Monthly Mixed-Sex Accommodation Return Guidance

NHS England and NHS Improvement
Monthly Mixed-Sex Accommodation Return Guidance

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General

1.1 Overview of requirement
The Mixed-Sex Accommodation (MSA) return collects monthly data on the total occurrences of patients receiving care that is in breach of the sleeping accommodation guidelines. Data will be published, enabling enhanced patient choice and driving improvement.

1.2 Purposes
This guidance is aimed to aid the submission of MSA data for the national return collected via SDCS. For more detailed information on what constitutes a breach of the MSA policy please refer to the relevant Professional Letter (see link at the end of this document).

1.3 Scope
The Mixed-Sex Accommodation (MSA) return is a Provider by Commissioner ("Prov/Comm") collection, with Trusts, and other providers of NHS-funded care (including Independent and Voluntary Sector providers of NHS care) submitting their data broken down by local provider site and CCG.

All NHS-funded patients are included in the scope of this collection, but privately-funded patients are excluded.

Only breaches in relation to sleeping accommodation are to be reported in the MSA return. Justified occurrences of MSA and unjustified mixing in relation to bathroom / toilet facilities (including passing through) are outside of the scope of the MSA return (although they are to be monitored locally).

All hospital sites with the facilities to admit 10 or more patients at any one time are included in the data return. If a particular site (not a single ward - a site constitutes a combination of all wards at that site) does not have the facilities to admit 10 or more patients at any one time then no data submission is required for that site.

1.4 Completion
Organisations are required to submit their MSA data using an excel proforma available for download on the SDCS portal.

In the proforma, a separate worksheet is to be completed for each commissioner to which the breaches relate. Within each commissioner worksheet, a breakdown by provider site is also required. For each NHS provider, only their hospital sites will be selectable.
Data suppliers need only provide details of occurrences of MSA sleeping breaches. For example, if an organisation has only one breach at one site, only add in the relevant commissioner and that site to your proforma. There is no need to add all other sites with zero breaches.

1.5 CSV upload

The option of using a ‘CSV upload’ to populate a submission proforma is available to organisations. When using this option though, great care must be taken to ensure all data – particularly hospital sites and codes - are correctly inputted.

1.6 Nil Returns

Should no breaches occur in your organisation during a month, a proforma is still required to be submitted. This is so we can differentiate between organisations with no breaches and those who have not submitted a proforma. To submit a nil return complete the ‘control panel’ as usual. When ‘add commissioner organisation’ is selected, users will be able to select ‘nil return’ as the ‘commissioner organisation’. Then the template can be submitted in the normal manner and the blank proforma will be uploaded.

1.7 Non-English Commissioners

Data on Non-English residents who breach the MSA guidelines should be submitted as part of this collection. For these patients, there is the option to select ‘Non-English Commissioner’ (Code: NONC) on the MSA proforma.

1.8 Submission

Providers should upload data onto SDCS and sign off no later than seven working days after the month end. For example, for December 2019 data, providers are required to submit by close on 10 January 2020.

1.9 Providers / Commissioners

Submitted data must be accurate and comply with national guidelines and data definitions. The MSA data collection is “Prov/Comm” to enable a commissioner breakdown of the number of breached patients. Providers and commissioners are encouraged to enter discussions about breaches as soon as possible.
1.10 Revisions

NHS England and NHS Improvement will consider all requests for revisions to published MSA data in line with the SDCS revisions policy: https://www.england.nhs.uk/statistics/code-compliance/

The policy is consistent with the National Statistics Code of Practice and the UK Statistics Authority’s guidance on data revisions.

Data revisions are normally published every six months (generally in June and December), alongside the latest release of new monthly data. For example, revisions for October to March are usually published alongside April data in June and revisions for April to September are usually published alongside October data in December.

1.11 Contact

For any queries relating to upload issues please contact: data.collections@nhs.net

For all other queries please contact: england.nhsdata@nhs.net

1.12 Other Sources of Reference