



Issue SW28 May 2019

About this bulletin

To minimise the number of emails sent to practices across the South West, NHS England is using this monthly bulletin as its main method of communication with Dental Practices. The bulletin contains important information, which might include requests for information and deadlines, as well as notifications relating to dental contracts or learning. The bulletin is intended to be read by dental contractors, practice managers, dentists and any key staff within practices, so please forward.

Copies of previous editions of the Dental bulletin, referral forms and links to helpful websites and resources can be found on our website - <https://www.england.nhs.uk/south/info-professional/dental>. If you have any questions or wish to provide feedback, please contact england.swdental@nhs.net.

Key Upcoming Deadlines:

KO41b 2018 to 2019 NHS complaints data return survey deadline	7 June 2019
Compass Processing cut off date for 01/07/2019 pay date	12 June 2019
Compass Deadline for completion of 2018/19 ARR report	30 June 2019

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Items for all practices/providers

- **BSA guidance on appropriate claiming for Mouthguards**

The BSA have issued new guidance on Mouthguards, which covers a number of Q&A scenarios where the term 'mouth guard' might be used, some which cannot be claimed, and some that can (some as Band 2 and some as Band 3). The guidance aims to clarify these types of query.

Please read and refer to the PDF document 'BSA-Guidance-on-Mouthguards-May2019' attached to the email with this bulletin.

- **Importance of ensuring your Performer List details are kept up-to-date**

There are certain situations where NHS England may need to get in contact with performers in relation to their inclusion on the Performers List. We want to remind performers of their responsibility to ensure that all of their details (name, address, status, practice) in relation to their Performers List inclusion are kept up-to date.

In order to change name, address, status or practice, performers will need to complete an NPL3 change notification form. Information on how to access and submit the form can be found at <https://pcse.england.nhs.uk/services/performers-lists/>.

If you require any further information on the Performers List Policies and Procedures, please click on the following link: <https://www.england.nhs.uk/commissioning/primary-care/primary-care-comm/performer-list-policies-procedures/>.

- **Annual Reconciliation Report (ARR) deadline 30 June 2019**

The ARR period for financial year 2018/19 runs until 30 June, during which providers and performers who are members of the NHS Pension Scheme are required to confirm that the estimate of their net pensionable earnings (NPE) is correct. This is done by completing the ARR in Compass.

[Full guidance on completing the ARR is available on the NHS BSA website here.](#)

Pensionable earnings estimations for the current year 2019/20 can be reviewed and amended at any time by the usual process via Contract Amend on Compass, after which you need to send a completed CAF form for the submission to be authorised. If you have been notified that the estimations held are over your 43.9% pensionable ceiling, please take action as soon as possible to rectify.

[Guidance on this is also available on the NHSBSA website here.](#)

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Items for practices in Bristol, North Somerset, Somerset and South Glos only

- None

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Items for practices in Devon, Cornwall and Isles of Scilly only

- **Plymouth Community Dental – enhanced CPD course re Phobic service (sedation)**



Please see details below of a course being run by the Plymouth Community Dental Team, which is specifically tailored for the dental teams who refer patients for specialist dental treatment within Plymouth Community Dental Services.

Alison James (Sedation Lead) and Clare Beattie (Phobic Lead) are running an evening course at the Dental Access Centre on 12th June 2019. Attendees will receive 2 hours of enhanced CPD. Booking and information is at the following link:

<https://www.maxcourse.co.uk/swdentalpg/guestCourseCalendarCourseDetails.asp?cKey=2637>.

We would especially like to welcome local GDPs who refer to our Phobic Service. The course will explain what services are available at Plymouth Community Dental Service and help to understand how to assess patients for their suitability for treatment under conscious sedation. It will be an opportunity to meet the team who will provide care for your patients and also see the environment and facilities where sedation is carried out.

We will provide an overview of the national standards for conscious sedation in dentistry, the Index of Sedation Need and ASA classification <https://www.england.nhs.uk/south/info-professional/dental/dcis/forms/>.

We look forward to seeing you.

Alison and Clare, Plymouth Community Dental Services

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Updates from the SW Local Dental Network (LDN) & Managed Clinical Networks (MCNs)

- **Restorative Surgery MCN Update**

Dear Colleagues

We are pleased to announce the forthcoming roll out of a new suite of Restorative Referral forms for the South West. These have been approved by the MCN and circulated to all of the LDCs in 2018 for comments. We have also successfully piloted them in Somerset over the last 6 months and have received feedback from both the referring GDPs and Consultants accepting the referrals. The anticipated start date for roll out across Cornwall, Devon, Bristol, Somerset, North Somerset and South Gloucester is the 1st July 2019.

The forms for general restorative dentistry, periodontics, endodontics and prosthetics will be available on the NHS England website in due course and we will send you the link in the next dental bulletin. You will be able to identify the acceptance criteria to help communicate with your patient before the hospital appointment and it is hoped that this will help with expectations for both the referring clinicians and the patient. The treatment planning advice will hopefully help support the patient returning to you for a sensible outcome.

It is important that all sections of the forms for restorative referrals are completed in full, and guidance on completing these forms will also be available on the NHS England website. Failure to complete sections may lead to the form being returned and a delay in your patient being seen in the hospital.



All referring dentists will need to send completed forms via an NHS.net email address, which will help when sending clinical photographs and dental radiographs to the referring clinicians. If you do not already have a NHS.net email address, please go to <https://portal.nhs.net/Registration#/dentistry> to apply.

For any comments please email the Chair of the MCN Matthew.jerreat@tst.nhs.uk or Primary Care Support Lead Sarah.mcfarlane1@nhs.net.

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Updates from general dentistry

- None

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Updates from primary care and other bodies

- **Health Education England (HEE) – Dental Postgraduate Education for the Southwest**

Have you ever wondered what HEE do and why certain courses are organised for the dental team by the NHS?

Our Vision: Oral Health for the South West

Our Mission: To provide effective, enjoyable postgraduate education for dental professionals

The Dental Postgraduate Section of Health Education England South West (HEESW) support high quality education and training for the development of skills, values and knowledge for all members of the dental professional team.

Our aim is to support the dental workforce in providing high quality safe patient care throughout the South West at the right time and in the right place. This includes training for the Dental Core Trainees, Specialist Trainees and Dental Foundation Trainees, as well as lifelong learning opportunities (CPD) for dentists and DCPs. We cover Gloucestershire, Somerset, Devon, Cornwall, Wiltshire and Dorset.

The dental postgraduate section provides a variety of short CPD courses suitable for GDPs and all members of the team. These include dental simulation (hands-on), traditional study days and workshops. We work in partnership with the Managed Clinical Networks in Oral Surgery, Paediatrics & Special Care, Orthodontics and Restorative Dentistry along with Dental Public Health and input from the local workforce, to identify topics for improving patient care and access to treatment.

All courses provided by HEESW meet the GDC requirements for enhanced CPD. They are also an ideal way to meet other dental professionals and enjoy a day or evening out while fulfilling GDC professional development outcomes.

For example - How can we improve the patient journey from our practices to secondary care?

[Assessment of patients for dental treatment under conscious sedation](#)

Wednesday 12th June 2019 6pm-8.30 pm Plymouth

We all have phobic patients but at what point should we refer them?



Come and meet some of the team at the Plymouth Community Dental Service.

Any members of the dental team are invited to this course, which will help us understand how to assess patients for their suitability for treatment under conscious sedation.

All CPD courses can be booked through our online booking system. Simply register online at <https://www.maxcourse.co.uk/swdentalpg/guestHome.asp> and browse the courses available for booking. Other HEE course examples include:

Monday 10/06/2019 (The Virtual Jet Centre, Chudleigh – Devon) - Pippa Blacklock is repeating the "Human Factors and Never Events: An interactive training day". Booking and info (limited places left):

<https://www.maxcourse.co.uk/swdentalpg/guestCourseCalendarCourseDetails.asp?cKey=2666>

Friday 27/09/2019 (Engineers' House, Bristol) - A FREE afternoon course Oral health and dementia: Interactive dementia training for the Dental Team with Ian Sheriff and team and Katy Kerr. Booking & information:

<https://www.maxcourse.co.uk/swdentalpg/guestCourseCalendarCourseDetails.asp?cKey=2638>

- **Primary Care Support England (PCSE) Dental Bulletin April 2019**

Please see the latest PCSE dental newsletter attached to this bulletin email, which contains information regarding:

- Mandating of electronic FP17 transmissions
- Occupational health certificate requirements for entry to the Dental National Performers List in England
- British Dental Conference and Dentistry Show
- Contacting PCSE

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Guidance for common queries

Please check the full list of useful links for dental professionals on our website at <https://www.england.nhs.uk/south/info-professional/dental/dcis/links/>

- **NHS Business Services Authority – Knowledge Base**

Many of the queries that we receive from providers such as needing help with Compass, e.g. adding/removing performers or changing NPE values, can be easily resolved [by accessing the NHS BSA Knowledge Base](#). Please use this in the first instance before you contact one of the team.

For queries on processing, for example ARR process, FP17 processing, payments or performer pensions contact NHS Dental Services via email: nhsbsa.dentalservices@nhsbsa.nhs.uk or telephone **0300 330 1348**.

- **NHS Mail**

NHSmal is the designated secure method to communicate confidential and business critical information. All practices should hold a shared nhs.net mail account and can be set up via the NHSmal portal <https://portal.nhs.net/Registration#/dentistry>. Accounts must be accessed regularly to avoid being suspended – if you need support with your NHS mail account contact the NHSmal support team via <https://portal.nhs.net/Help/>, email dentistadmin@nhs.net or call **0333 200 1133**.

If you have recently changed your email or contact details we may hold, please notify england.swdental@nhs.net quoting your contract number and the new details.

- **National Performers List**

Primary Care Support England (PCSE) manage the performers list on behalf of NHS England.

If you require any further information on the Performers List Policies and Procedures, please click on the following link: <https://www.england.nhs.uk/commissioning/primary-care/primary-care-comm/performer-list-policies-procedures/>. Please ensure all changes to name, address, status or practice, are notified to PCSE by completing an NPL3 change notification form. This is in addition to any contract changes required on Compass for new starters/leavers.

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SW Dental Commissioning Team contact information

Please direct all queries to our dental team inbox at england.swdental@nhs.net where possible. All Compass related queries e.g. CAF forms for authorisation (adding/removing/amending performers) should be sent to this address, not to individuals. If you need to speak to someone about aspects of your contract or issues arising, please contact your **Primary Care Support Lead** in the first instance:

For contracts in CORNWALL, IOS: [Lynn Combes](#) | T. 0113 8248970 or 07467 689372

For contracts in DEVON: [Sarah McFarlane](#) | T. 0113 8248799 or 07900 220697

For contracts in BRISTOL, SOMERSET: [Debbie Freeman](#) | T. 0113 8253591 or 07825 421800

For contracts in NORTH SOMERSET, SOUTH GLOS: [Maxine Quantrill](#) | T. 07824 451261

If your query is urgent and you cannot reach your Primary Care Support Lead, please call **0113 82 53039** and we will direct you to the most appropriate team member. Alternatively you can contact the Dental Contract Manager/Assistant Contract Manager as follows:

[Tess Fielding](#) (Contract Manager – Dental Services) | T. 0113 8253342 or 07860 180400

[James Warren](#) (Assistant Contract Manager – Dental Services) | T. 0113 8247466 or 07920 283420

The team is also supported by:

Rhea Boland (Senior Administrator) | T. 0113 8255122

Stephen Bennett-Troake (Admin Support) | T. 0113 8253039

