

GP Bulletin

15th April 2016 / Issue 155

About this bulletin

This bulletin contains important information for practice managers, including requests for information and deadlines, as well as updates on issues relating to GP contracts.

Copies of the bulletins and attachments are available on our website –

<http://www.england.nhs.uk/south/dcis-at/professionals/medical/gp-bulletin/>

If you have any questions or wish to provide feedback, please contact the Primary Care Team for Bristol, North Somerset, Somerset, South Gloucestershire, Devon Cornwall and Isles of Scilly by emailing: england.primarycaremedical@nhs.net

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Key Deadlines

General Practice workforce census collection	01/04/2016 – 27/04/2016	Submission of data via the Primary Care Webtool: https://www.primarycare.nhs.uk/
Completion of Avoiding Unplanned Admissions template	29/04/2016	Template form issued with GP Bulletin 152 – 24 th March 2016 to be completed and returned to england.primarycaremedical@nhs.net
QOF Subset Dementia 2016/17	05/05/2016	Mandatory data collection – please accept the service offer on CQRS

• Items for all Practices

Payments to PMS Practices

Following the PMS review the payments made to PMS practices have changed. We will shortly be issuing the new PMS contracts which will include details of the new PMS baselines being paid to practices and the PMS premium adjustments.

The new contracts will be sent to practices next week and will reflect the agreed £/per patient for 2016/17.

If, once you have received and reviewed this information, you still have queries please email: england.primarycaremedical@nhs.net

Update on Rate Payments

It appears that some Local Authorities are still charging practices the wrong rates charge for 2016/17. If practices are aware of the wrong charge they should not be paying this or claiming from NHS England, but requesting that we send the form to GL Hearn for review. Practices should not claim if they consider the account is incorrect.

All rates claims are being submitted to GL Hearn for agreement. For cash flow purposes we are paying practices if practices submit a claim. This is being done prior to getting approval from GL Hearn. If these claims are subsequently reduced the overpayment will be clawed back against the practices main contract payment.

Some practices are sending in rates bills without the correct claim form. These are being paid in April, but in future no claim will be made without the correct paperwork.

Some practices in the South of the patch are continuing to send their claims to DBSFHS in Dorset. We are processing these in April, but in future SBS will be sending these back to the practice and this may cause a delay in payment.

Clinical Waste Claim Form

Please note that the Clinical Waste Claim Form issued with last week's GP Bulletin relates to practices that are not covered by a central NHS England contract for clinical waste only. A further copy of the Claim Form is attached for claiming this cost from NHS England and should be returned to england.premises.clinicalwaste@nhs.net

GP Retainers

The Finance Team has a new unified address for the whole South West, to replace the former DCIOS and BNSSSG boxes. This is below.

england.pcfincesw@nhs.net

The Finance Team continues to have access to the previous boxes, and is working to catch up on the backlog that built up over the peak period of the financial year end. New claim forms for 2016/17 will be released in the next bulletin.

Some practices are sending retainer claims to either SBS-FHS in Dorset or to the local FHSA offices. These services are now moving to Capita and retainer claims should not be sent direct to the payment offices.

Claims need to be sent to england.primarycaremedical@nhs.net using the new form attached.

PCSE Clinical Supplies portal

Following a successful pilot in West Yorkshire, Primary Care Support England (PCSE) is pleased to let you know that access to the new PCSE portal is now available. The portal will provide you with a quick and easy way for ordering and tracking your supplies, and shortly, for tracking the movement of patients' records.

What happens next?

You should have received the link to the portal on 29th March 2016. If your practice uses Windows Internet Explorer 7 (IE7) or an older web browser, you will need to upgrade your browser to access the portal. If you have any issues connecting to the portal, please call our Customer Support Centre on: **0333 014 2884**. The first time you access the portal, you will be prompted to set a secure password. You will then be ready to order all your PCSE supplies online. Please take a look at The 4 Easy Steps to Ordering Your Supplies.

As the Main User for your practice, you will be able to set up other portal users in your practice and branches through the 'User Management' section of the portal.

If you have any queries, please see our detailed FAQ section on our website or email us at PCSE.enquiries@nhs.net

For urgent supplies or medical information requests, please call our Customer Support Centre on: **0333 014 2884**.

Medical records movements

CitySprint will start collecting from and delivering to your practice shortly. We will confirm the timetable and process early next week

Acute Kidney Injury Warning Stage Test Results in Primary Care

Please see attached letter and flier from Richard Fluck regarding the AKI Warning Stage Test Results in Primary Care.

Top Ten Tips for Acute Kidney Injury

AKI causes harm and suffering for people and can be prevented in many instances. Around two thirds of AKI starts in the community and so GPs and practice nurses, especially those caring for people most at risk of AKI (the elderly and those living with long term conditions), have a major role in prevention and early detection and treatment.

From this month Acute Kidney Injury Warning Stage Test Results, which are generated when a significant change in creatinine concentration is measured, will start to arrive into general practice on existing IT systems. The change is the result of NHS England's Safety Alert and detection algorithm, which has been implemented in most path labs' information management systems across the country.

GPs and practice nurses requesting serum creatinine blood tests will be alerted if there are significant changes for the individual patient. Although these results won't be many in number (around 1 alert per whole time GP per month) practices will want to know how to respond to the alert which identifies potential cases of acute kidney injury in real time, producing a test result (AKI stage 1, 2 or 3) alongside the serum creatinine result.

The South West Cardiovascular Clinical Network has put together Ten Top Tips to help primary care with the prevention, identification and management of patients at greatest risk of AKI.

Further information and national guidance can be accessed on the Think Kidneys website:
<https://www.thinkkidneys.nhs.uk/aki/resources/primary-care/>

One You: Getting patients started

As part of Public Health England's One You campaign, free 'conversation starter' packs have been prepared for GP surgeries comprising the attached items, including posters, leaflets and tape measures. These resources can be used to initiate discussions between GPs and their patients in relation to their health.

The link to the order form is <https://partnerships.wufoo.eu/forms/one-you-order-form-for-gp-surgeries/> and the password is 'oneyou16', all lower case.

If you have any queries, please contact: partnerships@phe.gov.uk

- **Items for Bristol, North Somerset, Somerset and South Gloucestershire Practices only**

Outdated versions of Red Book - Bristol, North Somerset and South Gloucestershire practices only

We have very recently been made aware that there are a small number of outdated versions of the Red Book currently circulating, which were distributed around November 2015. Please be aware that the immunisation schedule has seen some changes, particularly with the meningococcal vaccines, and these books contain an outdated immunisation schedule. Please continue to use the current immunisation schedule which can be accessed here:

<https://www.gov.uk/government/publications/the-complete-routine-immunisation-schedule> and ensure that you correctly record the vaccinations given on the day.

- **Items for Devon, Cornwall and Isles of Scilly Practices only**

Update regarding Changes to the delivery of clinical supplies – Cornwall Practices only

Following national changes to delivery of supplies to GP practices following a move to a national Primary Care Support contract on 31st March 2016, there are now some items used locally that do not appear in the national catalogue.

With apologies for the short notice, can I confirm we have put in place a replacement system covering those items, which are indicated on the attached pro-forma, with delivery via the CHES Courier service, with immediate effect.

Can you please ensure you fully complete the pro-forma and email it as indicated. It would be appreciated if the number of orders could be reduced to a minimum, of around 1 per month, but noting this will depend on your usage of these products.

For those items not on the new Capita catalogue or on this pro-forma, we are unable to offer to supply these. However we can offer any advice/guidance on substitute products or alternative suppliers.

In the first instance, please let me know soonest any concerns or problems, otherwise please start using the pro-forma at your earliest convenience.

If you have any pathology related queries please contact Bruce Daniel, Pathology Service Manager, RCHT - brucedaniel@nhs.net

Update

As a further update to previous correspondence on the provision of Pathology consumables and Clinical Imaging request forms not on the new Capital catalogue, please note the following:

- 1) For plastic containers with plastic or silver/metal lids, as below (these are the ones currently in use and previously available on the SBS catalogue):



KCP144

Container 60ml Plastic printed label metal screw cap clinically clean

- 2) **MPC:** 125BM/50
- 3) **Unit of issue:** Bag of 50
- 4) **Brand:** Sterilin

This type is preferred by Pathology at RCH, and supplies are available from the following websites:

<http://www.scientificlabs.co.uk/product/CON7536>

<http://www.fisher.co.uk/1/1/194994-container-empty-printed-label-aseptic-60ml.html>

<http://www.thermoscientific.com/content/tfs/en/product/sterilin-polystyrene-containers-60ml-250ml.html>

<http://www.dixonglass.co.uk/sterilin-125ap-60ml-container-no-label-plastic-cap>

<https://www.cromwell.co.uk/shop/laboratory-equipment/containers/60ml-univ-cont-pl-label-plast-cap-125cp-ps-pe-50/p/STS3851706F>

- 2) Orders for those items supplied via Pathology (including Clinical Imaging request forms) at RCH as per the updated and expanded pro-forma attached, should be emailed to the following email address:

rch-tr.CMBStores@nhs.net

- 3) Orders for cytology/cervical screening items, should be emailed to the following email address:

rch-tr.cytologyeng@nhs.net

- 4) Further supplies of request forms have been ordered, and will be available for distribution from Tuesday 12th April, via the CHESS courier service.

- 5) If a surgery has run out of request forms, as an interim measure it is acceptable to photocopy a blank form, complete this and return to the appropriate department.

Thank you for your continuing patience during this transition period.

If you have any queries please contact - Bruce Daniel, Pathology Service Manager, RCH,
Mobile: 07909 927 561 Email: brucedaniel@nhs.net