

**Small Designated Body Conference (North region)  
“Enabling organisations to collaborate between themselves”**

25<sup>th</sup> February 2015 9.30am – 4pm

Venue The Place Piccadilly Manchester

<b>09:00</b>	<b>Registration &amp; networking with refreshments</b>
09:30 - 09.50	<b>Welcome &amp; introductions (Paul Twomey)</b>
9:50- 10.30	<b>Fitness for purpose – capacity and resilience to deliver revalidation (Debra King)</b> <b>Group work</b> <ul style="list-style-type: none"> <li>• Governance -What does this look like in relation to revalidation?</li> <li>• QA of appraisal</li> <li>• Responding to concerns</li> </ul>
10.30 - 11.00	<b>Plenary Feedback(Debra King)</b>
11:00 - 12.00	<b>GMC support (Colin Pollock &amp; Michael Anderson)</b>
12.00 - 12.45	<b>Small Designated Body Outsourcing and conflicts of interest (Debra King)</b> <b>Group work and coffee served</b> <ul style="list-style-type: none"> <li>• Outsourcing the RO role</li> <li>• Outsourcing the HR function</li> <li>• RO for multiple organisations</li> <li>• Develop strategic plan to focus on supporting quality of service linked to RO function</li> </ul>
12.45 -1.15	<b>Plenary Feedback(Debra King)</b>
1.15- 2.00	<b>LUNCH &amp; NETWORKING</b>
2.00 – 2.20	<b>Finance and time costs – What is minimum capacity to deliver RO function? (Paul Twomey)</b>
2.20- 2.40	<b>Information sharing / communication (Debra King)</b>
2.40- 3.00	<b>Framework for Quality Assurance (FQA)(Paul Twomey)</b>
3.00- 3.30	<b>MAPS (Paul Twomey)</b>
3.30 – 4.00	<b>What is PDP for Small DBs?(Debra King)</b>  <b>Round up &amp; close</b>