# Annex 5.2 Section A – Additional Services: Application for a contract to Provide Ophthalmic Services as an Individual or Partnership

1. **Practice details**

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| **Practice details** |
| Practice name: |  |
| Practice trading name (if different): |  |
| Address for correspondence: |  |
| Please confirm that you will be ready to provide services from the proposed GOS contract start date. | Yes / No |
| Contact telephone number:  |  |
| Contact fax number (if any):  |  |
| Contact email address (if any): |  |
| VAT registration number:  |  |
| GOC number if applicable:  |  |
| Remember to tell us if your address changes |

1. **General information**

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| **Area** |
| Please indicate in which area you wish to provide additional services |  |
| **Performers list** |
| Is the applicant included in NHS England performers list? If yes, please provide details on a separate sheet. | Yes / No |
| **Other GOS contracts** |
| Do you have other contracts to provide ophthalmic services?If yes, please provide details on a separate sheet | Yes / No |
| **Health body status** |
| Do you wish to be considered as a health body for the purposes of this contract?  | Yes / No |

1. **Owner(s)/partner(s)**

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| **Full name** | **Position** | **General or Limited Partner** | **Please tick which apply** | **GOC reg no** |
| **Reg'd optom** | **Reg'd OMP** | **Reg'd DO** |
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| **Full name** | **Position** | **Lay person** |
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1. **Professional staff (employed either directly or indirectly)**

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| **Performer(s)** |
| **Full name** | **DOB** | **Qualifications** | **GOC reg no** |
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| **Dispensing optician(s)** |
| **Full name** | **DOB** | **Qualifications** | **GOC reg no** |
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1. **Hours – Not Applicable**
2. **Equipment and record-keeping**

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| **Equipment**  |
| Please list relevant equipment in support of your application (continue on a separate sheet if necessary): |  |
| **Record-keeping** |
| How will individual records be maintained?  | Manual / Computerised / Combination |
| Please specify where the records will be kept and confirm this will be a secure location and by whom |  |
| Please supply any other relevant information relating to record-keeping to support your application (continue on a separate sheet if required): |  |
| Please provide the name and position of the person(s) responsible for procedures relating to data protection (including confidentiality) and information governance: |  |

1. **Required documentation**

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| --- | --- |
| **Please enclose the original documentation below with your application** | **Enclosed? (tick)** |
| Section B – Declaration to support application for a contract to provide ophthalmic services from the individual or each partner. |  |
| Evidence of insurance or where appropriate) indemnity arrangements) against liability arising from negligent performance of clinical services under the contract. |  |
| Evidence of public liability insurance relating to liabilities to third parties arising under or in connection with the contract that are not covered by the insurance referred to above. |  |
| Bank credit authority form. |  |
| Any other information the Commissioner may require (please use a separate sheet where needed) |  |

1. **Undertaking and declarations**

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| **Undertaking** |
| I undertake to:* comply with the General Ophthalmic Service Contracts Regulations 2008 (as amended);
* notify the Commissioner within seven days of any material changes to the information provided in the application until the application is finally determined;
* provide general ophthalmic services; and
* inform the Commissioner whenever changing any of the addresses named in the application for a contract to provide ophthalmic services.
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| **Declarations** |
| I declare that the information provided in this application is accurate in respect of:  (name of practice) |
| I declare that I have obtained satisfactory clinical references relating to the performers named in this application. |
| I understand that if I provide information that is inaccurate or untrue I may be prosecuted, and I declare that the information that I have provided is true and accurate to my best knowledge and belief. |
| **Signed** |  |
| **Date** |  |
| **Name****(BLOCK LETTERS)** |  |
| **Position held****(BLOCK LETTERS)** |  |

**Please return the application and supporting documentation to:**

NHS England South West (South)

Peninsula House

Kingsmill Road

Tamar View Industrial Estate

Saltash PL12 6LE

Email: england.optometrysouthwest@nhs.net