

**Revalidation Support Team**

www.revalidationsupport.nhs.uk  
 general-enquiries@rst.nhs.uk

**Revalidation training for current appraisers:**


---

**Practical exercise: supporting information scenarios**

Consider your personal responses to the issues raised in the scenarios below, then discuss with a colleague.

<b>Explanation of decision point</b>	<b>Your response?</b> Postpone or go ahead? Discuss or put in the PDP?
No documentation received by mutually agreed date	
Handwritten documentation  (illegible)	
Handwritten documentation  (legible)	
Typed documentation, no summary, PDP or mandatory information included, <u>no previous appraisal</u>	

<p>Typed documentation, no summary or personal development plan (PDP) included, <u>has had previous appraisal(s)</u></p>	
<p>Previous PDP and summary included but organisational mandatory information not included</p>	
<p>GMC guidance on supporting information met but college or faculty recommendations not fully met</p>	
<p>Supporting information does not appear balanced across the whole scope of work (e.g. light on the clinical role CPD)</p>	
<p>Supporting information is present but does not include reflection on impact, outcomes or changes in behaviour</p>	