

# ICARS Newsletter

Immunisation Clinical Advice & Response Service

NHS



*Issue 87: 9<sup>th</sup> May 2022*

**PLEASE SHARE THIS NEWSLETTERS WITH ALL RELEVANT STAFF INVOLVED WITH THE VACCINATION PROGRAMME**

*For any COVID-19 vaccination related queries, or to escalate an incident, please contact ICARS at [england.swicars@nhs.net](mailto:england.swicars@nhs.net). Please note that this service operates 9am-5pm Monday to Friday*

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## **FOR INFO: Guidance on pausing LVS HH and VC sites**

Please see attached the guidance on 'pausing' LVS PCN & CP, HH, HH+ and VC sites. This publication can also be found online at: [Coronavirus » Guidance on 'pausing' LVS, HH/HH+ and VC sites \(england.nhs.uk\)](#)

## **FOR INFO: Notification of vaccination invites, prompts and reminders due this week**

The below notifications are due to arrive w/c 2 May. Sites are asked to load National Booking System and Local Booking Service appointment slots and walk-in capacity to accommodate potential increases in demand, ensuring adequate capacity outside of school hours for younger cohorts.

- Spring Booster Reminders Circa 350k letters to arrive on 6 May
- Spring Boosters (with letters sent to those with language preference) Circa 193k SMS and emails arriving to arrive on 9-12 May and letters arriving on 13 May
- 16+ Boosters invites Circa 104k SMS, emails to arrive on 9 May and letters on 11 May

- 1st Dose 5-15 Evergreen Circa 20-50k letters to arrive on 9 May
- 2nd Dose Reminders 16+ Circa 426k SMS and emails to arrive on 6 May and letters on 10 May

#### **Look ahead to w/c 9 May:**

- 2nd Dose Prompts (5-15 and 16-17) Circa 4.3k emails, letters and SMS to be sent
- Boosters Reminders & 12-15 At Risk and Severely Immunosuppressed Circa 0.5m emails, letters and SMS to be sent

## **FOR INFO: Community Pharmacy COVID-19 paediatric vaccination payments deadline**

A reminder that the deadline (30 April 2022) has now passed for pharmacy contractors to claim the £1,500 one-off payment to carry out training and assurance for vaccination of children under 12 years in a timely manner.

Pharmacy Contractors who returned the completed [clinical checklist](#) to their regional team before 30 April 2022 should continue to work with their regional commissioners to offer regular access to vaccinations for those aged 5-15 years.

## **FOR ACTION/INFO: Rapid Insights Workshop: South West Outreach Covid-19 Vaccination Programme.**

RAPID INSIGHTS EVENT: Thurs 19<sup>th</sup> May 2022, 13:00 – 14:00

The South West NHS England and NHS Improvement team and the South West AHSN would like to invite you to the Rapid Insights Workshop: South West Outreach Covid-19 Vaccination Programme.

During this online session, we will look at the delivery of the vaccine via pop-ups, family clinics and roving models.

We will explore key insights from the Vaccination Programme including:

- Successes
- Challenges
- How we can create a vaccination service for the future
- Using learning to shape subsequent vaccination programmes at system level

By attending, you will help us to capture transferable learning from the various outreach and transient models of vaccination delivery, which can be shared and used to shape national and regional learning and policy in the area of mass vaccination.

Your feedback will be used to create an anonymised report and will not be drawn on to review or reflect upon performance. Please feel free to forward this invite to any colleagues you think would be interested in attending.

To join the workshop, please click on the link below.

# Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

[Learn More](#) | [Meeting options](#)

## FOR INFO: New 7 day stocktake compliance process goes live Monday 9 May

**From 00:01hrs Monday 9 May, your site will need to have submitted a stocktake for each vaccine type you hold via Site Stock Manager in the previous 7 days before you can submit a new vaccine order on Foundry.** If your site has only done a stocktake for one vaccine type, you will only be able to place orders for that vaccine type until you submit a stocktake for the others.

For example: A site holds both Spikevax® and Comirnaty® 30 microgram/dose vaccines but only submits a stocktake for Spikevax®, therefore it will only be able to order this vaccine type until it submits a stocktake for Comirnaty® 30 microgram/dose.

If your site has not conducted a stocktake in the previous 7 days and you try to place an order on the Ordering Platform, you will be informed by a pop-up box appearing at the point you go to submit your order that you cannot proceed without first completing a stocktake report.

In order to proceed, you will need to go on into Site Stock Manager (in Foundry) and submit a new stocktake. Once this has been completed, you will be able to return to the Ordering Platform and raise the order again and submit it. **Please note, it can take a maximum of 2 hours and a minimum of 45 minutes for a new stocktake to be registered by the system and allow an order to proceed.**

The 7 days is applied backwards from the day you go to place your site's order on the Ordering Platform; therefore 7 days means 00:01hrs on the first day up to and including the end of the same day the following week.

For example: A site submits a stocktake on 00:01hrs Monday 2 May, they are then able to place orders up to 23:59hrs on Monday 9 May, without needing to do a further stocktake.

There are only two exceptions when a stocktake will not need to have been submitted in the previous 7 days:

### Exception 1 - New site or vaccine type:

- If a site is new, it does not need to have completed a stocktake in the previous 7 days prior to placing its first order for vaccines.  
Or
- If a site has been assured for a new vaccine type, it does not need to do a stocktake before placing its first order for that specific vaccine type. However, it would need to submit a stocktake for any other vaccine types it holds before being able to order these.

### Exception 2 – If the last stocktake for a specific vaccine type was zero:

- If the last stocktake for a specific vaccine type was zero and the site has not received any deliveries or mutual aid since the last stocktake for this vaccine type then it would not need to have submitted a stocktake in the last 7 days before placing an ordering.
- If other vaccine types are held and are not zero in quantity, then a stocktake in the previous 7 days for these vaccine types would be required before they can be reordered.

**See below** for flow diagram of how stocktake compliance logic works.

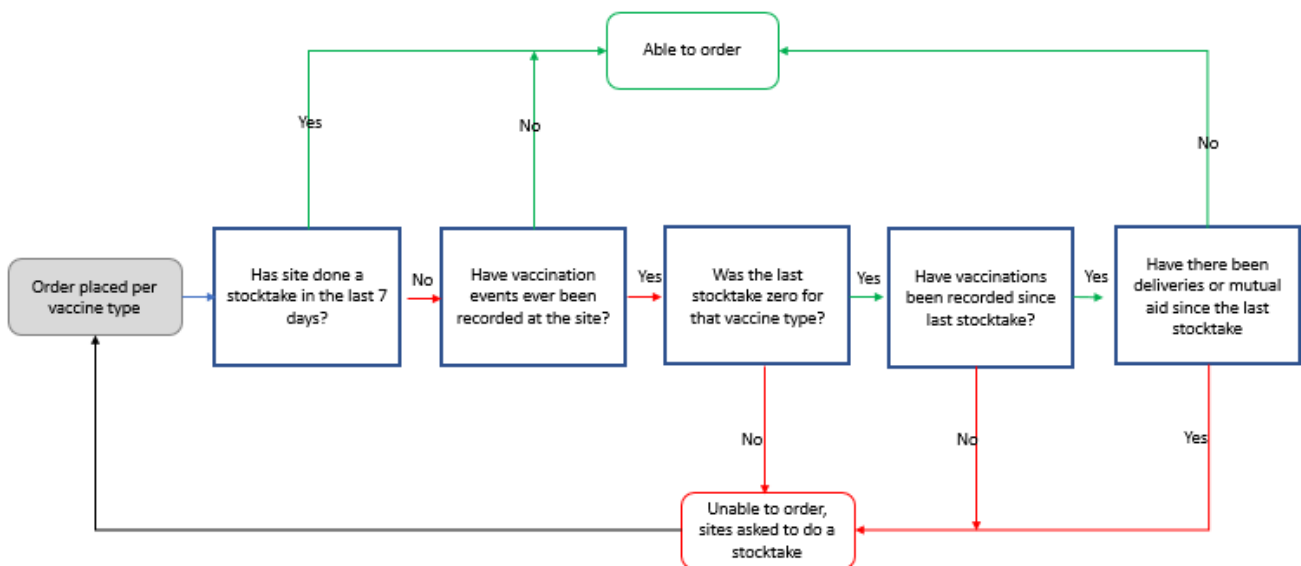
If your site conducts a weekly stocktake prior to ordering, (recommendation is that this is a minimum of 24 hours before order cut-off each week to avoid any timing issues) your site will not be impacted by this new process, as there will always be a current stocktake recorded in the system.

Improving the accuracy of stock data will bring various benefits, to both sites and the wider Programme:

- Enable National, Regional and System allocations teams to use accurate up to date stock data to make more conscious decisions on supply and stock levels.
- Ensure vaccination sites are allocated the right levels of supplies based on existing frontline stock, weekly throughput and expected demand.
- Increased visibility of national stock in the frontline and the related expiry profile and wastage risk to support planning.
- Simplify and reduce reliance on the Mutual Aid process, as we will know exactly where stock needs to be moved from/to.

To support sites with the introduction of this new process, an FAQ has been developed and is available on the Supply and Delivery Hub on FutureNHS [here](#). Should you require further assistance with this process, please raise any queries to your SVOC in the first instance.

A full user guide on how to find the Site Stock Manager and access it is available [here](#) on FutureNHS.



## Useful links

### Ops Notes:

You can find all the latest operational notes on FutureNHS:

- [LVS Operational Notes](#)
- [VC Operational Notes](#)

### Communications Resources:

You can find [communications resources](#) on FutureNHS including our latest toolkits on [spring boosters](#), [12-15 year olds](#), [5-11 year olds](#), [people at greater clinical risk](#), [pregnant women](#) and our set of [poster graphics](#) for sites showing who is eligible for what doses.

### Other Resources:

[Coronavirus vaccinations](#): NHS Digital helps you access up-to-date information, training and onboarding guides related to the tech and data solutions that are supporting the COVID-19 and seasonal flu vaccination programmes.

[COVID-19 Vaccination Programme workspace](#) provides members with access to key documents, resources, webinar recordings, case studies and past copies of the LVS Updates. There is also a discussion forum for members. If you are not already a member, please email: [P\\_C\\_N-manager@future.nhs.uk](mailto:P_C_N-manager@future.nhs.uk)

[COVID-19 Vaccine Equalities Connect and Exchange Hub](#) is a community of practices on the Future NHS platform. NHS, local authority, public and voluntary sector staff working to increase vaccine uptake, share ideas, evidence, resources, case studies and blueprints to increase uptake of the COVID19 vaccine within all communities. Members also have access to peer-to-peer support and a programme of regular lunch and learn webinars and live discussion forums. To join, please [register for an account](#) and once registered you can [join the Hub](#).

[Supply and Delivery Hub](#) helps you access key information in a timely way and help support you to deliver your local vaccination service. Here you will find the latest delivery information (vaccine and vaccine consumables as well as non-vaccine consumables, equipment and PPE), alongside the latest supply chain and customer service FAQs and other helpful information.

National Workforce Support Offer – more details:

[National Workforce Support Offer Toolkit](#) provides more detail about the National Workforce Support Offer and is a practical guide for local vaccination service leads.

Contact your [Lead Employer](#) to access the National Offer and additional staff and vaccinators, as well as support with your workforce needs.

For more details, please see our FutureNHS pages [LVS Workforce](#) and [case studies/FAQs](#) and recently guidance for [PCN groupings](#) and [community pharmacy](#)

Contact the national workforce team direct via [PCNCP.workforceescalation@nhs.net](mailto:PCNCP.workforceescalation@nhs.net)

[COVID-19 Vaccination Improvement Hub](#)

# NHS England and NHS Improvement South West

