

GP Bulletin

Date 22th March 2019 / Issue 308

About this bulletin

To minimise the number of emails sent to practices, the Local Regional Team is using this weekly bulletin as its main method of communicating with practice managers covering the 350 practices in Bristol, Somerset, North Somerset, South Gloucestershire, Devon, Cornwall and the Isles of Scilly. The bulletins contain important information for practice managers, which might include requests for information and deadlines, as well as updates on issues relating to GP contracts.

Copies of the bulletins and attachments are available on our website:

<https://www.england.nhs.uk/south/info-professional/medical/dcis/gp-bulletin/>

If you have any questions or wish to provide feedback, please contact the Primary Care Team: england.primarycaremedical@nhs.net

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Key Deadlines

CQRS declarations for payment in the same month	9 th of each month	Via CQRS
DSQS submission	by Friday 22 March 2019	Via email to england.pharmacysouthwest@nhs.net
CQRS sign up to QOF for 2019/20	by 29 March 2019	Via CQRS
Ensure you have signed up to 2018/19 QOF	by 29 March 2019	Via CQRS
QOF input of manual indicators	by 31 March 2019	Via CQRS
Ensure clinical system data is correct	by 31 March 2019	Via CQRS
Maternity, paternity, parental or sickness absence	Last working day of each month	Via email to england.primarycaremedical@nhs.net

● Items for all Practices

URGENT ACTION REQUIRED - QOF Year End 2018/19

To prepare for QOF achievement information collection at year-end, Practices need to complete a number of actions by the deadlines indicated:

1. The offer of QOF 2019/20 has been made to Practices on CQRS. Practices must agree to participate in QOF 19/20 on CQRS by **29 March 2019**, to ensure that aspiration payments can be calculated and made from April 2019. Please go to the 'Participation Management' tab and accept the service offer, please remember to change the financial year to 2019/20 to be able to see the offer
2. Ensure you are participating in QOF 18/19 on CQRS. Contact england.primarycaremedical@nhs.net if you have not been offered QOF 18/19. Participating in QOF must be completed by **29 March 2019**
3. Manually input achievement for the required manual indicators. This must be completed by midnight on 31 March 2019, these indicators cannot be extracted automatically from your GP clinical systems. Until you complete manual data entry

for these 4 indicators your QOF achievement will not calculate and you will not receive payment. This will also delay the calculation of your QOF 19/20 aspiration payment. Please review the required manual indicators user guide, attached or available on the NHS Digital [website](#)

4. Practices should take this opportunity to check the most recent automated extraction to ensure that the data is as expected. If any issues are identified, these should be raised with your clinical system supplier as a matter of urgency to investigate and resolve prior to the extraction at the beginning of April 2019
5. Practices should ensure that the data on their clinical system has been checked and updated, including all appropriate coding, where appropriate by midnight on 31 March 2019, any data added and/or amended after this will not be included in the automated data extraction taking place from 1-3 April 2019

The extraction of the year-end QOF data will take place from 1 – 3 April 2019, once the data has been extracted and is available to view on CQRS, please:

- Check your achievement information on CQRS and review this against your clinical system QOF information with a 31 March 2019 achievement date. We would advise that you keep your clinical system audit reports from the final QOF submission to help with any future verification and reconciliation
- If you don't agree with any values, please email england.primarycaremedical@nhs.net with details and supporting information
- Once you're satisfied your achievement is correct, declare your achievement on CQRS for approval and payment. Please note that once the submission has been approved for payment it is not possible to amend the data or re-calculate achievement

SPQS Practices – CQRS Year-end Process

As a Practice participating in SPQS, you do not receive payment via CQRS, however, the actions detailed above still need to be undertaken on CQRS. Please note it is important to check the extracted data is correct before declaring, as this information will be used in the SPQS reconciliation calculation.

Extended Access Submission Suspended on the Primary Care Web Tool

Please be aware The Biannual Extended Access Survey has been collected and published since October 2016. It collected, at Practice level, whether Practices were offering appointments to their patients, at either their own Practice or in conjunction with nearby providers, outside of the Monday to Friday 8am to 6.30pm core opening hours and on Saturdays and Sundays.

In consultation with CCGs and regional teams, the full rollout of extended access was achieved in majority of the country by 1 October 2018. Therefore, it has been decided to suspend this collection pending a review of future data requirements and to reduce burden on Practices.

DSQS

We want to remind all dispensing practices that the second DSQS return needs to be sent in to us by close of business on Friday 22 March 2019 in order for us to process it before 31 March 2019. Once the Responsible GP has signed the form to confirm that the information provided is correct, it should be scanned and emailed to england.pharmacysouthwest@nhs.net

When calculating the number of DRUMs undertaken, please bear in mind the following:

- don't forget to include patients who have left the practice or are now deceased in your searches
- patients should only be counted once, even if they have had two (or more) DRUMs during the year. Technically it is the number of patients who have had at least one DRUM in the year that needs to be reported.

If you have any queries please contact the pharmacy team via england.pharmacysouthwest@nhs.net

Service improvement & evaluation project: The development of an online patient safety questionnaire for primary care

The South West Academic Health Science Network is supporting the Patient Reported Experiences and Outcomes of Safety in Primary Care (PREOS-PC) project. This service improvement and evaluation project involves the completion of an online patient safety questionnaire. The project is being overseen by Professor Tony Avery at the University of Nottingham and has now launched in the South West in collaboration with a team led by Professor Jose Valderas at the University of Exeter Medical School.

Ethical approval has been received from the Universities of Nottingham and Exeter, and a successful pilot has been carried out in the East Midlands. Following on from this success, we would like to offer all GP practices in Cornwall, Devon and Somerset the opportunity to participate. In return, £200 is available for participating practices.

If you would like further information, to participate or have any questions about the project, please contact Dr Jaheeda Gangannagaripalli, Postdoctoral Research Associate, Health Services and Policy Research Group, University of Exeter Medical School j.b.gangannagaripalli@exeter.ac.uk. The attached information sheet also refers.

Investigation training for primary care professionals and managers

The event will include:

- Choosing the right events for the right level of review
- Taking a stepped process so proportionality is delivered
- The balance between the significant event audit process and a serious incident investigation
- What is, and is not a 'root cause analysis' – the meaning behind the words
- The development of sensible case assessment tools for incidents
- How to collect good quality information when time to do so is limited
- Achieving the principles of substitution, triangulation and thus validation on a 'time budget'

- Lessons learnt and the improvement plan
- The report, the write up and making it accessible to families as well as demonstrating a reasonable and relevant investigatory approach

How to book:

<https://www.events.england.nhs.uk/events/investigation-training-for-primary-care-professionals-and-managers>

The date is 4th April, 9.00-5pm at Woodlands Castle, Taunton

General Practice Improvement Leaders Programme - SW regional cohort

Please see attached 'General Practice Improvement Leaders Programme SW region flyer March 2019'

Controlled Drugs EPS national roll out in EMIS Web

Please see the attached document 'CDs in EPS - NHS E cascade (V2 EMIS)'

Latest PCSE GP Bulletin for March 2019

Please find attached the latest PCSE GP Bulletin March 2019 for GP Practices. The latest PCSE GP Bulletin March 2019 is also available on the PCSE website:

<https://pcse.england.nhs.uk/news/>

GP Practices directing patients to laboratories for cervical screening results

The Screening and Immunisation Team have been notified of several incidences, from a number of GP Practices of patients being given the cytology laboratory direct telephone number to ask enquire/discuss their cervical screening results and any follow up treatment – including colposcopy biopsy reports.

This is not acceptable practice, and as advised in previous editions of this bulletin laboratories are not able to discuss any pathology results or recall information with patients, for both information governance reasons and not being the patient's clinician. Please ensure all members of staff in your practice understand this.

For any queries regarding cervical screening results it is the GP Practice's responsibility to contact the laboratory on behalf of the patient. We have advised the LMCs that this has been happening and will continue to inform them of any GP Practices who appear to not be compliant with this request.

Translation and Interpretation procurement

Please find attached a letter for all practices requesting feedback for the procurement of Translation and Interpretation for:

- Bristol, North Somerset and South Gloucestershire;
- Somerset;

- Devon;
- Cornwall.

Also attached is a briefing note which provides details for the procurement.

- **Items for Bristol, North Somerset, Somerset and South Gloucestershire Practices only**

TB World Day Primary Care letters

In advance of the World TB Day on the 24th of March, please see the attached letter from PHE.

- **Items for North, East and West Devon Practices Only**

Please see above article 'TB World Day Primary Care letter – FAO Somerset, Devon & Cornwall practices'

Electronic Reporting of Deaths to the Coroner for Plymouth, Torbay and South Devon

As from 1 April 2019 deaths in the Coroner's jurisdiction of Plymouth, Torbay and South Devon are being referred where necessary electronically. All GP Practices have been provided with the relevant paperwork. If there are any queries please contact the Coroner's Office Plymouth on (01752) 487401 & 487405.

- **Items for South Devon and Torbay CCG**

Please see above article 'TB World Day Primary Care letter – FAO Somerset, Devon & Cornwall practices'

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