



Shared Decision Making Programme

In partnership with Capita Group Plc

MONTHLY BRIEFING REPORT

Clinical Lead

27th August 2012, Version 1

CONFIDENTIAL

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1 OVERVIEW & CURRENT STATUS

[Brief outline and overview of the current status of the implementation of SDM]

Max: 300 words

2 IMPLEMENTATION UPDATE

2.1 WORK STREAMS

2.1.1 COORDINATION, LEADERSHIP AND STAKEHOLDER SUPPORT

[Brief update on any progress made over the last month with respect to this work stream]

Max: 100 words

Text.

- Bullet

2.1.2 ENGAGING PATIENTS AND CARERS

[Brief update on any progress made over the last month with respect to this work stream]

Max: 100 words

Text.

- Bullet

2.1.3 ENGAGING STAFF

[Brief update on any progress made over the last month with respect to this work stream]

Max: 100 words

Text.

- Bullet

2.1.4 RESOURCES

[Brief update on any progress made over the last month with respect to this work stream]

Max: 100 words

Text.

- Bullet

2.1.5 SECURING AND SUSTAINING CHANGE

[Brief update on any progress made over the last month with respect to this work stream]

Max: 100 words

Text.

- Bullet

2.1.6 EVALUATION

[Brief update on any progress made over the last month with respect to this work stream]

Max: 100 words

Text.

- Bullet

2.2 KEY DELIVERY TIMESCALES

[In table below briefly (no more than 30 words each) describe and date the key activities/milestones to be achieved over the next month]

Activity / Milestone	Timeframe (to be completed by)
Activity / Milestone #1	24 th February
Activity / Milestone #2	2 nd March
Activity / Milestone #3	16 th March
...	...

3 RISKS AND ISSUES

[Brief update on any risks and issues which need the special attention of the clinical lead]

Max: 300 words

Text.

- Bullet



Shared
Decision Making
Programme

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