

12 January 2018 / Issue 246

About this bulletin

To minimise the number of emails sent to practices, the Local Regional Team is using this weekly bulletin as its main method of communicating with practice managers covering the 360 practices in Bristol, Somerset, North Somerset, South Gloucestershire, Devon, Cornwall and the Isles of Scilly. The bulletins contain important information for practice managers, which might include requests for information and deadlines, as well as updates on issues relating to GP contracts.

Copies of the bulletins and attachments are available on our website:

<https://www.england.nhs.uk/south/info-professional/medical/dcis/gp-bulletin/>

If you have any questions or wish to provide feedback, please contact the Primary Care Team:
england.primarycaremedical@nhs.net

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Key Deadlines

CQRS declarations for payment in the same month	9 th of each month	Via CQRS
Submission date for clinical pharmacist in Primary Care application	By 19 January 2018	Via the Clinical Pharmacist Application Portal
Data submission for target payments for childhood vaccinations & immunisations for 1 October - 31 December 2017	Before 31 January 2018	Via Open Exeter

- **Items for all Practices**

Urgent appeal from Bruce Keogh and Helen Stokes-Lampard re: Influenza vaccination

Please find attached a letter from Professor Sir Bruce Keogh, Medical Director NHS England, and Professor Helen Stokes-Lampard, Chair Royal College of General Practitioners, requesting help from practices to ensure that all remaining stocks of vaccinations are used to immunise at risk patients against flu in the next two weeks.

Clinical Pharmacist for Primary Care

The [General Practice Forward View](#) committed to over £100m of investment to support an extra 1,500 clinical pharmacists to work in general practice by 2020/21. This is in addition to over 490 clinical pharmacists already working across approximately 650 GP practices as part of a pilot, launched in July 2015.

We're inviting GP practices and other providers of general practice medical services to apply for funding on an ongoing basis to help recruit, train and develop more clinical pharmacists through the secure [clinical pharmacist application portal](#). The deadline for wave 4 application submissions is 19 January 2018.

Guidance and support in submitting applications can be found on [our website](#).

New Medical Records service for South West practices

Please see attached timetable for the roll out of the new Medical Records service for South West practices, which has recently been shared with practices.

General Practice Forward View – lease incentive scheme extended until end of March 2018

The General Practice Forward View offered the following support to GP practices that are tenants of an NHS Property Services or Community Health Partnerships (freehold or leased) building to enter into a new lease:

- Reimbursement of Stamp Duty Land Tax for the initial term (up to 15 years)
- Contribution up to £1,000 plus VAT of legal fees related to the lease transaction
- Reimbursement of management fees for the financial year 2016-2017 and 2017-2018

This offer has been extended to **31st March 2018** to allow more time for GP practices to formally complete their lease transactions. Practices will need to present their signal leases to england.gppremisesfund@nhs.net by that time.

More information is available at: <https://www.england.nhs.uk/gp/gp/v/infrastructure/lease-incentives-for-gp-practices/>

Cervical Cancer Prevention week 22 to 28 January 2018

The theme for this year's campaign is **"Reduce your risk"**

NHS England will be supporting the 'Reduce your risk' campaign, which aims to help women identify and reduce their risk of developing cervical cancer. Jo's Trust provides information and guidance on the 2018 campaign which can be found on their website. And a variety of free resources for you to order are available from the following link: www.jostrust.org.uk

Other useful resources:

- On You Tube you can find [a public health guide to cervical screening](#)
- Jo's Trust offers a suite of campaign materials including on You Tube [Your Guide to Cervical Screening](#) and video research into [women's views on screening](#)
- Jo's Cervical Cancer Trust also offers a suite of material which is specifically Learning Disability focussed including:
 - 'The smear test film' is available on [YouTube](#) or [order a copy of the DVD](#) for £3 – produced by Public Health England in association with Jo's Cervical Cancer Trust
 - [Easy read booklet: Having a smear test. What is it about?](#)
- Public Health England has also produced an [easy guide to cervical screening](#).

During the campaign week NHS England will be sending out communications to stakeholders and the general public, including messages on social media, with a specific focus on women aged 25-29 years old. Evidence shows that this age group are the least likely to attend for a cervical screening (Smear).

Please be aware that Cervical Cancer Prevention Week may increase the number of women contacting the practice for information or to book an appointment for screening. Not all women contacting the practice will be due an appointment; reception staff are key to ensuring appropriate appointments are booked: are they aware of how to check reminders on your IT

system. Women should be reassured that the smear test is a routine test and not to be anxious if they are not offered an immediate appointment.

How can practices get involved:

Cervical cancer can be prevented. We are seeking practice support to raise awareness of cervical screening during the campaign. There are a wealth of free resources (see links above) that you can display in your practice to ensure that women at your practice know how they can reduce their risk of the disease and the steps they can take to look after their health and the importance of:

- Attending cervical screening when invited
- Knowing the symptoms of cervical cancer and seeking medical advice if experiencing any
- Taking up the HPV vaccination if aged 11-18
- Ensuring that young women who have been vaccinated against HPV are aware that they still need to respond to screening invitations.
- Talking to friends and family to ensure they know how they can reduce their risk
- Knowing where to find support and further information

Thank you for your support

Screening & Immunisation Team, South West,

england.southwestscrimms@nhs.net

Practice Manager Development Conference 1 February 2018, Newcastle (Publications Gateway Reference No.07560)

FAO: Regional Leads, Heads of Primary Care, Practice Managers

You are invited to attend the [National Practice Manager Development Conference event](#) on 1 February 2018 at the Crowne Plaza Hotel, Hawthorn Square, Newcastle.

This free dynamic one day conference for practice managers, will give practical ideas for managing workload in the practice, working at scale and growing your confidence to lead in times of change. There will also be the opportunity to network, with colleagues from all over the country. The conference is fully funded by the General Practice Forward View.

To register please visit [the NHS England events](#) website.

Contact for further information: Patricia Dolor, Contract Manager, Primary Care Commissioning - Patricia.dolor@nhs.net

Reminder to submit claims for target payments for childhood vaccinations & immunisations for the period 1 October to 31 December.

Practices are reminded that they should log onto OpenExeter to submit claims for target payments for childhood vaccinations & immunisations for the period 1 October to 31 December, before 31 January. Please check the PCS England website for details.

<http://pcse.england.nhs.uk/gp-payments/>

<http://pcse.england.nhs.uk/wp-content/uploads/2015/12/PCSE-Practice-Guide-Childhood-Immunisations.pdf>

Even if immunisation data is uploaded by child health in your area, individual practices must log on and 'submit' for the payment to be authorised.

- **Items for Bristol, North Somerset, Somerset and South Gloucestershire Practices only**

Cryptosporidium oocysts detected during routine water sampling at Clevedon Water treatment works

Please be aware that that low levels of Cryptosporidium oocysts were detected during routine water sampling at Clevedon Water Treatment Works between 21st December and 8th January 2018. This treatment works is believed to supply about 7,000 properties (17,000 people approximately). To date, there have been no confirmed Cryptosporidium cases linked to this incident. A precautionary 'Boil-water' notice has been issued by Bristol Water to affected properties expected to remain in place until at least 14th January 2018.

Bristol Water staff are supplying bottled water to vulnerable customers in the areas, contacting schools, hospitals and all care settings directly and hand delivering notices to properties affected by the notice.

The public have been advised that they should follow the advice from Bristol Water to boil their drinking water and allow to cool before use. If people feel unwell or experience symptoms of diarrhoea and vomiting they should contact NHS 111. If their symptoms become severe, they should contact their GP.

We would be very grateful if you could bear this information in mind should you have any patients living in the area presenting with symptoms of watery diarrhoea, sudden onset of abdominal pain, low grade fever, nausea and/or vomiting. Please request a stool sample from these patients and ask that the lab test the stool for Cryptosporidium.

More information can be found at:

<https://www.bristolwater.co.uk/incident/boil-water-notice-issued-for-clevedon-area/>

- **Items for Devon, Cornwall and Isles of Scilly Practices only**

Message from South Devon & Torbay CCG and NHS England in relation to South Devon & Torbay practices

As part of moving towards fully delegated commissioning, South Devon & Torbay CCG have extended their role as joint commissioners from 1st January 2018 to one of "delegated light". This means that the CCG will now be practices' first point of contact for commissioning and contractual

issues such as partnership changes, mergers and temporary practice closures. For any such requests, please can practices direct all queries to devon.primarycare@nhs.net.

The CCG has shared a full list of the changes to responsibilities with Practice Managers.

We will continue developing the commissioning arrangements as we progress, and delegation 'light' is the next step towards formal delegated responsibility to the CCG for the management of primary care contracts.

Devon and surrounding areas – making the most of digital – Patient Online and linking programmes

The two Devon CCGs are working with the Patient Online team from NHS England to support practices in the area to deliver the Patient Online programme. This invite is open to all Devon and Cornwall practices.

The Patient Online programme supports practices to offer GP online services to their patients including online appointment booking, repeat prescription ordering and GP record viewing.

We will be putting on two free events which will give you new ideas and resources to deliver Patient online as well as recommending joined up ways of working with other digital programmes such as electronic prescribing and online consultations:

- Tuesday 20 February 2018 – Ashburton (venue TBC) 11:00 – 16:00 (tea and coffee available from 10:30)
- OR**
- Wednesday 21 February 2018 – Tiverton (venue TBC) 11:00 – 16:00 (tea and coffee available from 10:30)

A diary invite with full details will follow to those people who confirm they would like to attend. If you are unable to attend but would like to send a deputy please forward on the event invitation. We will also re-circulate this email again closer to the time with the final venue details.

More information and a DRAFT agenda will follow as soon as they are approved. We would hope that a mixture of clinical staff, practice managers and admin staff will attend the sessions.

To book your place, or if you have any questions or queries please forward them to jennie.smith9@nhs.net

New Devon TEP form (resuscitation decision form)

TEP update – Version 11

Following a recent review of the Devon TEP form, some changes have been made and the new version is due to go live in mid-January.

Summary of changes

- Inclusion of the ability for the TEP to be completed by a suitably experienced registered nurse. This does not mean all registered nurses will now be expected to complete them, but does allow for specific nurses to do so if deemed competent by their organisation.
- Minor changes to the structure of the form to make it more user-friendly
e.g. larger free text box
- Some rewording to provide more clarity around the decisions made
e.g. are IV therapies (rather than just fluids) appropriate

Patients with older versions of the form do not need a new form written.

Version 10 will continue to be valid and can be used until supplies are exhausted.

Guidance with a reminder of the key messages around completing TEP forms will be sent out with copies of Version 11.

For more supplies please contact the Community Clinical Admin Team at St Luke's Hospice on 01752 964200; email: tep-sw@nhs.net or community@stlukes-hospice.org.uk

If you have any issues related to TEP forms please contact

Dr Jemma Cooper Macmillan GP Facilitator for Western Locality
jemma.cooper@nhs.net