

Dear Primary Care colleagues,

We would like to start by wishing you all a very Happy New Year.

As we continue working hard to ensure that all eligible patients are invited and vaccinated against influenza, we wanted to remind you once again about the upcoming mandatory monthly flu data collection processes.

This month, the GP System Supplier **automatic upload submission end date will be 11.59 on Wednesday 12<sup>th</sup> January 2022.**

We are fully aware of all the problems regarding EMIS and their automatic extractions which have been impacting heavily on both weekly and monthly data sets. However, we have not been advised of any further anticipated issues and expect the automatic monthly uploads to proceed as they should. If the automatic upload fails, and the data extraction is unsuccessful, you will need to perform a **manual upload** of the data.

This is part of the service specification and is mandatory for all practices signed up to deliver flu vaccinations this season. You will need to be registered with ImmForm to submit data.

Please note you should check both the main and child collections as you may be required to upload manually for one or both collections.

The manual submission will open on **12.00am on Thursday 13<sup>th</sup> January 2022 and close at 11.59am on Tuesday 18<sup>th</sup> January 2022** so there are 4 working days in which to check data has uploaded, collate searches, and upload manually if necessary.

A manual upload is relatively straightforward and requires input of relevant data into the blue mandatory fields only. You will need to obtain the following data sets to complete the manual entry:

Patient group (all patients)	Number of patients registered on day of extraction	Number Vaccinated since 1 <sup>st</sup> September 2021
<b>All patients (Includes patients in at-risk groups/all pregnant women (cumulative)/carers)</b>		
Aged 65 and over		
Aged 6 months to under 2 years		
Aged 2 years to under 5 years		
Aged 5 years to under 16 years		
Aged 16 to under 50 years		
Aged 50 to under 65 years		
<b>Summary of patients in one or more at-risk group(s) (excluding 'healthy' pregnant women and carers)(subset of All patients))</b>		
Aged 65and over		
Aged 6 months to under 2 years		
Aged 2 years to under 5 years		
Aged 5 years to under 16 years		
Aged 16 to under 50 years		
Aged 50 to under 65 years		
<b>Seasonal Flu Vaccine Uptake in Pregnant Women (Mandatory)</b>		
Pregnant and not in a clinical risk group		

Pregnant and in a clinical risk group		
<b>2-3 year olds</b>		
Age 2 and not in a clinical risk group		
Age 2 and in a clinical risk group		
All age 2		
Age 3 and not in a clinical risk group		
Age 3 and in a clinical risk group		
All age 3		

Please note the data is cumulative and the data required for this month is therefore for all vaccinations administered from 1<sup>st</sup> September 2021 until Saturday 31<sup>st</sup> December 2021. Your GP System Supplier will be able to assist you in running the necessary searches to obtain this data.

The data entry itself is straightforward and you are just required to submit the data for **the number of patients registered on the day of extraction and the number vaccinated since 1<sup>st</sup> September** as per the above table. Once you have completed all fields, press submit (scroll right to the bottom to access this button), and the upload is complete.

We will, of course again, be very happy to support you in this process and if you have any questions or queries relating to it please do get in touch by emailing: [england.swscreeningandimms@nhs.net](mailto:england.swscreeningandimms@nhs.net)

Thank you in advance once again for completing the mandatory manual upload where necessary. It is important that we capture all the hard work practices have invested in the flu season by showing this accurate and timely data.

Kind regards  
Integrated Public Health Commissioning Team