

Oral Surgery Managed Clinical Network SW
c/o NHS England and NHS Improvement
South West House
Blackbrook Park Avenue
Taunton
Somerset
TA1 2PX
Tel: 01138 253039
england.swdental@nhs.net

28 October 2019

Dear Colleagues

I have now been able to confirm that the Bristol Dental Hospital is able to receive referrals for the specialities of Maxillofacial Surgery and Oral Surgery via email. Oral Surgery referrals to the other triage centres based at the Devon Referral Support Services (DRSS) and Trelisk are already able to receive referrals by email.

Email referrals

The NHS secure email standard regulations require that emails sent to and from health and social care organisations must meet the secure email standard (DCB1596) so that everyone can be sure that sensitive and confidential information is kept secure.

To use this service your or your practice will be required to be registered with an NHSmail (nhs.net) account. Registration with nhs.net has been a requirement since October 2018 for NHS dental providers. For further details on how to sign up using the [NHSmail Registration Portal](https://s3-eu-west-1.amazonaws.com/comms-mat/Training-Materials/Guidance/DentistryFAQ.pdf) please see <https://s3-eu-west-1.amazonaws.com/comms-mat/Training-Materials/Guidance/DentistryFAQ.pdf> and <https://support.nhs.net/knowledge-base/registering-dentists/>.

Access to nhs.net is also available to dental providers in the private sector without charge. Non-NHS practices need to [apply for an ODS/organisation code](#), in order to complete the necessary [Data Security Toolkit](#) and then register via [NHSmail Registration Portal](#).

It is important that no other email is used as this will be a breach of GDPR regulations.

The referral forms are now in a format than can be downloaded from the Southwest LDN web page completed in word and be sent as an attachment:
<https://www.england.nhs.uk/south/info-professional/dental/dcis/forms/>

It will also be possible to attach radiographs to nhs.net email referrals. The requirements and information for radiographs is detailed below.

Radiographs

Essential criteria

6.1 Panoramic or periapical radiographs that demonstrate the whole tooth

6.2 In the case of lower third molars where panoramic imaging is unavailable, periapical radiographs should be submitted. They need not show the entire tooth, but they should give a clue to the nature of the impaction and demonstrate/exclude distal caries in the second molar.

6.3 Radiographs should be of diagnostic quality.

6.5 Radiographs must be labelled with

- Full name of patient
- Date of birth
- Date of exposure
- A laterality marker for panoramic images

6.6 Where no radiograph is supplied, a full explanation of the reason for omission must be submitted.

With kind regards

Mr Chris Bell
Chair Oral Surgery Managed Clinical Network
Southwest of England