

NHS SBS e-invoicing Web Interface User Guide



Introduction 3

- About this document 3
- Intended audience..... 3
- Tradeshift Introduction 3
- NHS SBS’ current set-up on Tradeshift..... 4
- NHS SBS’ scope of use 4
- NHS SBS validation rules on Tradeshift..... 4

Getting started on Tradeshift..... 7

- The basics of Tradeshift..... 7
- Creating your account in Tradeshift 7
- Creating and managing connections 8
- Sending your first invoice 11

Appendices..... 13

- Appendix 1 - FAQ..... 13
- Appendix 2 – NHS SBS Clients on Tradeshift..... 18

Introduction

About this document

Tradeshift and NHS SBS have prepared this e-invoicing Web Interface User Guide in order to give suppliers all the information they require to be able to send electronic invoices to NHS SBS via the Tradeshift Web Interface Portal.

If you at any time require assistance, please do not hesitate to contact Tradeshift's Global Support Team on the following email address:

nhs.sbs.support@tradeshift.com

You can also look at the Tradeshift support page:

https://support.tradeshift.com/home?ent=nhs_sbs

and the public profile page:

<http://tradeshift.com/supplier/nhs-sbs/>

Intended audience

This guide is designed specifically for employees who possess the responsibility of sending invoices out on behalf of suppliers to NHS SBS organisations.

Tradeshift Introduction

Tradeshift has the ambitious aim of connecting every company in the world on one global network. Founded in 2009 in Denmark, Tradeshift is the world's fastest growing business-to-business network, which supports the exchange of business data in the form of documents such as (but not limited to): quotes, purchase orders, invoices and credit notes, and the softer communicative processes that typically accompany the exchange of such documents.

Tradeshift has all the necessary security and compliance certifications, which are required in order to run a platform on this scale.

For more information regarding security or compliance, please do not hesitate to contact Tradeshift support.

NHS SBS' current set-up on Tradeshift

NHS SBS is rolling all its NHS clients onto the Tradeshift platform. A full overview of NHS SBS's clients is available in Appendix 2 – NHS SBS Clients on Tradeshift.

Please remember that in order to send electronic invoices to any member of the Tradeshift network, the parties must have a mutually accepted connection, see page 8 Creating and managing connections.

NHS SBS' scope of use

Currently, NHS SBS will use Tradeshift to facilitate the following business documents and communication flows:

- Inbound invoices (invoices sent from suppliers)
- Inbound credit notes (credit notes sent from suppliers)
- Invoice statuses back to the suppliers
- Credit note statuses back to the suppliers
- Business firewall validation rules and error messages.

NHS SBS validation rules on Tradeshift

To ensure a quick and efficient handling of invoices and credit notes, NHS SBS has implemented a number of validation rules on the Tradeshift platform.

The validation rules implemented by NHS SBS are:

- **Org ID:** In order for the invoice to be routed to the correct Trust, the Organisation ID – also called Org ID (e.g. RY6, RXY) must be in the invoice in a defined position.
- **Invoice date:** Invoice date cannot be 14 days more than current date. There is no limitation on old dated invoices. This also applies to credit notes.
- **Invoice Number:** Invoice numbers can only be numbers and / or upper case letters. Also the invoice numbers can only have 30 characters. Anything else will be rejected.
- **Credit Note Number:** Credit Note numbers can only be numbers and / or upper case letters. Also the credit note numbers can only have 30 characters. Anything else will be rejected.
- **PO number:** For 100 % PO suppliers, a valid PO number is mandatory.

- **XX Reference:** However not mandatory, for non-100% PO suppliers, a XX reference will help NHS SBS process the invoice more quickly. The XX Reference goes into the PO field.
- **Attachments:** Only PDF attachments or following image files, gif, tiff, jpeg and png allowed.

If you send a Credit Note, you would need to insert a valid Invoice Number. If you for some reason don't have an Invoice Number, you can put "XX" in the field to avoid getting the Credit Note caught in the validation rules.

It is important to note that there are some "standard fields" on invoices, which are not forwarded to NHS SBS from the Tradeshift platform (not visible in the web interface, and simply ignored in the case of EDI files). They are:

- **Invoice payment due date:** invoices will always be paid based on the previously agreed terms and conditions, as stipulated in your supplier agreement, and therefore are not necessary within the individual invoice.
- **Payment details:** invoices will always be paid, based on the payment details that NHS SBS has registered within its financial system. If you need these changed, send your changes on letter headed paper to:

Supplier Maintenance
Phoenix House
NHS SBS
Topcliffe Lane
Tingley
WF3 1WE

- **Address details:** Only addresses registered in NHS SBS's financial system are valid. If you need these changed, send your changes on letter headed paper to the above-mentioned address.

There are also some "standard fields" visible on the web interface, which can be used, but will be ignored by NHS SBS. They will – however - appear on the invoice and the Clients can see them.

On header level, they are:

- Exchange Rate
- Cost Center
- Person Reference
- Transport Reference
- File Id
- Customer Account Id
- Tax Point Date

On line level, they are:

- Transport Reference
- File Id
- Tax exemption Reason
- Order/Req. no
- Requisition line number
- Cost Center

Getting started on Tradeshift

The following section is designed as a hands-on user guide that can help you get started by setting up your Tradeshift account, creating a valid connection with a customer, and ultimately, sending your first invoice.

The basics of Tradeshift

Regardless of the size of your company, or your intended method of using Tradeshift, the basics of Tradeshift are the same. In order to use Tradeshift, all companies need to establish an account on the Tradeshift network. This guide only discusses e-Invoicing via the web interface portal. For other e-Invoicing options please request a copy of the [NHS SBS e-Invoicing Implementation Guide](#) from SBS or Tradeshift.

In order to send electronic documents to SBS client you must first create an account and establish connections with the SBS clients that you wish to do business with.

Creating your account in Tradeshift

In order to create your account on Tradeshift, you must accept the invitation to join Tradeshift that was (or will be) sent from NHS SBS on behalf of the NHS Trust(s). By accepting this request, your account is automatically created, connected to the relevant NHS SBS legal entities, and all the relevant “connection properties” (NHS SBS internal information necessary for fast processing) are added to the connection between your accounts (as this is internal NHS SBS information, it is not visible to you).

If you have multiple sites registered with NHS SBS that you would like reflected as accounts on the Tradeshift platform, you will need to contact Tradeshift support: nhs.sbs.support@tradeshift.com and request that they assist you to create the various sites you require on Tradeshift, and establish the connections on your behalf.

Once created, the account is yours to manage. It is always best to start by editing your company details, including your company name, address, logo, tax and legal identifiers etc. One important point to consider is the “Notifications” options, under the “Edit your settings” menu. However, as stated above, if you wish to change address and payment details, you need to

send the changes on letter headed paper to the NHS SBS Wakefield address mentioned above.

As NHS SBS has asked you to use Tradeshift to send invoices, and you will receive status updates back regarding these invoices, it is important to consider who from within your organisation will receive these notifications. Furthermore, as more and more of your suppliers and customers join Tradeshift, not the least of which will be other NHS SBS branches, it is important that you manage all “connection requests” that you receive.

Remember that this account is the face of your company on the Tradeshift network, and many more of your customers and suppliers will need to find you here in the future.

Creating and managing connections

Once you have created your account, you will be able to see that your account already has at least one connection to the NHS branch(es) to which you send invoices; shown in your “Private Network”. This means that you now have a mutually accepted connection with the specific NHS trust(s), and are able to commence sending documents via Tradeshift. As more NHS trusts join the NHS SBS community they will also join Tradeshift, when this occurs you will receive “connection requests”. These requests need to be accepted before any documents can be exchanged.

Regardless of whether your other customers or suppliers are a part of the Tradeshift network or not, you can use Tradeshift to send documents to these additional customers or suppliers completely free of charge. If your customers/suppliers are already on the Tradeshift network, you can simply search for them on search bar under the “Network” tab and send a connection request. As soon as the other party has accepted the connection request, they will become part of your private network and you can start sending invoices to them immediately.

If your customers/suppliers are not a part of the Tradeshift network, you can simply add them as a “manual contact”. Any documents sent to your manual contacts will simply be sent as PDF attachments emailed to the email address that you provide under the manual contact, or in the EDI file you dispatch (in the case of fully electronic senders).

Navigating through the Tradeshift platform

The Tradeshift platform is simple and intuitive to use. It has been designed to look more like the social network web services (Skype, LinkedIn, Facebook etc.) that most of us know and use today rather than a typical accounting software. Your 'Home' screen is shown below.

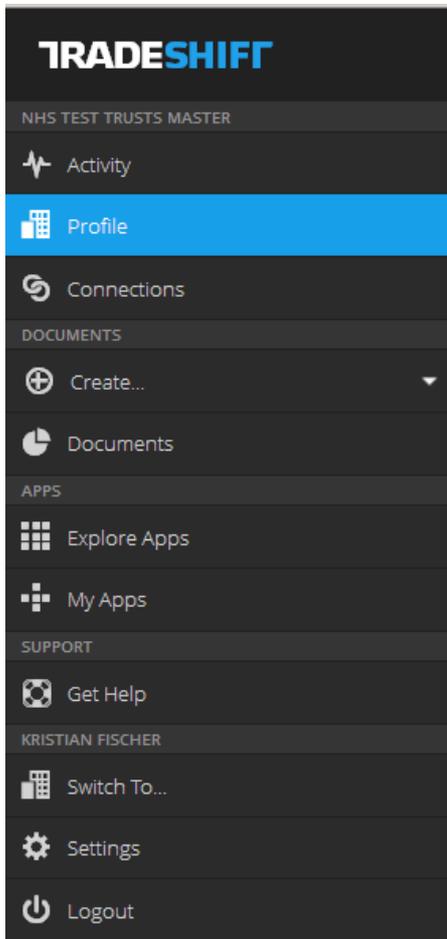
The screenshot displays the Tradeshift platform interface. On the left is a dark sidebar menu with the Tradeshift logo and user name 'NHS TEST TRUSTS MASTER'. The menu items include: Activity (highlighted), Profile, Connections, DOCUMENTS (Create..., Documents), APPS (Explore Apps, My Apps), SUPPORT (Get Help), and KRISTIAN FISCHER (Switch To..., Settings, Logout).

The main content area features a 'Broadcast a message to your network' button at the top. Below it is an 'Updates' section showing three invoice notifications from 'Care UK Community Partnerships Ltd'. Each notification includes the invoice ID, amount, status ('Received'), and a 'Write a private reply' text box.

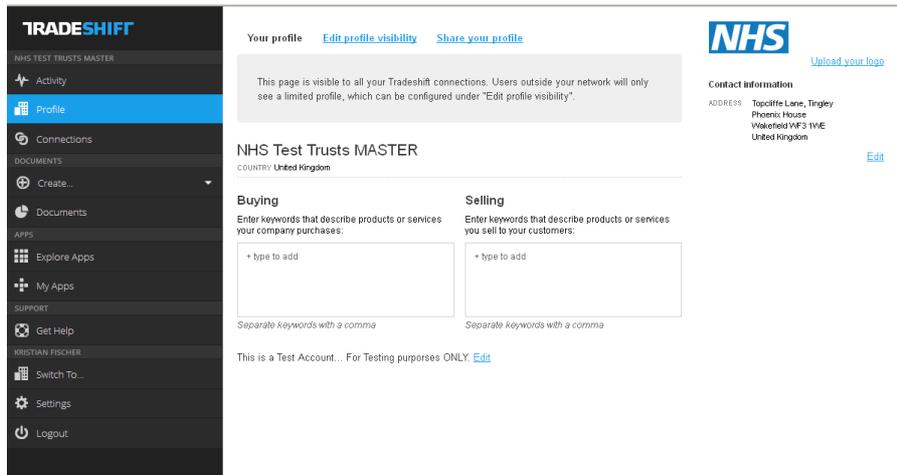
On the right-hand side, there is a green 'Create...' button and an 'Account completeness 78%' progress bar. Below this are four action items: 'Complete your company profile', 'Activate your public profile', 'Add your company logo', and 'Add a contact to your network'. At the bottom right, there are statistics: '0 UNPAID SALES', '2,272 UNPAID PURCHASES', and '9 DRAFTS'.

Simple navigation

After logging onto the Tradeshift Platform, you will notice the menu at the left of the screen. Below the various features are described:



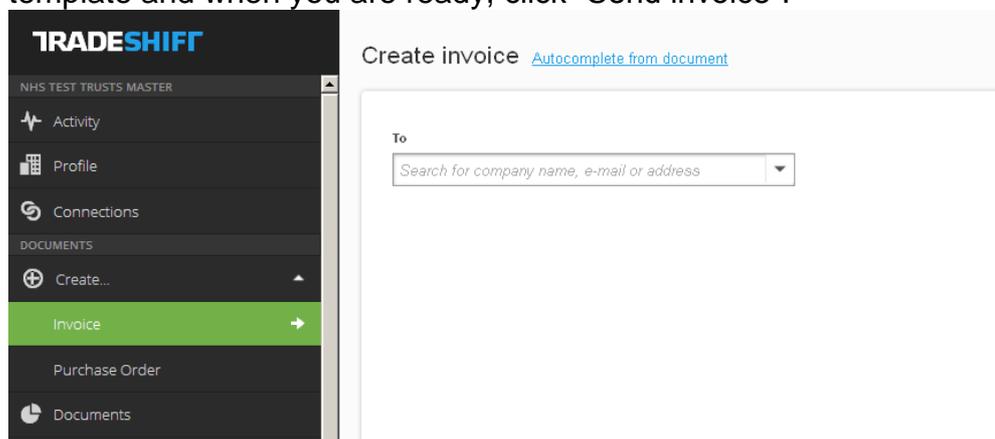
1. The “Activity” section shows updates summarising everything that is occurring within your network.
2. In the “Profile” section you can edit your own user settings. We highly recommend uploading your company logo so it is then visible on the invoices you create.



3. The “Create” section allows you to create an invoice.
4. The “Connections” section shows all the companies with which you have a connection.
5. The “Documents” section shows all the business documents that have been exchanged with your business contacts.
6. The “Explore Apps” section is where you can find all Tradeshift and 3rd party Apps.
7. The “My Apps” sections allows you to see the apps you have activated.
8. The “Get Help” section will take you directly to the Tradeshift support page.

Sending your first invoice

There are various ways to create an invoice. Once logged in you have the option to send an invoice by clicking on the “Create” section in the panel on left of your screen, then clicking on text invoice which appears below. Or click on the green ‘Create Invoice’ button. Both methods will take you to the invoice template. First thing to do is choose the client you want to invoice by clicking on the arrow on the drop down box located on the left of your screen. Once the client you want to invoice has been selected simply fill in the invoice template and when you are ready, click “Send invoice”.



If there are any errors with the invoice, you will receive an instant error message on the screen, and you will be given a chance to rectify the problem. Once successfully dispatched, you can see the document by clicking on the “Documents” tab, where the status should be “sent”.

If your invoice requires an attachment you can attach the document by clicking on the browse button under the word attachments in the right bottom corner of the screen.

The screenshot shows a portion of a web interface. On the left, there is a vertical navigation menu with the text 'ess' in blue. To the right of the menu is a large, empty rectangular box. Below this box is a checkbox labeled 'Save notes for future invoices'. Further down, the section is titled 'Attachments' and contains a 'Browse...' button, the text 'No file selected.', and a smaller note 'Max file size is 3000 kb'. At the bottom of the interface, there is a light green bar containing two buttons: a blue 'Preview' button with an eye icon and a green 'Send' button with a right-pointing arrow icon.

Appendices

Appendix 1 - FAQ

What is NHS SBS trying to achieve with regards to e-invoicing and why?

NHS SBS is changing the way it receives their invoices by moving to electronic invoicing and phasing out the paper process. These changes will make the process more efficient and reduce the number of queries raised from the previous process.

This has the benefit of increased quality, better compliance and speedier processing.

How will NHS SBS achieve this goal?

In order to achieve this goal, NHS SBS has selected Tradeshift as an e-invoicing partner. On Tradeshift, suppliers can send invoices free of charge. Tradeshift supports a wide number of transfer protocols such as web-interface, SFTP/FTPS/FTP and to an open API and some 20 document formats, such as cXML, TRADACOMS, Basda, EDIFACT and CSV.

More information is available on <http://integrate.tradeshift.com/>

Will this solution be deployed to all suppliers?

During the course of 2013, a pilot project is being rolled out to selected suppliers. Following this, e-invoicing will be deployed across the supply base supported by NHS SBS.

What are the benefits?

- You will get status updates on your invoice progress, allowing you to track the progress of invoices.
- You will be provided with instant feedback on the invoice requirements which means your invoice is much less likely to be rejected or returned after submission due to missing data as your invoice is received and processed more quickly with the required information.
- A positive green agenda way of processing invoices decreasing carbon footprints by eliminating paper/postage /transport costs if you currently use hard-copy invoices, plus the non-value time for staff and your business in filling envelopes.

How much does it cost to send invoices or credit notes?

Nothing. Neither NHS SBS nor Tradeshift charge you for the service. Sending invoices through Tradeshift to NHS SBS is free.

What is the scope of the e-invoicing project?

NHS SBS is working with Tradeshift to facilitate the following business documents and communication flows:

- Inbound invoices (invoices sent from suppliers)
- Inbound credit notes (credit notes sent from suppliers)
- invoice statuses (status on the invoice sent from the
- credit note statuses
- Business firewall validation rules and error messages.

How can I invoice NHS SBS using Tradeshift?

You can only invoice NHS SBS through Tradeshift if you have received an invitation. The invitation will hold all the necessary information. You will receive this invitation from NHS SBS on behalf of the NHS Organisation(s).

How e-invoicing will work?

A secure on-line web portal that can either take invoicing data exported from your invoicing system, or alternatively manually input on-screen. This will seamlessly interface with the NHS SBS finance system.

As the project progresses it shall provide real-time invoice tracking which enables you to check your invoice status, and actively informs you when your invoice status changes, e.g. 'received', 'rejected' or 'approved'.

Tradeshift has a large range of interfaces which already work with virtually any organisation's IT finance systems. Please note that Tradeshift will not require any access to your systems or client devices.

What are the integration options for automated invoice submission?

Tradeshift offers various free integration options so you can automatically transfer documents.

These options are:

- FTP (<http://integrate.tradeshift.com/ftp/>)
- SFTP (<http://integrate.tradeshift.com/sftp/>)
- FTPS (<http://integrate.tradeshift.com/ftps/>)
- API (<http://developer.tradeshift.com/rest-api/>)

All can be found as Apps on Tradeshift once you have an account.

What are validation rules, and why are they put in place?

Validation rules ensure that the sender of a document provides information in all the fields required in order to process the invoice. NHS SBS requires some specific fields in your invoice in order to process them effectively.

Ultimately they are put in place to make sure that the invoice can be handled without any further contact, and that the supplier gets paid on time. Validation rules are a way of enforcing the business rules.

What rules has NHS SBS put in place on Tradeshift?

To ensure a quick and efficient handling of invoices and credit notes, NHS SBS has implemented a number of validation rules on the Tradeshift platform.

The validation rules implemented by NHS SBS are:

- **Org Code:** In order for the invoice to be routed to the correct Trust, the Org Code (e.g. RY6, RXY) must be within the invoice.
- **Invoice Number:** Invoice numbers can only be numbers and / or upper case letters. Also the invoice numbers can only have 30 characters. Anything else will be rejected.
- **Credit Note Number:** Credit Note numbers can only be numbers and / or upper case letters. Also the credit note numbers can only have 30 characters. Anything else will be rejected.
- **PO number:** For PO suppliers, a valid PO number is mandatory.
- **XX Reference:** However not mandatory, for non-PO suppliers, a XX reference will help NHS SBS process the invoice more quickly.
- **Attachments:** Only PDF attachments or following image files, gif, tiff, jpeg and png allowed.

If you send a Credit Note, you would need to insert a valid Invoice Number. If you for some reason don't have an Invoice Number, you can put "XX" in the field to avoid getting the Credit Note caught in the validation rules.

Further to this, it is important to note that there are some "standard fields" on typical invoices that NHS SBS does not receive from the Tradeshift platform (not visible in the web interface, and simply ignored in the case of EDI files). They are:

- **Invoice payment due date:** invoices will always be paid based on the previously agreed terms and conditions, as stipulated in your supplier agreement, and therefore are not necessary within the individual invoice.
- **Payment details:** invoices will always be paid, based on the payment details that NHS SBS has registered within its financial system. If you need these changed, send your changes on letter headed paper to:

Supplier Maintenance
Phoenix House
NHS SBS
Topcliffe Lane
Tingley
WF3 1WE

- **Address details:** Only addresses NHS SBS has registered within its financial system are valid. If you need these changed, send your changes on letter headed paper to NHS SBS Wakefield address as above.

On top of these validation rules, please note that if you plan to send invoices and credit notes automatically from your ERP system, there is a range of mandatory fields you would need to adhere to. For mandatory fields, please go to <http://integrate.tradeshift.com/> and download the specific zip file for the format we wish to use.

What happens if I do not provide the correct information on an invoice?

If you do not provide the correct information on the invoice, you will receive immediate notification. Users of the web-interface will not be able to send their invoices until all validation rules are upheld. If you send via another protocol, you will receive instant responses regarding the status of your documents, and why they are failing the validation rules.

What should I do if I do not have the required information to submit the invoice?

If you do not have the required information to complete the invoice (e.g. missing purchase order information) please contact your buyer/contact at the relevant NHS organisation.

How do I change address?

NHS SBS holds your addresses and if you want to change any of them, you need to use the normal procedure for address change. Please send the changed details on letter headed paper to:

Supplier Maintenance
Phoenix House
NHS SBS
Topcliffe Lane
Tingley
WF3 1WE

You will also need to change your address within your Tradeshift account, which can be done within "Edit your settings".

How do I change bank details?

In Tradeshift, bank details are part of the actual invoice and can be changed on the invoice. However, changes in bank details will not be reflected in NHS SBS. NHS SBS holds your bank details and if you want to change any of them, you need to use the normal procedure for bank details changes, please send the changes on letter headed paper to:

Supplier Maintenance
Phoenix House
NHS SBS
Topcliffe lane
Tingley
WF3 1WE

How do I connect to my buyer?

In Tradeshift you can search for all the companies on the network and request a connection. However, in NHS SBS's case, a request for connection will not be met. If you wish to invoice a certain Trust and you haven't already been connected, you will need to follow the normal procedure currently agreed with SBS. Once you SBS has been informed that you want to do business with the desired SBS client, you will receive an email asking to activate your connection on Tradeshift. When the connection is activated you can invoice the NHS organisation.

Do I need to add payment information to the invoice?

No, NHS SBS has payment information registered as part of the supplier master-data, which is always used when paying. If this payment information needs to be changed you should contact NHS SBS using your normal channels.

Where can I find more information?

Email to SBS-W.e-invoicingqueries@nhs.net or nhs.sbs.support@tradeshift.com.

Appendix 2 – NHS SBS Clients on Tradeshift

DOH Code	Trust Name	Payables Code	PO Format 1	PO Format 2	VAT NO
00C	NHS DARLINGTON CCG	L205	720#####		654 4628 21
00D	NHS DURHAM DALES, EASINGTON AND SEDGFIELD CCG	L775	808#####		654 4627 23
00F	NHS GATESHEAD CCG	L215	721#####		654 4631 32
00G	NHS NEWCASTLE NORTH AND EAST CCG	L225	722#####		654 4622 33
00H	NHS NEWCASTLE WEST CCG	L235	723#####		654 4621 35
00J	NHS NORTH DURHAM CCG	L245	724#####		654 4615 30
00K	NHS HARTLEPOOL & STOCKTON-ON-TEES CCG	L785	809#####		654 4480 27
00L	NHS NORTHUMBERLAND CCG	L255	725#####		654 4618 24
00M	NHS SOUTH TEES CCG	L395	739#####		654 4479 12
00N	NHS SOUTH TYNESIDE CCG	L405	740#####		654 4620 37
00P	NHS SUNDERLAND CCG	L415	741#####		654 4624 29
00Q	NHS BLACKBURN WITH DARWEN CCG	K995	699#####		654 4499 06
00R	NHS BLACKPOOL CCG	L005	700#####		654 4502 43
00T	NHS BOLTON CCG	L095	709#####		654 4487 13
00V	NHS BURY CCG	L105	710#####		654 4458 20
00W	NHS CENTRAL MANCHESTER CCG	L115	711#####		654 4476 18
00X	NHS CHORLEY AND SOUTH RIBBLE CCG	L015	701#####		654 4439 24
00Y	NHS OLDHAM CCG	L125	712#####		654 4455 26
01A	NHS EAST LANCASHIRE CCG	L025	702#####		654 4507 33
01C	NHS EASTERN CHESHIRE CCG	K935	693#####		654 4560 29
01D	NHS HEYWOOD MIDDLETON & ROCHDALE CCG	L795	789#####		654 4456 24
01E	NHS GREATER PRESTON CCG	L035	703#####		654 4441 37
01F	NHS HALTON CCG	L175	717#####		654 4556 20
01G	NHS SALFORD CCG	L135	713#####		654 4454 28
01H	NHS CUMBRIA CCG	L045	704#####		654 4616 28
01J	NHS KNOWSLEY CCG	L185	718#####		654 4542 31
01K	NHS LANCASHIRE NORTH CCG	L055	705#####		654 4443 33
01M	NHS NORTH MANCHESTER CCG	L145	714#####		654 4477 16
01N	NHS SOUTH MANCHESTER CCG	L425	742#####		654 4478 14
01R	NHS SOUTH CHESHIRE CCG	K945	694#####		654 4559 14
01T	NHS SOUTH SEFTON CCG	L455	745#####		654 4555 22
01V	NHS SOUTHPORT AND FORMBY CCG	L465	746#####		654 4553 26
01W	NHS STOCKPORT CCG	L435	743#####		654 4473 24
01X	NHS ST HELENS CCG	L475	747#####		654 4552 28
01Y	NHS TAMESIDE AND GLOSSOP CCG	L445	744#####		654 4457 22
02A	NHS TRAFFORD CCG	L155	715#####		654 4474 22
02D	NHS VALE ROYAL CCG	K955	695#####		654 4558 16

02E	NHS WARRINGTON CCG	K965	696#####		654 4594 12
02F	NHS WEST CHESHIRE CCG	K975	697#####		654 4603 37
02G	NHS WEST LANCASHIRE CCG	L065	706#####		654 4551 30
02H	NHS WIGAN BOROUGH CCG	L085	708#####		654 4520 41
02M	NHS FYLDE & WYRE CCG	L075	707#####		654 4440 39
02N	NHS AIREDALE WHARFEDAILE CRAVEN CCG	L805	810#####		654 4518 28
02P	NHS BARNESLEY CCG	K155	615#####		654 4516 32
02Q	NHS BASSETLAW CCG	K165	616#####		654 4489 09
02R	NHS BRADFORD DISTRICTS CCG	L485	748#####		654 4524 33
02T	NHS CALDERDALE CCG	L495	749#####		654 4597 06
02V	NHS LEEDS NORTH CCG	L505	750#####		654 4505 37
02W	NHS BRADFORD CITY CCG	L515	751#####		654 4523.35
02X	NHS DONCASTER CCG	K175	617#####		654 4472 26
02Y	NHS EAST RIDING OF YORKSHIRE CCG	L275	727#####		654 4452 32
03A	NHS GREATER HUDDERSFIELD CCG	K185	618#####		654 4596 08
03C	NHS LEEDS WEST CCG	L525	752#####		6544506 35
03D	NHS HAMBLETON RICHMOND & WHITBY CCG	L815	811#####		654 4488 11
03E	NHS HARROGATE & RURAL DISTRICT CCG	L285	728#####		654 4459 18
03F	NHS HULL CCG	L295	729#####		654 4438 26
03G	NHS LEEDS SOUTH AND EAST CCG	L535	753#####		654 4521 39
03H	NHS NORTH EAST LINCOLNSHIRE CCG	L305	730#####		654 4446 27
03J	NHS NORTH KIRKLEES CCG	L545	754#####		654 4595 10
03K	NHS NORTH LINCOLNSHIRE CCG	L315	731#####		654 4481 25
03L	NHS ROTHERHAM CCG	K195	619#####		654 4432 28
03M	NHS SCARBOROUGH AND RYEDALE CCG	L325	732#####		654 4544 27
03N	NHS SHEFFIELD CCG	K205	620#####		654 4475 20
03Q	NHS VALE OF YORK CCG	L265	726#####		654 4546 23
03R	NHS WAKEFIELD CCG	L825	781#####		654 4453 30
03T	NHS LINCOLNSHIRE EAST CCG	L555	755#####		654 4561 27
03V	NHS CORBY CCG	L565	756#####		654 4609 25
03W	NHS EAST LEICESTER & RUTLAND CCG	L835	787#####		654 4633 28
03X	NHS EREWASH CCG	L575	757#####		654 4571 24
03Y	NHS HARDWICK CCG	L585	758#####		654 4570 26
04C	NHS LEICESTER CITY CCG	L595	759#####		654 4634 26
04D	NHS LINCOLNSHIRE WEST CCG	L665	766#####		654 4563 23
04E	NHS MANSFIELD & ASHFIELD CCG	L845	782#####		654 4447 25
04F	NHS MILTON KEYNES CCG	L855	783#####		654 4604 35
04G	NHS NENE CCG	L865	784#####		654 4625 27
04H	NHS NEWARK & SHERWOOD CCG	L875	785#####		654 4448 23
04J	NHS NORTH DERBYSHIRE CCG	L885	788#####		654 4569 11
04K	NHS NOTTINGHAM CITY CCG	L895	791#####		654 4543 29
04L	NHS NOTTINGHAM NORTH & EAST CCG	L905	792#####		654 4449 21
04M	NHS NOTTINGHAM WEST CCG	L915	793#####		654 4450 36
04N	NHS RUSHCLIFFE CCG	L925	794#####		654 4451 34
04Q	NHS SOUTH WEST LINCOLNSHIRE CCG	L935	799#####		654 4562 25
04R	NHS SOUTHERN DERBYSHIRE CCG	L945	800#####		654 4568 13

04V	NHS WEST LEICESTERSHIRE CCG	L955	804#####		654 4632 30
04W	NHS BIRMINGHAM CROSSCITY CCG	L605	760#####		654 4497 10
04X	NHS BIRMINGHAM SOUTH & CENTRAL CCG	L615	761#####		654 4496.12
04Y	NHS CANNOCK CHASE CCG	L625	762#####		654 4436 30
05A	NHS COVENTRY AND RUGBY CCG	K215	621#####		654 4425 35
05C	NHS DUDLEY CCG	L635	763#####		654 4498 08
05D	NHS EAST STAFFORDSHIRE CCG	L645	764#####		654 4428 29
05F	NHS HEREFORDSHIRE CCG	K785	678#####		654 4442 35
05G	NHS NORTH STAFFORDSHIRE CCG	L975	790#####		654 4430 42
05H	NHS WARWICKSHIRE NORTH CCG	K225	622#####		654 4504 39
05J	NHS REDDITCH AND BROMSGROVE CCG	K795	679#####		654 4422 41
05L	NHS SANDWELL & WEST BIRMINGHAM CCG	L985	795#####		654 4495 14
05N	NHS SHROPSHIRE CCG	K805	680#####		654 4435 32
05P	NHS SOLIHULL CCG	L995	796#####		654 4579 08
05Q	NHS SOUTH EAST STAFF AND SEISDON PENINSULAR CCG	M005	797#####		654 4445 29
05R	NHS SOUTH WARWICKSHIRE CCG	K235	623#####		654 4503 41
05T	NHS SOUTH WORCESTERSHIRE CCG	K815	681#####		654 4424 37
05V	NHS STAFFORD AND SURROUNDS CCG	M015	801#####		654 4437 28
05W	NHS STOKE ON TRENT CCG	M025	802#####		654 4429 27
05X	NHS TELFORD AND WREKIN CCG	K825	682#####		654 4434 34
05Y	NHS WALSALL CCG	M035	805#####		654 4527 27
06A	NHS WOLVERHAMPTON CCG	M045	803#####		654 4517 30
06D	NHS WYRE FOREST CCG	K835	683#####		654 4423 39
06F	NHS BEDFORDSHIRE CCG	L655	765#####		654 4554 24
06H	NHS CAMBRIDGESHIRE & PETERBOROUGH CCG	M055	786#####		654 4545 25
06K	NHS EAST & NORTH HERTFORDSHIRE CCG	K925	692#####		654 4427 31
06L	NHS IPSWICH AND EAST SUFFOLK CCG	K845	684#####		654 4591 18
06M	NHS GREAT YARMOUTH & WAVENEY CCG	K855	685#####		654 4605 33
06N	NHS HERTS VALLEYS CCG	K865	686#####		654 4426 33
06P	NHS LUTON CCG	L675	767#####		654 4608 27
06Q	NHS MID ESSEX CCG	K515	651#####		654 4611 38
06T	NHS NORTH EAST ESSEX CCG	K575	657#####		654 4646 25
06V	NHS NORTH NORFOLK CCG	K875	687#####		654 4578 10
06W	NHS NORWICH CCG	K885	688#####		654 4522 37
06Y	NHS SOUTH NORFOLK CCG	K895	689#####		654 4606 31
07G	NHS THURROCK CCG	K565	656#####		654 4629 19
07H	NHS WEST ESSEX CCG	K555	655#####		654 4617 26
07J	NHS WEST NORFOLK CCG	K905	690#####		654 4548 19
07K	NHS WEST SUFFOLK CCG	K915	691#####		654 4590 20
07L	NHS BARKING & DAGENHAM CCG	K285	628#####		654 4461 31
07M	NHS BARNET CCG	K295	629#####		654 4468 17
07N	NHS BEXLEY CCG	K665	666#####		654 4530 38
07P	NHS BRENT CCG	K585	658#####		654 4511 42
07Q	NHS BROMLEY CCG	K675	667#####		654 4531 36
07R	NHS CAMDEN CCG	K305	630#####		654 4469 15
07T	NHS CITY AND HACKNEY CCG	K315	631#####		654 4464 25

07V	NHS CROYDON CCG	K685	668#####		654 4538 22
07W	NHS EALING CCG	K595	659#####		654 4508 31
07X	NHS ENFIELD CCG	K325	632#####		654 4470 30
07Y	NHS HOUNSLOW CCG	K605	660#####		654 4512 40
08A	NHS GREENWICH CCG	K695	669#####		654 4532 34
08C	NHS HAMMERSMITH AND FULHAM CCG	K615	661#####		654 4515 34
08D	NHS HARINGEY CCG	K355	635#####		654 4471 28
08E	NHS HARROW CCG	K625	662#####		654 4510 44
08F	NHS HAVERING CCG	K275	627#####		654 4462 29
08G	NHS HILLINGDON CCG	K635	663#####		654 4509 29
08H	NHS ISLINGTON CCG	K245	624#####		654 4467 19
08J	NHS KINGSTON CCG	K705	670#####		654 4539 20
08K	NHS LAMBETH CCG	K715	671#####		654 4533 32
08L	NHS LEWISHAM CCG	K725	672#####		654 4534 30
08M	NHS NEWHAM CCG	K345	634#####		654 4466 21
08N	NHS REDBRIDGE CCG	K255	625#####		654 4460 33
08P	NHS RICHMOND CCG	K735	673#####		654 4540 35
08Q	NHS SOUTHWARK CCG	K745	674#####		654 4535 28
08R	NHS MERTON CCG	K755	675#####		654 4536 26
08T	NHS SUTTON CCG	K765	676#####		654 4537 24
08V	NHS TOWER HAMLETS CCG	K335	633#####		654 4465 23
08W	NHS WALTHAM FOREST CCG	K265	626#####		654 4463 27
08X	NHS WANDSWORTH CCG	K775	677#####		654 4541 33
08Y	NHS WEST LONDON (KENSINGTON AND CHELSEA, QUEEN'S PARK AND PADDINGTON) CCG	K645	664#####		654 4514 36
09A	NHS CENTRAL LONDON (WESTMINSTER) CCG	K655	665#####		654 4513 38
09C	NHS ASHFORD CCG	K015	601#####		654 4493 18
09D	NHS BRIGHTON & HOVE CCG	L685	768#####		654 4589 05
09E	NHS CANTERBURY AND COASTAL CCG	K035	603#####		654 4492 20
09F	NHS EASTBOURNE, HAILSHAM AND SEAFORD CCG	M075	806#####		654 4583 17
09G	NHS COASTAL WEST SUSSEX CCG	L705	770#####		654 4581 21
09H	NHS CRAWLEY CCG	L715	771#####		654 4582 19
09J	NHS DARTFORD GRAVESHAM SWANLEY CCG	M085	807#####		654 4528 25
09L	NHS EAST SURREY CCG	L725	772#####		654 4588 07
09N	NHS GUILDFORD AND WAVERLEY CCG	L735	773#####		654 4584 15
09P	NHS HASTINGS & ROTHER CCG	L745	774#####		654 4585 13
09W	NHS MEDWAY CCG	K055	605#####		654 4550 32
09X	NHS HORSHAM AND MID SUSSEX CCG	L765	776#####		654 4587 09
09Y	NHS NORTH WEST SURREY CCG	M095	778#####		654 4577 12
0AA	NHS ARDEN CSU	L965	812#####		654 4420 45
0AC	NHS BEST WEST CSU	M065	813#####		654 4420 45
0AD	NHS CENTRAL MIDLANDS CSU	M145	814#####		654 4420 45
0AE	NHS CENTRAL SOUTHERN CSU	M155	815#####		654 4420 45
0AG	NHS STAFFORDSHIRE LANCASHIRE CSU	M175	817#####		654 4420 45
0AH	NHS ESSEX CSU	M185	818#####		654 4420 45
0AJ	NHS GREATER MANCHESTER CSU	M195	819#####		654 4420 45
0AK	NHS GREATER EAST MIDLANDS CSU	M205	820#####		654 4420 45

0AL	NHS HERTFORDSHIRE CSU	M215	821#####		654 4420 45
0AM	NHS KENT AND MEDWAY CSU	M225	822#####		654 4420 45
0AP	NHS NORFOLK & WAVENEY CSU	M245	824#####		654 4420 45
0AQ	NHS CENTRAL AND EAST LONDON CSU	M255	825#####		654 4420 45
0AR	NHS NORTH OF ENGLAND CSU	M265	826#####		654 4420 45
0AT	NHS NORTH WEST LONDON CSU	M275	827#####		654 4420 45
0AV	NHS NORTH YORKSHIRE AND HUMBER CSU	M285	828#####		654 4420 45
0AW	NHS SOUTH CSU	M295	829#####		654 4420 45
0AX	NHS SOUTH LONDON CSU	M305	830#####		654 4420 45
0AY	NHS SOUTH YORKSHIRE & BASSETLAW CSU	M315	831#####		654 4420 45
0CC	NHS SURREY AND SUSSEX CSU	M335	833#####		654 4420 45
0CD	NHS WEST YORKSHIRE CSU	M345	834#####		654 4420 45
0CE	NHS CHESHIRE & MERSEYSIDE CSU	M165	816#####		654 4420 45
0K1	NHS FAREHAM AND GOSPORT CCG	K025	602#####		
10A	NHS SOUTH KENT COAST CCG	K095	609#####		654 4491 22
10C	NHS SURREY HEATH CCG	M105	780#####		654 4599 02
10D	NHS SWALE CCG	K115	611#####		654 4549 17
10E	NHS THANET CCG	K125	612#####		654 4494 16
10G	NHS BRACKNELL AND ASCOT CCG	K385	638#####		654 4602 39
10H	NHS CHILTERN CCG	K395	639#####		654 4598 04
10J	NHS NORTH HAMPSHIRE CCG	L695	769#####		654 4564 21
10L	NHS ISLE OF WIGHT CCG	K045	604#####		654 4519 26
10M	NHS NEWBURY AND DISTRICT CCG	K425	642#####		654 4575 16
10N	NHS NORTH & WEST READING CCG	K435	643#####		654 4574 18
10Q	NHS OXFORDSHIRE CCG	K445	644#####		654 4623 31
10R	NHS PORTSMOUTH CCG	K075	607#####		654 4490 24
10T	NHS SLOUGH CCG	K455	645#####		654 4601 41
10V	NHS SOUTH EASTERN HAMPSHIRE CCG	K085	608#####		654 4547 21
10W	NHS SOUTH READING CCG	K465	646#####		654 4573 20
10X	NHS SOUTHAMPTON CCG	K105	610#####		654 4564 19
10Y	NHS AYLESBURY VALE CCG	K365	636#####		654 4610 40
11A	NHS WEST HAMPSHIRE CCG	K135	613#####		654 4525 31
11C	NHS WINDSOR, ASCOT & MAIDENHEAD CCG	K495	649#####		654 4630 34
11D	NHS WOKINGHAM CCG	K505	650#####		654 4572 22
11E	NHS BATH & NORTH EAST SOMERSET CCG	K375	637#####		654 4593 14
11H	NHS BRISTOL CCG	L335	733#####		654 4444 31
11J	NHS DORSET CCG	K405	640#####		654 4592 16
11M	NHS GLOUCESTERSHIRE CCG	K415	641#####		654 4483 21
11N	NHS KERNOW CCG	M115	777#####		654 4331 40
11T	NHS NORTH SOMERSET CCG	L345	734#####		654 4486 15
11X	NHS SOMERSET CCG	L365	736#####		654 4484 19
12A	NHS SOUTH GLOUCESTERSHIRE CCG	L385	738#####		654 4885 17
12D	NHS SWINDON CCG	K475	647#####		654 4482 23
5L1	SOLENT NHS TRUST	4805	79#####		654 4411 88
99A	NHS LIVERPOOL CCG	L165	716#####		654 4576 14
99B	NHS WIRRAL CCG	K985	698#####		654 4557 18

99C	NHS NORTH TYNESIDE CCG	L195	719#####		654 4612 36
99D	NHS SOUTH LINCOLNSHIRE CCG	M125	798#####		654 4566 17
99E	NHS BASILDON AND BRENTWOOD CCG	K545	654#####		654 4619 22
99F	NHS CASTLE POINT AND ROCHFORD CCG	K535	653#####		654 4613 34
99G	NHS SOUTHEND CCG	K525	652#####		654 4614 32
99H	NHS SURREY DOWNS CCG	M135	779#####		654 4600 43
99J	NHS WEST KENT CCG	K145	614#####		654 4529 23
99K	NHS HIGH WEALD LEWES HAVENS CCG	L755	775#####		654 4586 11
99M	NHS NE HAMPSHIRE & FARNHAM CCG	K065	606#####		654 4526 29
99N	NHS WILTSHIRE CCG	K485	648#####		654 4607 29
99P	NHS NEW DEVON CCG	L355	735#####		654 4433 36
99Q	NHS SOUTH DEVON AND TORBAY CCG	L375	737#####		654 4567 15
E01	NHS PROFESSIONALS LTD	7095	222#####		983 5015 10
E02	NHS PROPERTY SERVICES LTD	F475	306#####		156 7251 00
E03	COMMUNITY HEALTH PARTNERSHIPS	F505	309#####		782 5621 13
NDA	VIRGIN CARE SERVICES LTD	F335	291#####		112 3810 62
NLT	NORTH SOMERSET COMMUNITY PARTNERSHIP	F125	270#####	C#####	123 5620 44
NLW	BRISTOL COMMUNITY HEALTH CIC	F065	D#####		116 1439 40
NLY	CARE AND SUPPORT PARTNERSHIP	F165	274#####		124 9863 89
NQ7	MEDWAY COMMUNITY HEALTHCARE CIC	C625	242#####		108 6075 22
NR5	PLYMOUTH COMMUNITY HEALTHCARE CIC	F075	266#####		120 5363 56
P15	NOTTINGHAM CITYCARE PARTNERSHIP	7495	241#####		112 3810 62
PA5	YOUR HEALTHCARE CIC	7105	225#####		945 9106 03
PBH	BROMLEY HEALTHCARE CIC	C605	237#####		108 3376 23
PN6	DERBYSHIRE COMMUNITY HEALTH SERVICES NHS TRUST	7005	200#####		654 4412 86
PQ3	BIRMINGHAM CHILDRENS HOSPITAL PHARMACY	7575	254#####		
PV2	VIRGIN CARE - PREVIOUSLY DEVON CHILDRENS SERVICES	F525	311#####		918 5103 32
R1A	WORCESTERSHIRE HEALTH & CARE TRUST	7515	72#####		654 9736 90
R1F	ISLE OF WIGHT NHS TRUST	F245	282#####		654 4417 76
R1J	GLOUCESTER CARE TRUST	F515	310#####		654 4635 24
RA2	ROYAL SURREY COUNTY HOSPITAL NHS TRUST	A175	130#####		654 9476 90
RAE	BRADFORD HOSPITALS NHS TRUST	4405	34#####		654 9136 17
RBB	THE ROYAL NATIONAL HOSPITAL FOR RHEUMATIC DISEASES	6625	163#####		654 9391 01
RBN	LIVERPOOL HEART AND CHEST HOSPITAL NHS TRUST	B225	135#####		654 9439 96
RBQ	LIVERPOOL HEART & CHEST NHS FT	A055	124#####		654 9147 12
RD8	MILTON KEYNES HOSPITAL NHS FOUNDATION TRUST	F215	279#####		654 9306 18
RDR	SUSSEX COMMUNITY NHS TRUST	Z965	107#####		654 9413 17
RF4	BARKING, HAVERING & REDBRIDGE NHS TRUST	6615	162#####		654 9244 14
RGD	LEEDS AND YORK PARTNERSHIP NHS FOUNDATION TRUST	4425	66#####		654 9276 01
RGN	PETERBOROUGH & STAMFORD NHS FOUNDATION TRUST	7455	233#####		654 936 110
RHM	SOUTHAMPTON UNIVERSITY HOSPITALS NHS FOUNDATION TRUST	4755	93#####		654 9427 06
RHU	PORTSMOUTH HOSPITALS TRUST	Z845	61#####		654 9369 91
RJ2	LEWISHAM HEALTHCARE NHS TRUST	4715	99#####		654 9282 06
RJN	EAST CHESHIRE NHS TRUST	B235	136#####		654 9198 92
RK9	PLYMOUTH HOSPITALS NHS TRUST	6355	46#####		654 9366 00
RN3	GREAT WESTERN HOSPITALS NHS FOUNDATION TRUST	7435	1#####		654 945 011

RN5	HAMPSHIRE HOSPITALS NHS FOUNDATION TRUST	F025	260#####		654 9321 22
RNK	TAVISTOCK & PORTMAN NHS FOUNDATION TRUST	7415	229#####		654 9454 03
RNL	NORTH CUMBRIA UNIVERSITY HOSPITALS NHS TRUST	7425	230#####		654 914 810
RPY	ROYAL MARSDEN NHS FOUNDATION TRUST	F255	283#####		654 9738 86
RQ3	BIRMINGHAM CHILDRENS HOSPITAL	7405	227#####		654 9643 00
RTK	ASHFORD & ST PETERS HOSPITALS NHSFT	A185	131#####		654 9692 84
RTP	SURREY & SUSSEX HEALTHCARE NHS TRUST	Z955	106#####		654 9684 83
RTV	5 BOROUGHES PARTNERSHIP NHS TRUST	B255	138#####		654 9492 92
RVJ	NORTH BRISTOL NHS TRUST	6345	44#####	L#####	654 9701 12
RVR	EPSOM & ST. HELIER UNIVERSITY HOSPITAL NHS TRUST	7545	249#####		654 970 602
RVY	SOUTHPORT AND ORMSKIRK HOSPITAL NHS TRUST	6575	158#####		654 9703 08
RW1	SOUTHERN HEALTH NHS FOUNDATION TRUST	F225	280#####		654 4122 53
RW8	SUSSEX PARTNERSHIP NHS FOUNDATION TRUST	4695	49#####		654 4225 43
RWH	EAST & NORTH HERTS NHS TRUST	6435	76#####		654 9739 84
RWK	EAST LONDON NHS FOUNDATION TRUST	6765	184#####		654 9753 90
RWP	WORCESTER ACUTE HOSPITALS NHS TRUST	6485	305#####	86#####	654 9737 88
RWW	WARRINGTON & HALTON HOSPITALS NHS FOUNDATION TRUST	B205	133#####		654 4047 41
RX9	EAST MIDLANDS AMBULANCE SERVICE NHS TRUST	6815	195#####		654 9695 78
RXM	DERBYSHIRE HEALTHCARE NHS FOUNDATION TRUST	6965	207#####		654 4309 37
RXN	LANCASHIRE TEACHING FOUNDATION TRUST	7205	226#####		654 937 107
RXX	SURREY BORDERS PARTNERSHIP NHS TRUST	6595	160#####		654 4345 33
RXY	KENT & MEDWAY NHS SOCIAL CARE PARTNERSHIP TRUST	A165	129#####		654 4198 20
RY2	BRIDGEWATER COMMUNITY HEALTHCARE	C645	246#####		654 4405 83
RY6	LEEDS COMMUNITY HEALTHCARE NHS TRUST	C635	243#####		654 4406 81
RY7	WIRRAL COMMUNITY NHS TRUST	7485	238#####		654 440 877
RYD	SOUTH EAST COAST AMBULANCE NHS FOUNDATION TRUST	6635	165#####		654 4349 25
RYF	SOUTH WESTERN AMBULANCE SERVICE NHS FOUNDATION TRUST	6555	151#####		654 9510 19
RYQ	SOUTH LONDON HEALTHCARE NHS TRUST	C555	216#####		654 9373 03
RYW	BIRMINGHAM COMMUNITY HEALTHCARE NHS TRUST	F235	281#####		654 4403 87
T53	NATIONAL INSTITUTE FOR HEALTH AND CLINICAL EXCELLENCE	4545	19#####		654 9751 94
T56	CONNECTING FOR HEALTH	A125	125#####		888 8150 64
T70	CARE QUALITY COMMISSION	F175	275#####		112 3810 62
T71	HEALTH RESEARCH AUTHORITY	F275	285#####		654 4414 82
T73	HEALTH EDUCATION ENGLAND	F485	253#####		654 442 143
T74	NHS TRUST DEVELOPMENT AUTHORITY	F495	307#####		654 441 930
TAD	BRADFORD DISTRICT CARE TRUST	4395	35#####		654 4297 18
TAL	TORBAY & SOUTHERN DEVON HEALTH & CARE TRUST	F265	277#####		654 4418 74
X24	NHS COMMISSIONING BOARD	K005	600#####		654 4420 45