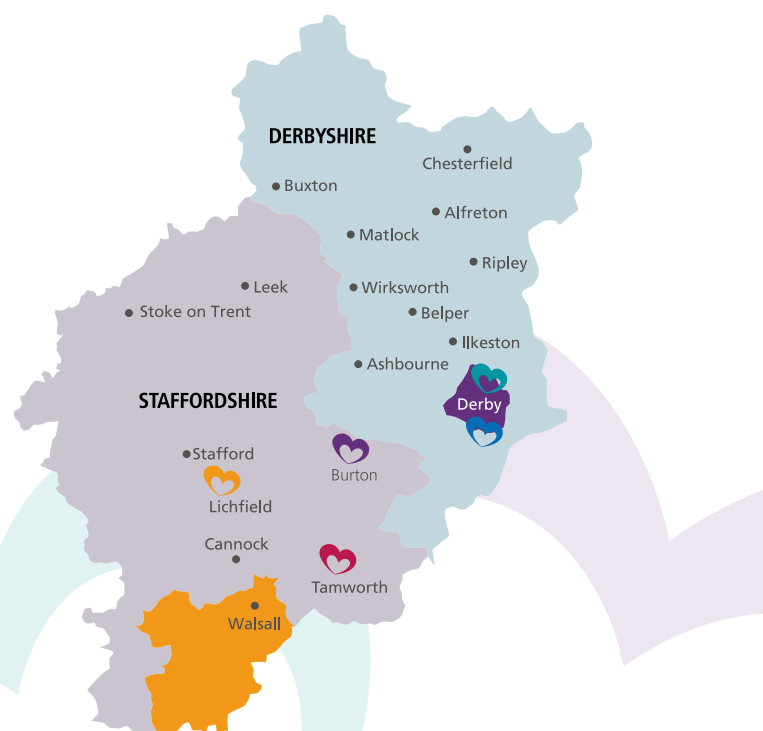
Florence Nightingale Community Hospital in Derby offers a range of services including specialist neurological rehabilitation, therapy, stroke rehabilitation, palliative care, outpatients, and imaging and diagnostic services.

Sir Robert Peel Community Hospital in Tamworth provides a Minor Injuries Unit, day surgery, rehabilitation, community inpatient care, and endoscopy and a range of diagnostic services.

Samuel Johnson Community Hospital in Lichfield offers a range of inpatient and outpatient services, day-case surgery, renal dialysis, and rehabilitation services, alongside a Minor Injuries Unit.

We offer outpatient, diagnostic and pathology services from other NHS sites including Ripley Hospital, St. Oswald's Hospital, Heanor Memorial Health Centre, Long Eaton Health Centre, and Ilkeston Community Hospital which includes the Community Diagnostic Centre which we run. We also provide shared services with partners, such as Derbyshire Pathology, working with Chesterfield Royal Hospital to provide a joint pathology service across Derbyshire and Staffordshire.

We are part of two integrated care systems within Derbyshire and Staffordshire. With our partners, our collective aim is to work with local communities to ensure as many people as possible have the best start in life, live well and age well.



Royal Derby Hospital



Queen's Hospital



Sir Robert Peel  
Community Hospital



Samuel Johnson  
Community Hospital



Florence Nightingale  
Community Hospital



The Air Arts team arranged for a new puppet show at the Royal Derby Children's Outpatient Department and at Queens Hospital Burton. 'What Happened to You?' explores what it means to be disabled through puppetry and features Little Red, Noodles and Bo, as they try to get through the day ahead of them. Air Arts Music Coordinator, Rosie Rutherford, hopes to bring more interactive productions to our hospitals and said, "We are hoping to be able to bring more of this type of art form to our hospitals to go alongside our music programmes. A lot of children don't get to see puppet shows so it's brilliant to be able to connect with production companies to bring the joy of this art to patients."



# The role

**We now seek a Chair who will be pivotal to the development of the charity enabling it to become a registered Charitable Incorporated Organisation (CIO) in 2025/26, as well as supporting the growth ambitions to double the income over the next five years and increase its grant giving opportunities.**

The new Chair will bring experience of good charity governance, strong commercial awareness and be well networked across their communities.

As Chair, you will provide strategic and effective leadership for the charity and future Trustees, establishing a high-performing Board and ensuring effective governance and compliance.

The successful Chair will need to have:

- Experience in chairing a Board, preferably in the charitable sector or healthcare.
- Experience in navigating complexity and able to forge strong relationships across organisations and with key stakeholders.
- Substantial experience working with a multi-skilled non-executive board membership and communicating successfully with a diverse range of board-level stakeholder groups.
- Experience in representing organisations externally, both to key partners and the public more generally.
- Strong relationship management skills and to act as one of the key ambassadors for the charity bringing networks of support to the charity.
- A firm understanding of the requirements of robust charity governance, accepting the legal duties, responsibilities, and liabilities of being a charity Trustee, and understanding the respective roles of the Board of Trustees and Executives of the charity.
- Be mindful of the requirements of a Trustee as outlined by the Charity Commission in their guidance – The Essential Trustee: what you need to know, what you need to do (CC3) – GOV.UK
- Be cognisant of the Nolan Principles/The Seven Principles of Public Life, the ethical standards for those in public life.
- Be able to undertake the role of a Trustee of the charity and thereby having no significant conflicts of interest with the work of the charity.
- A clear and demonstrable interest in the work of the charity and in improving healthcare across our Derby, Derbyshire and Staffordshire communities.

## Time commitment:

The initial term of office is for three years, subject to annual review/appraisal by the Board. If mutually agreed, the term could be extended.

The Chair will need to give the equivalent of two days per month initially to support the establishment of the charity as a CIO, develop and grow the Board and engage with senior stakeholders. This would reduce to one day a month once established. In line with Charity Commission regulations, this is a voluntary role and therefore attracts no remuneration.

The Board will agree their formal committee structure once established, but it is likely to include the following sub-committees: Remuneration; Finance, Risk & Audit; Fundraising, Income Generation and Appeals; Research & Innovation. The Board of Trustees are likely to meet bi-monthly, in person in Derby with online attendance at relevant sub-committees also likely.

Derby & Burton Hospitals charity will have a formal liaison agreement in the form of a Memorandum of Understanding in place with the University Hospitals of Derby and Burton (UHDB) Trust, including a position on its Board for a link Trustee, Monthly Trust joint CEO meetings and regular joint chairs meetings. There are likely to be twice-yearly Board to Board meetings. The charity will retain non decision-making representation on key Trust groups such as the strategic capital group, Trust delivery group and medical devices group.



# How to apply

The closing date for applications is **23:59 on Sunday 8 June 2025**.

Applications should be made by submitting:

- A full and up-to-date CV, which includes your contact details and email address.
- A personal statement of no more than two sides of A4, which should explain why you are interested in applying for the role and what you believe you will be bringing to it.
- Contact details for three referees (who will not be contacted without your permission).
- A completed **Diversity Monitoring Form** and **Fit and Proper Person Monitoring Form**.

All applications should be sent to: **applications@hunter-healthcare.com**. All applications will be acknowledged.

Our recruitment partners are Hunter Healthcare; for an informal conversation about the post, please contact **James McLeod** by email: **jmcleod@hunter-healthcare.com** or by phone: **07842 424530**; or **Jenny Adrian** by email: **jadrian@hunter-healthcare.com** or by phone: **07939 250362**

## KEY DATES:

Application Deadline	Sunday 8 June 2025
Shortlisting	TBC
Stakeholder sessions and interviews	TBC





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Hospitals Charity



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