**Managed Clinical Network Routine Dental Care - Kent Surrey and Sussex - Terms of Reference**

|  |  |
| --- | --- |
| ***Purpose*** | |
| The purpose of the Managed Clinical Network (MCN - Routine Dental Care) is to facilitate patient-centred care. It will provide assurance to the Local Dental Network (LDN) by advising on transformational change, improving clinical effectiveness, cost-effectiveness, equity of access, efficiency and offer parity of outcomes in service delivery.  The aim of the MCN is to offer a way of working where clinicians from all settings across the clinical care pathway support the delivery of routine dental care. | |
| ***Function*** | |
| The MCN links all clinicians from primary, salaried, secondary and tertiary care to work in a coordinated manner, unconstrained by existing professional and organisational boundaries to ensure equitable provision of high quality, clinically effective services.  The MCN is an NHS England managed clinically-led and managed advisory and assurance group, which will:   * Work with the LDN to contribute to local planning and prioritisation. * Agree a work plan and objectives with NHS England LDN linked to these priorities and regularly report back on delivery. * Receive and consider information on clinical needs, assessments, service delivery, quality, treatment outcomes, cost-effectiveness and equity of access data, in order to advise NHS England, Health Education England (HEE), Public Health England (PHE) and Local Dental Network (LDN) leads. * Interface with the LDN to understand wider local priorities and action plans. * Contribute to the development and subsequent implementation of strategies that will improve service care provision to include the development of referral management systems. * Support the implementation of evidence-based patient pathways across all providers. * Work with other MCNs in the same specialty nationally to learn and adopt best practice, avoid duplication of effort and share the workload. * Work with MCNs in other specialties locally to develop integrated pathways across specialties. * Work with the LDN to ensure there is a mechanism for patients’ views on their local clinical services to be expressed and heard. * Ensure providers are participating in an appropriate appraisal and personal development plan setting process. * Advise the LDN on areas where further education or training would develop service capacity or capability. | |
| ***Members*** |  |
| * Minimum of 12 members plus 1 chair * Membership from each Sustainability Transformation and Partnership (STP) to reflect the geographical size of these: 4 members for the Kent and Medway STP including 1 Kent Local Dental Committee (LDC) member; 3 members from the Surrey Heartlands STP including 1 Surrey LDC representative; and 5 members for the East Surrey and Sussex STP including 1 member from East Sussex LDC and | 1 member form West Sussex LDC   * Patient representatives or nominated deputies * Dental Care Professional (DCP) representative or nominated deputies * Dental Practice Adviser * Health Education England (HEE) representative * Co-opted members as required |
| ***Quorum and attendance requirements*** | ***Frequency and process issues*** |
| At least six members of the total membership,  Members should aim to attend 100% of meetings. Members must attend at least 9 meetings out of the 12 meetings per three year cycle or send their nominated deputy. The Chair will send a letter to any member who has missed two meetings, within a 3 year cycle and not sent a nominated deputy.  Members who no longer play an active role within KSS (on an employed or voluntary basis) should tender their resignation with the group. | The group will meet on quarterly basis.  The chair of the group will agree the agenda with members input.  The agenda and papers will be distributed to members and those in attendance not less than three working days in advance of the meeting.  The nominated deputy must be fully informed of the meeting, and if a person chooses to use a deputy, this person will also be routinely sent appropriate paperwork. The deputy must also be completely aware of the actions required of the person for which they are being nominated |