

RECORD OF COMPETENCE

Telehealth Monitoring

KSF dimension to which this Competency applies HWB2

The policies developed by NHS Eastern and Coastal Kent Community Services describe the knowledge, skills and performance criteria required to provide safe and competent care

This record provides evidence of the development and maintenance of competence

Name of staff member:

Job Title:

Service:

Base / Team / Ward:

INITIAL SUPERVISED PRACTICE

Date	No	level achieved	Supervisor signature	Supervisor print Name	Practitioner signature
	1				
	2				
	3				
	4				
	5				
	6				
Specify further action to achieve competency (refer to Appraisal):					

Adapted from Policy for Assessment of Competency (EKHUFT 2007)

*Level of Achievement	Descriptor	Scale
Unable to perform activity	Not Competent	0
Can perform activity but requires supervision and some assistance	Not Competent	1
Can perform activity without assistance and/or direct supervision	Competent	2
Can perform activity with initiative/ability to problem solve	Competent	3
Can perform with speed and fluidity. Possess substantial skills, knowledge and confidence	Responsible for teaching others	4

RECORD OF COMPETENCE

Telehealth Monitoring

Completion of Competency	
To be completed by registered professional competent in Telehealth monitoring	<p>I confirm that..... has achieved competency in Telehealth Monitoring</p> <p>Signature.....</p> <p>Job Title.....</p> <p>Date.....</p>
To be completed by staff member undertaking competence assessment	<p>I confirm I have achieved competency in Telehealth Monitoring and I confirm I am happy to undertake this procedure independently.</p> <p>Signature.....</p> <p>Job Title.....</p> <p>Date.....</p>
	<p>I require further training in Telehealth Monitoring</p> <p>Signature.....</p> <p>Job Title.....</p> <p>Date.....</p>
	<p>I agree to maintain this competency and will notify my manager of any change in my ability to carry out the procedure safely.</p> <p>Signature</p> <p>Job Title.....</p> <p>Date.....</p>

Competence for Telehealth Monitoring For Unregistered Staff

Summary	This competency is directly applicable to Un-registered staff who undertake the monitoring of patient parameters recorded and uploaded to EUNET by patients using Telehealth equipment.
Links	This competency has been linked to NHS Knowledge and Skills Framework HWB2 level 1 ; Interventions and Treatments
Knowledge and Understanding	<p>You will need to:</p> <p>Legislation, regulations and guidelines</p> <ul style="list-style-type: none"> • Describe ECKCS guidance on Clear Desk/Clear Screen policy • Describe Information Governance Principles <p>Clinical Knowledge</p> <ul style="list-style-type: none"> • Identify your own responsibility and accountability in relation to Telehealth monitoring • Describe the rationale for the use of Telehealth • Describe what results can signify • Describe normal parameters • Describe appropriate actions to be taken if result is outside normal parameters • Identify the requirement for and process of notifying the lead clinician <p>Technical Knowledge</p> <ul style="list-style-type: none"> • Understand how data is collected and recorded using EUNET •
Performance criteria	<p>You need to:</p> <ul style="list-style-type: none"> • Ensure Information Governance Guidelines are followed • Ask for assistance if required and recognise your own limitations • Demonstrate the correct procedure for logging onto the computer and accessing Telehealth data via EUNET • Correctly identify each patient • Describe and demonstrate understanding of the colour code flagging system • Complete the correct documentation in line with Trust policy • Demonstrate the correct procedure for reporting abnormal readings • Demonstrate the correct procedure for maintaining patient confidentiality • Demonstrate the correct procedure for sharing of information • Correct procedure for logging information on the Clinical Notes pages • Record the date, time, result, any action taken if appropriate and sign legibly in the appropriate patient notes as required

Competence for Telehealth Monitoring For Registered Staff

Summary	This competency is directly applicable to Registered professional staff who undertake the monitoring of patient parameters recorded and uploaded to EUNET by patients using Telehealth equipment and/or who delegate this activity to unregistered staff
Links	This competency has been linked to NHS Knowledge and Skills Framework HWB2 level 2 ; Interventions and Treatments
Knowledge and Understanding	<p>You will need to:</p> <p>Legislation, regulations and guidelines</p> <ul style="list-style-type: none"> • Describe Trust guidance on Clear Desk/Clear Screen policy • Describe Information Governance Principles <p>Clinical Knowledge</p> <ul style="list-style-type: none"> • Identify your own responsibility and accountability in relation to Telehealth Monitoring and any delegation of this skill • Recognise your own limitations and seek appropriate training and support to address these • Describe the rationale for the use of Telehealth • Describe the rationale for the frequency of readings and the use of those readings • Describe the role of 'Question Banks' in patient monitoring • Describe the importance of regular feedback to the patient about their used of the system and clinical indicators • Describe what results can signify • State normal parameters • Describe the appropriate actions to be taken if result is outside normal parameters • Identify the requirement for and process of notifying the lead clinician <p>Technical Knowledge</p> <ul style="list-style-type: none"> • Explain how to take accurate readings of clinical indicators and describe how data is collected • Describe basic 'troubleshooting' including referral to technical support

Performance criteria	<p>You need to:</p> <ul style="list-style-type: none">• Ensure Information Governance Guidelines are followed• Ask for assistance if required and recognise your own limitations• Demonstrate the correct procedure for logging onto the computer and accessing Telehealth data via EUNET• Correctly identify each patient• Complete the correct documentation in line with Trust policy and NMC guidelines• Describe and is aware of the colour code flagging system• Demonstrate the correct procedure for reporting abnormal readings• Demonstrate the correct procedure for maintaining patient confidentiality• Demonstrate the correct procedure for sharing of information• Record the date, time, result, any action taken if appropriate and sign legibly in the appropriate patient notes as required• Demonstrate the correct procedure for logging information on the Clinical Notes pages• Demonstrate the correct procedure for changing Patient's parameters (if authorised to do so)• Demonstrate the correct procedure for use of Home page including using the filter function• Demonstrate the correct procedure for use of the Date range function on Home and Reports Screen• Demonstrate the correct procedure for use of Reports page including navigating between patients• Demonstrate the correct procedure for printing patient data including creating and printing graphs• Demonstrate the correct procedure for the use of the advice function for sending messages to a patient• Demonstrate the correct use of History buttons (+, -)• Demonstrate the correct use to question 'calendar' and scheduling function• Documents date, time, result, any action taken if appropriate and signs legibly
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