

GP Bulletin

14 July 2017 / Issue 220

About this bulletin

To minimise the number of emails sent to practices, the Local Regional Team is using this weekly bulletin as its main method of communicating with practice managers covering the 364 practices in Bristol, Somerset, North Somerset, South Gloucestershire, Devon, Cornwall and the Isles of Scilly. The bulletins contain important information for practice managers, which might include requests for information and deadlines, as well as updates on issues relating to GP contracts.

Copies of the bulletins and attachments are available on our website:

<https://www.england.nhs.uk/south/info-professional/medical/dcis/gp-bulletin/>

If you have any questions or wish to provide feedback, please contact the Primary Care Team:

england.primarycaremedical@nhs.net

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Key Deadlines

NDA submission (does not apply to Cornwall and Isles of Scilly Practices, this is being undertaken by the CCG)	between 12 June – 21 July	Via NHS Digital website
CQRS declarations for payment in the same month	9 th of each month	Via CQRS

- **Items for all Practices**

Recall of 'Deli Filler' products: Listeria contamination

On 26 June 2017, Sainsbury's carried out a national recall of 'Deli Filler' products because of contamination with Listeria monocytogenes. Please see the relevant Public Health England web page here: <https://www.gov.uk/government/publications/recall-of-deli-filler-products-listeria-contamination>

This link contains guidance for health professionals and duty doctors on identification and clinical management of patients with Listeriosis related to the product recall. For further information please contact either Public Health England on 0300 303 8162 or your local microbiologist.

For the attention of immunisers: Hepatitis A vaccination temporary guidance

Please see attached information on recommendations for pre and post exposure immunisation and boosting for hepatitis A vaccination in adults. This has been updated following an ongoing hepatitis A outbreak which is primarily affecting men who have sex with men (MSM) and the global shortage of hepatitis A vaccine.

PHE recommends that all MSM without reliable evidence of previous vaccination or infection attending GUM and HIV clinics should be opportunistically offered hepatitis A vaccination.

NaTHNaC has updated its hepatitis A immunisation recommendations. As a result, hepatitis A vaccination will no longer be recommended for most travellers visiting a number of countries. Please visit the NaTHNaC website (<http://nathnac.net/>) for a full list of countries for which hepatitis A vaccine is recommended prior to travel. Please refer to table 3 in the attached document which explains dose-sparing options for hepatitis A vaccination for people travelling overseas (travel vaccinations).

For the attention of all immunisers: hexavalent vaccination training

As you are hopefully aware there will be a change of the routine immunisation schedule for babies born on or after 1st August 2017. Babies born after this date will be routinely offered Hepatitis B vaccination when the 5-in-1 (DTaP/IPV/Hib) changes to a 6-in-1 (DTaP/IPV/Hib/HepB) vaccine. To support this change the Screening and Immunisations Team will be running webex training sessions on the following dates:

Date	Day		Time
03.08.17	Thursday	Lunch	12.30 - 13.30
04.08.17	Friday	PM	15.00 - 16.00
07.08.17	Monday	PM	15.00 - 16.00
11.08.17	Friday	Lunch	12.30 - 13.30
15.08.17	Tuesday	AM	10.30 - 11.30
16.08.17	Wednesday	PM	15.00 - 16.00
17.08.17	Thursday	AM	10.00 - 11.00
22.08.17	Tuesday	Lunch	12.30 - 13.30
30.08.17	Wednesday	AM	11.00 - 12.00
11.09.17	Monday	Lunch	12.30 - 13.30

We would encourage you to participate in one of the above sessions. To sign in to the session just go to <https://www.webjoin.com/> 5 minutes before the session is due to start and enter the participant passcode: **33496330**. If you have any issues signing in please email england.southwestscrimms@nhs.net

Practice Managers Networking Event

NHS England are hosting a [Practice Managers networking event](#) on 5 September 2017 at the Kia Oval, London. The event will provide an update on the General Practice Forward View as well as updates on the 10 High Impact Actions, training and development opportunities, including leadership for this year. This is an all-day event and there will be opportunities to network, obtain further details on case studies and ongoing developments.

South West's Cancer Alliances' Patient and Public Engagement Event

The SW Cancer Alliances are holding an event in Taunton on Friday 28 July to help shape patient and public engagement in the transformation of cancer care and support. See attachment for details. To reserve your space at the event, or if you need further information, please email: emma.derrick@nhs.net

Diabetes Primary Care education update

The South West Cardiovascular Clinical Network is supporting the use of a range of online diabetes education tools freely available for healthcare workers of all levels. Full details are attached.

National Diabetes Audit

National Diabetes Audit (NDA) supporting improvement in Diabetes care

2016/17 data submission deadline **Friday 21 July**

Please note that the audit previously advertised for being for Devon practices only is actually applicable for all practices (with the exception of Cornwall and Isles of Scilly). We apologise for any confusion and late notification of the submission date.

The NDA is a national clinical audit of diabetes care, treatment and outcomes, it is now mandatory for GP practices and specialist services in England to submit data.

Although the process to submit data is similar to last year, this year NHS Digital is collecting multiple readings to capture patient outcomes more accurately. As a consequence 7 CSV files will need to be submitted, the following message will appear after each successful submission, please wait for this message to appear before uploading your next file:

NDA_T12345_1a.csv processed
Import Successful

It is worth noting that there is a trend to upload over the lunchtime period, if possible please try to avoid uploading between 12.00 – 14.00. A full and successful submission will result in seven emails being sent to the user who submitted the data. Please note that the emails can take up to 24 hours to come through but if you do not receive all seven then please contact the NDA team diabetes@nhs.net

Attached is a flow chart on how to participate in the NDA.

Common Issues for your information

Error	Which clinical system?	How to resolve
I have definitely selected audit, audit year, submission type, file and entered a valid organisation code however it will not let me upload my file and tells me I need to select these	All	This is to do with the internet explorer setting on the local computer, try using a different internet browser such as Chrome
I am sure I have uploaded all 7 files, but I only have 6 email confirmations.	All	Contact the NDA team and we will tell you which file is missing. Please make sure you wait for the "import Successful" pop up to be displayed before uploading the next file.

I am getting Error 11 – “NHS number not on every row”	EMIS	Please make sure that when you export and save your files that you tick the “Replicate patient details for each item” every time you export not just for the first report. If after re-running the query you still get this message please contact the NDA Team.
When I upload the blood pressure 2 and blood pressure 3 files I get error 5.	EMIS	The systolic file should be called blood pressure 2 when you save it and uploaded to blood pressure 2, and the diastolic file called blood pressure 3 and uploaded to blood pressure 3. It maybe that you have saved them the wrong way, when uploading try swapping around, and upload the file you have called blood pressure 2 to blood pressure 3 and vice versa. Don't worry about the file names.
File 1 has loaded OK, but I get Error 5 for all my other files	Vision	Vision deployed the wrong query originally, however they have redeployed and new files have been generated for each practice. For some practices this did not work properly and new files were not created. You can manually run the query yourself and create the new files. Follow the instructions in the Vision Guidance for “What to do if I don't see my files”. Create your files and re-submit.

- **NDA upload does not apply to Cornwall and Isles of Scilly Practices, this is being undertaken by the CCG**

MenACWY vaccine coverage data for GP practices using TPP (SystemOne)

You may already be aware that MenACWY vaccine coverage data are currently not appearing on the ImmForm monthly cumulative collection for GP practices using TPP (SystemOne). This is an automated data extraction only and data cannot be manually entered on ImmForm by the practices. Please contact TPP directly to encourage them to resolve this problem.

TPP contact details:

Email - Helpdesk@tpp-uk.com

Phone no. - 0113 20 500 99

Eligibility for MMR vaccination

We have recently received a number of queries in relation to eligibility for MMR vaccination the attached leaflet explains about measles, mumps and rubella and the MMR vaccination which helps protect against all three diseases and give details on eligibility for the vaccine.

Backdated CVI payments

This item relates to the target payments related to completion Childhood Immunisation & Vaccination at aged two and five, which are paid on a quarterly basis, based on the information practices submit via the OpenExeter system.

Some practices will be aware that since the processing of claims for childhood immunisations and vaccinations moved over to PCS England (Capita), it has become very difficult for practices to claim if they have missed the initial submission window, which closes one month after the end of the quarter. This has been compounded by the fact the service moved to PCS England around the same

time as this payment moved out of the baseline for PMS practices in some areas - we believe that some PMS practices may have fallen out of the habit of updating the records on Open Exeter.

The current situation is that if a practice misses the cut-off date, for any reason, PCS England advise practices to contact their local regional team to approve payment.

Whilst in the past, local primary care support offices may have been willing and able to help with such issues, the national service will only work to the specification that has been agreed. NHS England local teams work within the Statement of Financial Entitlement that states:

11.12. The amount payable as a Quarterly TYOIP is to fall due on the last day of the quarter after the quarter in respect of which the contractor is seeking payment (i.e. at the end of the quarter after the last quarter in which immunisations were carried out that could count towards the targets). However, if the contractor delays providing the information the Board needs to calculate its Quarterly TYOIP beyond the Board's cut-off date for calculating quarterly payments, the amount is to fall due at the end of the next quarter (that is, just under nine months after the cohort was established). No Quarterly TYOIP is payable if the contractor provides the necessary information more than four months after the final date for immunisations which could count towards the payment.

However, locally we recognise that there has been confusion around this process causing some practices unnecessary shortfalls in their anticipated funding.

Therefore we in the South West have agreed that we will honour backdated claims for the 5 quarters from 1 January 2016 for a fixed time period. **Practices who believe they have missed a quarter payment should email phcontractssouthwest@nhs.net for a claim form. Claims must be logged by 31 July and forms should be submitted by 30 September. After this point we will not have any resources to process backdated claims except in truly exceptional circumstances (see below).**

Please note that for future quarters, from the quarter starting 1 April 2017 (which you can claim for up to 31 July) and going forward, we will be working to the Statement of Financial Entitlement and will not be approving any backdated payment for these claims except in truly exceptional circumstances. Staff changes, sickness absence, holiday are not considered exceptional circumstances.

In practice, you can submit claims for this activity from the first day of the quarter i.e. for quarter 1, at any point in time from 1 April until 31 July. All these vaccinations are scheduled for patients at a much earlier time, so most should be completed long before the window starts. As of 1 July, you cannot include any vaccinations carried out in this quarter, but you still have a month to complete the submission.

We recommend that practices

- do not leave it until the last day of the month to make the submission
- do not leave this task to one member of staff to make the submission, with no arrangements for sickness, holiday or staff changes, including training and getting access to the system for new members of staff
- contact PCS England before the cut-off if you are having any problems submitting, or if you notice an error after submitting, but before the cut-off.
- contact PCS England immediately, within no more than a week of the cut-off date passing, if you notice you have missed the cut-off for any reason
- ensure they are signed up to receive reminder emails from PCS England
- ensure that, as far as possible, patients who are no longer attending the practice have been removed from the list in a timely fashion so the denominator is not unnecessarily inflated.

Further information is available at <https://pcse.england.nhs.uk/services/gp-payments-and-pensions/>.

You can also access a guide to how to submit lists via OpenExeter here:

<https://pcse.england.nhs.uk/media/1076/pcse-practice-guide-childhood-immunisations.pdf>

Below please find details of target, claim and payment deadlines.

Target	Submit Claims	Cut-off date for Submission by practices	Payment Date
1 st January	31 st March	1 st May	30 th June
1 st April	30 th June	1 st August	30 th September
1 st July	30 th September	1 st November	31 st December
1 st October	31 st December	1 st February	31 st March

Community pharmacy upcoming CRUK SunSmart and SkinSafe campaign

The pharmacy campaign will run for 6 weeks from the 17.07.17 until the 28.08.17 and the key messages are:

- Whatever your age, the best way to enjoy the sun safely and protect your skin from sunburn is to use a combination of shade, clothing and sunscreen. Children and teenagers might need a reminder or a helping hand, but setting a good example yourself is a great way to help them learn and get into good habits.
- Too much ultraviolet (UV) radiation from the sun or sunbeds is the main cause of skin cancer. In the UK more than 8 in 10 cases of [melanoma](#), the most serious type of skin cancer, could be prevented through enjoying the sun safely and avoiding using sunbeds.
- When the sun is strong:
Spend time in the shade, especially between 11am and 3pm in the UK
Cover up with clothes, a hat and sunglasses. And use a sunscreen with a protection level of at least SPF15 and 4 stars. Use it generously and reapply regularly.

This campaign is about both safety in the sun (sun cream, hats, shade etc.) and prevention of skin cancers such as melanoma. GP surgeries may notice patients calling the surgery, following conversations at their pharmacy. We have provided pharmacies with leaflets on both prevention and safety in the sun in addition to the latest CRUK insight pharmacy newsletter, attached.

GPs can visit the CRUK website [HERE](#) and there is a GP version of the insight newsletter available [HERE](#) (along with all the other CRUK newsletters) should teams wish to utilise them in practice waiting rooms etc.

Are you changing your email address?

We are aware that there are a number of Practices who have either recently moved to nhs.net email addresses or will be in the near future and we thought it would be helpful to provide the following information:

- Updating NHS England contact lists:
 - We maintain a spreadsheet of Practice Manager and Senior Partner contact information, so please provide the appropriate updated email addresses
 - Weekly Bulletin – please provide the updated email addresses for those member of staff who wish to receive the weekly bulletin (please note, we will not be able to advise who currently receives the bulletin for your Practice)

Please email england.primarycaremedical@nhs.net with the information above.

- **CQRS** – It is not possible to update the email addresses on CQRS accounts, therefore with a change of email address you will need a new CQRS User account. This should be done within the Practice, there should be at least two members of the Practice team that have full administrative access on CQRS who will be able to undertake the following actions for each person that requires a new account (they will not be able to create a new account for themselves):
 - Go to the 'Administrative Tasks' tab on CQRS
 - Click on 'Add New User'
 - Enter the new email address and then click 'Continue'
 - Complete the required personal information and appropriate roles, then click 'Submit'
 - There should then be confirmation the account has been created
 - The user will then receive an email to set up their password and security questions
 - Please remember to 'Disable' the old account

If an account covers more than one Practice, please set up the new account at one Practice and then email england.primarycaremedical@nhs.net with the details of the other Practices that need to be added to the account. Please note access will be set to the same as the old account, any changes to this access should be managed in Practice once access has been given.

- **Primary Care Web Tool** - Before your old account is removed from the Primary Care Web Tool, you will need to register for a new account using your new email address:
 - Navigate to the PCWT homepage; www.primarycare.nhs.uk
 - Then simply click on the 'register' option located at the top of the screen in red text
 - Follow the onscreen instructions
 - Once your account is active you will need to email us at; england.primarycaremedical@nhs.net to request all of your previous permissions to be transferred to your new account. When contacting us please state the following information;
 - The email address you have registered your new PCWT account with
 - The email address that your old PCWT account was associated with
 - Any permissions that you should have in addition to the ones currently displayed on your old account

When emailing the generic account please ensure that you make it clear which Practice you are from, including your Practice code, so that we can process your request as quickly as possible.

- **Items for Bristol, North Somerset, Somerset and South Gloucestershire Practices only**

- **Bristol Cancer Cascade Workshop**

This is a free event in Bristol on 14 September for anyone working in primary care who has a specific interest in or remit for cancer. Previous attendees have included GPs, commissioners, cancer managers and individuals working in public health. See attachment for details.

- **Items for Devon, Cornwall and Isles of Scilly Practices only**

None