

GP Bulletin

2 June 2017 / Issue 214

About this bulletin

To minimise the number of emails sent to practices, the Local Regional Team is using this weekly bulletin as its main method of communicating with practice managers covering the 371 practices in Bristol, Somerset, North Somerset, South Gloucestershire, Devon, Cornwall and the Isles of Scilly. The bulletins contain important information for practice managers, which might include requests for information and deadlines, as well as updates on issues relating to GP contracts.

Copies of the bulletins and attachments are available on our website:

<https://www.england.nhs.uk/south/info-professional/medical/dcis/gp-bulletin/>

If you have any questions or wish to provide feedback, please contact the Primary Care Team:

england.primarycaremedical@nhs.net

Contents

- Key Deadlines
- Items for all Practices
 - K041b Annual Complaints Information Return from General Practice – mandatory return
 - Temporary Practice Closure Applications
 - Learning Disabilities 2017/18 – Action Required
 - General Practice Workforce Analysis Tool (GP WAT)
 - Care Quality Commission GP insight tool
 - Oral Health & Dementia Infographic Launch
- Items for Bristol, North Somerset, Somerset and South Gloucestershire Practices only
 - None
- Items for Devon, Cornwall and Isles of Scilly Practices only
 - Rate for employers superannuation for PMS practices in the Devon and Cornwall area
 - Rent payments for May for Cornwall GMS practices

Key Deadlines

KO41b Complaints return to be submitted	by 5pm on 7 th June 2017	Via www.primarycare.nhs.uk
QRISK 2 claims for payment needed by 8/6/17 at latest.	8 th June 2017	Via CQRS – late claims cannot be paid.
Declarations of QOF 2016/17 Achievement to receive payment in June 2017	9 th June 2017	Via CQRS
The Learning Disabilities 2017/18 service sign-up	by 5 th July 2017	Via CQRS
CQRS declarations for payment in the same month	9 th of each month	Via CQRS

- **Items for all Practices**

KO41b Annual Complaints Information Return from General Practice – mandatory return

Reminder Important action required: 2016/ 17 NHS complaints procedure – KO41b

Deadline for submission: Wednesday June 7th at 5pm.

The collection period for 2016/17 for this submission closes on Wednesday 7th June at 17:00. As with previous years the collection is being made using the NHS England Primary Care Webtool for General Practice www.primarycare.nhs.uk.

Approximately a third of practices in DCIOS and BNSSSG have **not** yet submitted their return. We have sent an email reminder to the practice managers of the practices concerned this week.

If you have a problem accessing the KO41b Annual Complaints Information Return on the Primary Care Webtool, please email our generic account for assistance.

england.primarycaremedical@nhs.net

Temporary Practice Closure Applications

In April, we introduced a new application form and process to manage temporary practice closures, which are required if you plan to close the practice for any time during core contracted hours, 08:00 to 18:30.

In the light of experience we have updated the form (attached to this Bulletin) to help you complete it with all the necessary information to enable us to process your application promptly. Please remember that we require 4 weeks' notice of any proposed closure, in order to process the application and check any arrangements you have in place to allow patients access to essential primary care services when you plan to close.

Please submit an application for any temporary closure, even if you have regularly closed for one to two hours each week or month for meetings and training. Any temporary closure needs to be approved by NHS England even if you have been doing this for years. Alternatively, you may need to close the surgery for essential building or maintenance work and again permission needs to be given.

Learning Disabilities 2017/18 – Action Required

The Learning Disabilities 2017/18 service has now been offered to Practices in line with your enhanced services sign-up return. Please log into CQRS and accept this service by **Wednesday 5 July 2017** to ensure that you are included in the automated extraction.

General Practice Workforce Analysis Tool (GP WAT)

The Models of Care Portal is a web platform developed as part of the programme to support workforce sustainability. The unique online resource is available across the NHS to aid learning, share tools and the achievements of health organisations. To register click [here](#).

The General Practice Workforce Analysis Tool (GP WAT) has just been updated on the Models of Care Portal, the latest version can be downloaded via <https://modelsofcare.co.uk/workforcetool>

Based on the latest NHS Primary Care Workforce Census data, improvements to the GP WAT include:

- Data tables showing detailed information breakdown per CCG or STP
- Practices grouped by cluster
- Practices identified by various quintiles including IMD, QOF and patients over 65 and 80
- Percentage of GPs and Nurses aged over 50 and 55 to indicate potential workforce retirement

If you would like to share examples of your good practice, have any improvement suggestions or would like an overview of the portal individually or at a meeting, please get in touch with andrea.melluish@nhs.net and jennifer.baker@swahsn.com

Care Quality Commission GP insight tool

The GP Insight document is a new tool used by The Care Quality Commission to allow them to identify and monitor changes in the quality of care outside of inspections in order to support decision making and the appropriate regulatory response.

This model brings together existing national data on practices in one intelligence model, GP Insight draws on a set of key metrics developed as part of the Health Foundation's recommendation to

consolidate the currently diverse publications through a new MyNHS publication combining quantitative and qualitative data. The model will evolve over time. CQC will continue to work with stakeholders on future updates.

Oral Health & Dementia Infographic Launch

As part of the SW PHE strategic programme for oral health and dementia, the AGW Public Health Network is hosting a lunchtime webinar on

Wednesday 19 July, 12 – 1pm: Oral Health & Dementia Infographic Launch.

Why you should attend:

People living with dementia tend to have worse oral health, a greater treatment need but yet, access dental care less frequently than the general population. In dementia, oral health and general health and wellbeing are inextricably linked, with impacts on diet and nutrition, behaviour and quality of life.

The webinar will introduce the infographic, to review how local authorities, CCGs, pharmacies, and various health professionals could promote use of the infographic to improve the oral health of those adults living with dementia.

Aims of the infographic: to encourage health care professionals to include oral health in everyday routine conversations and consultations with those living with dementia, at every stage of the dementia pathway, right from point of diagnosis. It will seek to maximise their role in raising awareness of the importance of oral health, as well as in providing basic oral health information. These are patients who are most likely not seeing a dentist regularly anyway, so this may be the only oral health input they receive.

Target audience: GPs and GP-based staff, pharmacy-based staff, and allied health professionals

Key objectives:

- To reinforce to the health care professional, the importance of oral health in dementia, and the impact of oral health on general health and wellbeing
- To remind the healthcare professional to advise dementia patients to attend the dentist
- To provide evidence-based oral health advice to the health/social care professional, to pass onto their patient as appropriate

Please register with Eventbrite via the AGW PHN website [listing](#) and you will receive a calendar invite with Skype/dial in details.

• Items for Bristol, North Somerset, Somerset and South Gloucestershire Practices only

None

- **Items for Devon, Cornwall and Isles of Scilly Practices only**

Rate for employers' superannuation for PMS practices in the Devon and Cornwall area

From April 2017, the rate for employers superannuation increased by 0.08% for all GP practices.

Due to the PMS payment date for your area being earlier than the system update, this increased rate was not deducted from the payment made to your practice in April. The May deductions were correct at 14.38%. The rate deducted from your payment for June will be 14.46% to allow for the April 2017 0.08% adjustment.

From July 2017 the superannuation deductions from your practice will revert to the new rate of 14.38%.

Rent payments for May for Cornwall GMS practices

PCSE have duplicated the rent payments for May and will be making an adjustment in the June statements.

Please contact us if you have any concerns.