

## **NHS Wigan Borough CCG & NHS Knowsley CCG: StEIS 2016/28227**

### **1. Review of independent investigation and action plan**

Following an Independent investigation into the above StEIS incident (completed by NICHE) the following findings and recommendations were detailed within the report to be acknowledged and responded to by Knowsley CCG.

### **2. Findings 10: CCG oversight (pg18)**

1. There was incomplete paperwork for the Incident Report Evaluation (IRE) meeting. Whilst the action columns in the IRE were completed the other columns (responsibility, date completed and documents) were not.
2. The CCG would have been able to provide more robust assurance for the investigation and report had they used the Closure Checklist available in the NHS England SiF. Completion of the checklist would have enabled the CCG to identify the weaknesses in the investigation and report.
3. When requesting further evidence to support the assurance of the investigation and report the CCG accepted a narrative from the Trust, a more robust approach would be to request sight of the actual documentation


### **3. Theme 4 SI & Complaints included and action relevant to both Knowsley and Wigan CCG's**

#### **Recommendation 8 (p20)**

NHS Wigan CCG and NHS Knowsley CCG must ensure that all systems for sign off of Trust SI reports provide quality assurance that the requirements of the NHS England SiF are met.

The below is the agreed actions that each CCG will undertake to address the reports findings.

**INDEPENDENT INVESTIGATION - STEIS REFERENCE 2016/28227**

I	Key Findings and Recommendations	Actions	Lead/s	Time Frames	Risk to Completion (any risks that would prevent delivery of the action)	Date Completed	Evidence of Completion
1	<p><b>Theme 4: SI &amp; Complaints Process - Recommendation 8</b> NHS Wigan CCG and NHS Knowsley CCG must ensure that all systems for sign off of Trust SI reports provide quality assurance that the requirements of the NHS England SiF are met.</p>	<p>NHS Wigan Borough CCG is to make arrangements to review the current SI management process in partnership with NHS Knowsley CCG. The aim is ensure that all systems for sign off of Trust SI reports provide quality assurance that the requirements of the NHS England SiF are met.</p>	<p>A Wragg Assistant Director Quality</p> <p>Dianne Goncalves Safeguarding Adult Designated Nurse</p>	<p>June 2020</p>	<ul style="list-style-type: none"> <li>▪ COVID-19 activity, availability of staff. Activity is not business critical.</li> </ul> <p>Virtual mtg with Wigan CCG took place 28<sup>th</sup> May 2020</p>  <p>NWB STEIS 2016 28227 Action Plan M€</p>		<p>NHS WBCCG and NHSK CCG meeting notes (inclusive of the agreed outcomes).</p>
2	<p><b>Enable Shared Learning – Safeguarding</b></p>	<p>On receipt of the final investigation report NHS Knowsley CCG will ensure that this is shared with the following bodies to enable them to note the learning that is relevant to them:</p> <ul style="list-style-type: none"> <li>• Knowsley SI review group</li> <li>• Knowsley SEND Forum and Knowsley</li> <li>• Safeguarding Childrens Partnership</li> </ul>	<p>L Mitchell Associate Director Nursing &amp; Quality</p> <p>Dianne Goncalves SG Adult lead</p> <p>Lesley Wright SEND lead</p> <p>Debbie Hammersley – Des Nurse Children</p>	<p>June 2020</p>	<ul style="list-style-type: none"> <li>▪ Still pending a confirmed publication date for the final report.</li> <li>▪ COVID-19 activity, availability of staff. Activity is not business critical.</li> </ul>		<p>Final Investigation report.</p> <p>Communication confirming final report has been shared with the identified Group and Board.</p>

3	<b>Good Governance</b>	To ensure compliance with the agreed governance process NHS Knowsley CCG will ensure the final investigation report and the associated action plans are shared with the CCGs Governing Body .	Dianne Goncalves Des Nurse SG Adults / Helen Meredith Chief Nurse	June 2020	<ul style="list-style-type: none"> <li>▪ Still pending a confirmed publication date for the final report.</li> <li>▪ COVID-19 activity, availability of staff. Activity is not business critical.</li> <li>• Pre publication mtg took place on the 1<sup>st</sup> June. Agreement to list on to next Gov Body Agenda.</li> </ul> <p>Expected date July 2nd 2020</p>		<p>Communication confirming final report has been shared with the CCG Governing Body.</p> <p>Agendas and minutes</p>
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