

# GP Bulletin

Date 19 October 2018 / Issue 286

## About this bulletin

To minimise the number of emails sent to practices, the Local Regional Team is using this weekly bulletin as its main method of communicating with practice managers covering the 350 practices in Bristol, Somerset, North Somerset, South Gloucestershire, Devon, Cornwall and the Isles of Scilly. The bulletins contain important information for practice managers, which might include requests for information and deadlines, as well as updates on issues relating to GP contracts.

Copies of the bulletins and attachments are available on our website:

<https://www.england.nhs.uk/south/info-professional/medical/dcis/gp-bulletin/>

If you have any questions or wish to provide feedback, please contact the Primary Care Team: [england.primarycaremedical@nhs.net](mailto:england.primarycaremedical@nhs.net)

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## Key Deadlines

Please see attached document regarding 'Revised Supply Disruption Alert'	<b>IMMEDIATELY</b>	As per the document regarding 'Revised Supply Disruption Alert'
CQRS 2018/19 Service Offers Sign-up	ASAP	Via CQRS
CQRS declarations for payment in the same month	9 <sup>th</sup> of each month	Via CQRS
Maternity, paternity, parental or sickness absence	Last working day of each month	Via email to <a href="mailto:england.primarycaremedical@nhs.net">england.primarycaremedical@nhs.net</a>

### • Items for all Practices

#### **FOR ACTION: EpiPen and EpiPen Junior (adrenaline anti-injector devices) – Supply Disruption**

Please note the attached CAS alert that we distributed to practices earlier this week.

Please note that this contains some urgent practice actions regarding children prescribed EpiPen Junior

### **Flu Immunisations in your school area**

This is a gentle reminder to all practices, please find below details of the provider of flu immunisations in school in your area. Please note that Boots are no longer a provider in the south west. If you have enquiries from families or schools please direct them as below.

Please remember that children in an at risk category of any age can choose to take up vaccination at school or at their GP surgery, and should be called and recalled as per the enhanced service specification, in addition to any offer they may receive at school.

Area	Provider	Address	Tel.	Email
Bristol & South Glos	Sirona Care & Health CIC	Kingswood Locality Hub, Alma Road, Kingswood, BS15 4DA	01454 868387	<a href="mailto:sirch.immunisationteam@nhs.net">sirch.immunisationteam@nhs.net</a>
Cornwall	Kernow Health CIC	1st Floor Curdmore House, Oak Lane, Truro, TR1 3LP	01872 221105/06/07	<a href="mailto:Kernowhealth.schoolimmunisation@nhs.net">Kernowhealth.schoolimmunisation@nhs.net</a>
Devon	Virgin Care	Immunisation Team, Newcourt House, Newcourt	0333 321 9884	<a href="mailto:VCL.ImmunisationPHN@nhs.net">VCL.ImmunisationPHN@nhs.net</a>

		Drive, Old Rydon Lane, Exeter, EX2 7JQ		
North Somerset	North Somerset Community Partnership	Immunisation Team, North Somerset Community Partnership, Children's Services,	01275 373104	<a href="mailto:nscp.sch-imms@nhs.net">nscp.sch-imms@nhs.net</a>
Somerset	Somerset SAINT	Somerset SAINT, Lower Building, Bracken House, Chard, Somerset, TA20 1YA	0300 323 0032	<a href="mailto:somersetsaint@sompar.nhs.uk">somersetsaint@sompar.nhs.uk</a>

## Seasonal Influenza for Health and Social Care Staff – Clinical Coding Information

We have previously advised, via bulletins issued in September 2018, that the [2018/19 Technical Requirements](#) document provides specific SNOMED codes for the recording of vaccinations, on the clinical system, undertaken for this enhanced service. However, as GP clinical systems do not yet work in SNOMED, each clinical system supplier will create proxy Read/ CTV codes to record this information.

We have now been advised of the codes for the following clinical system suppliers only:

- **EMIS** has provided the following proxy SNOMED codes

SNOMED CT concept ID	SNOMED CT term	EMIS code equivalent
1092561000000107	Employed by care home	^ESCT1172101
1092571000000100	Employed by nursing home	^ESCT1172102
1092581000000103	Employed by domiciliary care provider	^ESCT1172103

- **TPP** have confirmed the following codes are available in **SystemOne** for use:
  - Employed by domiciliary care provider - Y1cf0
  - Employed by nursing home - Y1cef
  - Employed by care home - Y1cee

PLEASE NOTE: the 9OX4. Read code should not be used for the patients vaccinated under this enhanced service, as they will then be included in the automated extraction for the separate Seasonal Influenza Vaccination Programme 2018-19.

## Primary Care Improvement Newsletter

Please find the most recent newsletter from the NHS England Sustainable Improvement team [here](#)

## **Diabetes Bulletin and factsheets**

Please find attached the latest South West Clinical Networks Diabetes Bulletin along with the following documents; Integrated approach to care for diabetes patients factsheet, Psychological therapies factsheet, Supporting self-care for patients with Diabetes factsheet and Clinical Pharmacists General Practice - Pilot Scheme Executive Summary

## **Helping young people protect themselves against STIs**

Public Health England is launching a third burst of its sexual health campaign, "Protect Against STIs. Use a condom". It will run from now until the end of the year.

Please see the attached briefing for details, how to order materials and how to support the activity.

## **People with learning disabilities, their family carers and paid supporters are entitled to a free flu vaccination**

Please see the link [here](#) to the Flu vaccinations: supporting people with learning disabilities guidance (updated 25 September 2018). The guidance contains useful resources to support people with learning disabilities to have flu vaccination.

### What GP surgeries can do

1. GP surgeries should give a clear message that people with learning disabilities, their family carers and paid supporters are entitled to a free flu vaccination.
2. People on the learning disability register should have it recorded in their notes that they "need a flu immunisation" - there is a specific Read code for this.
3. Talk to people at their annual health check about why it is important that they have a flu vaccination.
4. Put reasonable adjustments in place to help people with learning disabilities have flu injections.
5. The person seeing the patient may need to assess the patient's capacity to decide to have the flu injection. If they do not have capacity for this decision, then this should not be a barrier to the flu injection being given; there would need to be a decision taken by the health professional that this is in their best interests.

Consider use of the nasal spray flu vaccine as a reasonable adjustment.

## **South West Patient Experience and Participation Conference on Wednesday, 28 November 2018**

Please find the agenda attached. We will be joined by our key note speaker, Dr Neil Churchill OBE, Director of Participation and Experience who will be taking us through what integrated care, NHS alignment and the long term plan means for experiences of care.

This interactive day aims to provide opportunities to share knowledge and innovation in:

- Creative approaches to patient experience and engagement
- Exploring the link between staff and patient experience
- Improving the quality of patient experience and participation through an equality and health inequalities lens
- Looking at integrated personalisation being a driver for social change

Our feedback from the workshops we held earlier this year shows that you value the opportunity to share best practice from a national and local level and are keen to discuss ideas across the South West. We are therefore going to be taking the opportunity to launch

our action learning approach to create a learning community for patient experience and participation.

This event will appeal to:

- Staff from CCGs and Providers who lead on Patient Experience, Engagement, Communications and Equalities as well as HR leads and Commissioners
- Staff involved in STP Communication and Engagement work streams
- Healthwatch, Community groups and people interested in improving public engagement and patient experience

**Date:** Wednesday 28 November 2018

**Time:** 9.30am -4.30pm

**Location:** Taunton Rugby Club, Commsplus Stadium, Hyde Lane, Bathpool, Taunton, Somerset, TA2 8BU

Places will be allocated on a first come first served basis, so don't miss out.

Please book your place today! TO BOOK use [this link](#) to the booking form, thank you

Important: You will have the choice of attending one workshop in the morning and one workshop in the afternoon, please do this before pressing the *Book Now* button on the booking form.

## **Are You Meeting Your Contractual Requirements?**

Following the Bulletin last week, we are continuing the review of some specific contractual requirements, providing confirmation of the requirements and where appropriate providing advice and guidance to support Practices. In this issue we will be covering CQC registration and notifications, Practice leaflet and recording refusal of patient applications to register with the Practice.

### CQC – Notification of Changes

All registered providers must notify the CQC about certain changes, events and incidents that affect their service of the people who use it, which are detailed in the Care Quality Commission (Registration) Regulations 2009 and listed below. The quickest and easiest way to notify the CQC of events and changes is via the [CQC Provider Portal](#), alternatively the appropriate forms can be found [here](#).

The attached document provides details what changes, events or incident need to be notified to the CQC, under each of the appropriate regulations. If you are unclear on how a change will impact on your CQC registration and require advice please call the standard CQC number: 03000 616161 and ask to speak to **Registration Inspector** for Primary Care in the South West.

### Practice Leaflet

It is a contractual requirement for Practices to have a Practice leaflet, which must:

- include the information specified in Schedule 3 (GMS Contract) or Schedule 12 (PMS Contract)
- be reviewed at least once in every period of 12 months and any amendments necessary made to maintain its accuracy
- be made available to the patients registered with the Practice and prospective patients

### Recording Refusal of Patient Applications to Register with the Practice

A Practice may only refuse to accept a patient onto an open list where it has reasonable grounds for doing so. Reasonable grounds must not relate to the patients race, gender,

social class, age, religion, sexual orientation, appearance, disability or medical condition. Reasonable grounds may include that the patient does not live in the Practice area.

Where a Practice refuses to register a patient, notification and the reason for this refusal must be made in writing to the patient within 14 days of the request for inclusion being made. The Practice must also keep a written record of the refusal of applications, the name, date and reasons for that refusal. This information should be made available to the commissioner on request.

- **Items for Bristol, North Somerset, Somerset and South Gloucestershire Practices Only**

**Somerset practices please see item below; VAT Information requirement from contractors - update**

- **Items for North, East and West Devon Practices Only**

None

- **Items for South Devon and Torbay CCG - CCG Delegation Light**

None

- **Items for Cornwall and Isles of Scilly Practices only**  
**TIA Clinic Referral form**

Please see the attached referral form which is to be used with immediate effect.

### **VAT Information requirement from contractors - update**

Following an e-mail sent to practices in August requesting information on VAT, further discussion has now taken place between NHS England, Local Medical Committees and the GPC and the agreed position is that the requirement under the Premises Costs Directions 2013 is as follows:

5-(1) Before the Board makes a payment to a contractor under these Directions, it must-

- (a) enquire of the contractor whether the contractor is registered for Value Added Tax purposes and if so obtain the contractor's VAT registration number; and
- (b) enquire of the contractor whether the contractor intends to claim a tax refund or allowance in respect of any element of the costs to which an application for financial assistance relates.

Practices most likely to be affected by this are those with a dispensary who operate from leasehold premises where VAT is charged on their rent. Under those circumstances, any VAT refund should be excluded from the reimbursement claimed. It is recognised that such VAT claims are not consistent and therefore an estimate should be used, which can then be reconciled once actual percentages are known.