

Programme Board

13 November 2013

AGENDA

11:30am – 1:30pm

(Meeting Room 2, Maple Street, London)

Members in attendance: Bill McCarthy National Director: Policy (Chair)
John Holden, Director of System Policy (Vice Chair)
Sir Bruce Keogh, National Medical Director
Mr James Palmer, Clinical Director, Specialised Services
Giles Wilmore, Director for Patient & Public Voice & Information
Michael Wilson, Programme Director

Apologies: Chris Hopson, Chair of the review's Provider Group
Professor Deirdre Kelly, Chair of review's Clinician Group
Ann Sutton, Director of NHS Commissioning (Corporate)
Professor Sir Michael Rawlins, Chair of Clinical Advisory Panel
Professor Peter Weissberg, Chair of the review's Patient and Public Group

Additional attendees: Pia Clinton-Tarestad, Head of Commissioning Policy and Resources (Deputy for Ann Sutton)
Jane Docherty, Project Manager (Secretariat)
Jo Glenwright, Senior Manager (Analytical Function).

Item	Agenda Item	Action	Lead
1	Welcome and apologies	To note	Bill McCarthy
2.	Minutes of the previous meeting (21 October 2013)	To agree	Bill McCarthy
3.	Action Log	To discuss	Bill McCarthy
4.	Objectives of the review	To note	Bill McCarthy
5.	Standards – update and timeline	To note	Michael Wilson
6.	Analysis of the demand for specialist inpatient congenital heart disease care – proposed approach	To discuss	Jo Glenwright
7.	DRAFT Risk Register	To discuss	John Holden
8.	Highlight report	To note	Michael Wilson
9.	Any other business	To discuss	All
10.	Next meeting: 16 December 2013	To note	Bill McCarthy