About this bulletin
To minimise the number of emails sent to practices, NHS England and NHS Improvement – South West is using this weekly bulletin as its main method of communicating with practice managers covering the 350 practices in Bristol, Somerset, North Somerset, South Gloucestershire, Devon, Cornwall and the Isles of Scilly. The bulletins contain important information for practice managers, which might include requests for information and deadlines affecting payments, as well as updates on issues relating to GP contracts. We recognise that CCGs with delegated authority may also issue information to practices regarding their areas of specific responsibility, however, the bulletin remains relevant to the practices in those areas in terms of the public health areas for which NHS England and Improvement remain responsible.

Copies of the bulletins and attachments are available on our website: https://www.england.nhs.uk/south/info-professional/medical/dcis/gp-bulletin/

If you have any questions or wish to provide feedback, please contact the Primary Care Team: england.primarycaremedical@nhs.net

Contents

- Key Deadlines
- Items for all Practices
  - Reminder to upload seasonal influenza vaccine uptake for patients and frontline healthcare workers
  - Delay in supply of Live Attenuated Influenza Vaccine (Fluenz Tetra)
  - GP PAG Pieces Issue 4
- Items for Bristol, North Somerset and South Gloucestershire Practices Only
  - None
- Items for Somerset Practices Only
  - None
- Items for Devon Practices Only
  - None
- Items for Cornwall and Isles of Scilly Practices only
  - Cornwall and Isles of Scilly Premises claim forms for Water, Rent and Rates
### Key Deadlines

<table>
<thead>
<tr>
<th>2019/20 General Practice Annual Electronic Declaration (eDEC) Submission</th>
<th>by Tuesday 17th December 2019</th>
<th>Via <a href="https://datacollection.sdcs.digital.nhs.uk/">https://datacollection.sdcs.digital.nhs.uk/</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>CQRS declarations for payment in the same month</td>
<td>9th of each month</td>
<td>Via CQRS</td>
</tr>
<tr>
<td>Maternity, paternity, parental or sickness absence</td>
<td>Last working day of each month</td>
<td>Kernow practices only via <a href="mailto:England.primarycaremedical@nhs.net">England.primarycaremedical@nhs.net</a> and other practices via their CCG</td>
</tr>
</tbody>
</table>

### Items for all Practices

**Reminder to upload seasonal influenza vaccine uptake for patients and frontline healthcare workers**

Please be reminded that the Immform survey is now open for submitting your patient flu vaccine uptake data. This current collection period runs from **1st December to 16th December** and should include all flu immunisations given between 1st September and 30th November 2019 inclusive. See the collection schedule below:

#### ALL GP PRACTICES MONTHLY SURVEYS

<table>
<thead>
<tr>
<th>Survey Month</th>
<th>Data up to Date</th>
<th>Survey Start Date</th>
<th>GP System Supplier Submit End Date</th>
<th>Manual Survey End Date</th>
<th>PHE Monthly publication date</th>
</tr>
</thead>
<tbody>
<tr>
<td>NOVEMBER</td>
<td>Sat 30/11/2019</td>
<td>Sun 01/12/2019</td>
<td>Tue 10/12/2019</td>
<td>Mon 18/12/2019</td>
<td>Fri 27/12/2019</td>
</tr>
<tr>
<td>DECEMBER</td>
<td>Tue 31/12/2019</td>
<td>Wed 01/01/2020</td>
<td>Thu 09/01/2020</td>
<td>Wed 15/01/2020</td>
<td>Thu 23/01/2020</td>
</tr>
<tr>
<td>JANUARY</td>
<td>Thu 31/01/2020</td>
<td>Sat 01/02/2020</td>
<td>Tue 11/02/2020</td>
<td>Mon 17/02/2020</td>
<td>Thu 27/02/2019</td>
</tr>
<tr>
<td>FEBRUARY</td>
<td>Sat 29/02/2020</td>
<td>Sun 01/03/2020</td>
<td>Tue 10/03/2020</td>
<td>Mon 16/03/2020</td>
<td>Thu 26/03/2020</td>
</tr>
</tbody>
</table>

The majority of practices upload data via an automatic extraction, however it is still important that you log on to Immform after the ‘GP system Supplier Submit End Date’ on 10th December to ensure that your automatic data extraction has been successful and that your IT supplier has submitted your data on your behalf. **Any practices who have not uploaded data automatically will have until Friday 16th December to upload data manually.**

You should also record your GP practice staff flu vaccine uptake data. You only need to do this once you have completed your staff immunisation offer. This data needs to be submitted manually.


More information can be found on the ‘News’ pages of the Flu section of Immform [https://portal.immform.dh.gov.uk](https://portal.immform.dh.gov.uk)
If you are experiencing issues, in the first instance please contact your IT supplier (for automatic extractions) or Immform 0844 376 0040 helpdesk@immform.org.uk for practical help with data submissions. Immunisation queries to england.swscreeningandimms@nhs.net

Delay in supply of Live Attenuated Influenza Vaccine (Fluenz Tetra)
Thank you for your continued support on the delivery of the annual flu programme especially given the issues with the vaccine supply for children and those under 65. Public Health England published clinical prioritisation for children in high risk groups, as a result of the delay in delivery of some batches of childhood Live Attenuated Influenza Vaccine (LAIV Fluenz Tetra) nasal spray issued on 21 October 2019, which can be found via this link PHE briefing note 2019/051.

NHS England and NHS Improvement can confirm that practices who have followed the advice given by PHE that where LAIV is not available and they have vaccinated those children who are at risk with QIV and coded the vaccination appropriately will receive payment. The current Business Rules will support payment to practices whether the child has been given LAIV or QIV.

Practices are advised to use the centrally supplied stock of QIV and should follow the PHE guidance (see link above) on responsible ordering of central supply of QIV which will help support the direction of stock to those with greatest immediate need as it becomes available. Where practices are obliged to use their own stock as no centrally procured stock is available, and to avoid delaying vaccine administration, this will be reimbursed in the usual way.

Practices are asked to continue to call and recall children and to only order vaccine in line with the latest guidance from PHE on ImmForm even if this is below the maximum quota to avoid stockpiling. Close adherence to the vaccine storage requirements in the cold chain is essential to avoid vaccine wastage.

Thank you for your help and support with this.

GP PAG Pieces Issue 4
Please find attached the latest issue of GP PAG Pieces (formerly PAG Bites).

- Items for Bristol, North Somerset and South Gloucestershire Practices only
  None

- Items for Somerset Practices only
  None

- Items for Devon Practices only
None

- **Items for Cornwall and Isles of Scilly Practices only**

  **Cornwall and Isles of Scilly Premises claim forms for Water, Rent and Rates**

  Please see attached new Cornwall and Isles of Scilly Premises claim forms for Water, Rent and Rates. These replace all existing Premises claim forms for rent, rates and water.