

**BOARD PAPER – NHS ENGLAND**

**Title:** Report of the Commissioning Committee

**From:** David Roberts, Chair of the Commissioning Committee

**Purpose of paper:**

- To inform the Board of work undertaken by the Commissioning Committee at its meeting on 27 April 2015.

**Key issues and recommendations:**

- This paper contains an update on the activities of the Committee for the period from 26 March to 11 May 2015 and highlights any issues and decisions of which the Board should be aware. The Committee met once during this period.

**The Board is invited to:**

- Note the work undertaken by the Commissioning Committee at its meeting on 27 April 2015.

## **Report of the Commissioning Committee**

1. This paper contains an update on the activities of the Commissioning Committee for the period from 26 March to 11 May 2015 and highlights any issues and decisions that the Board should be aware of. The Committee met once during this period.
2. The key issues addressed at the 27 April 2015 Commissioning Committee were:

### **Delivering critical priorities in cancer, mental health and learning disabilities in 2015/16**

3. The Committee considered progress to date in delivering key priorities in cancer, mental health and learning disabilities. It was noted that NHS England has a crucial role to play as a direct commissioner of some services and through its influence over Clinical Commissioning Groups (CCGs) and other partner organisations. The Committee asked for further work on incentives and levers to look at how these could be better used to support delivery of clinical priorities. The Committee agreed that broader issues such as leadership and workforce were potentially crucial components of the work which also needed consideration.

### **Direct commissioning assurance**

4. The Committee received an update on governance arrangements for directly commissioned services and agreed it would consider each service in future meetings at critical points in the business agenda (e.g. to agree priorities for Public Health Section 7A Commissioning Intentions, 2015/16).

### **Commissioning support**

5. The Committee received an update on progress to date in the development of Commissioning Support Services and the Lead Provider Framework. The Committee agreed that consideration be given to the need for common standards across the system. The Committee agreed to consider the future

form of Commissioning Support Units (CSUs) and their role as part of an integrated commissioning strategy at a future meeting.

### **Commissioning strategy**

6. The Committee noted progress in the development of NHS England's commissioning strategy and agreed the key components. The Committee asked that the strategy be accompanied by an overarching narrative which would set further context and that work be concluded by October 2015. The Committee will consider the strategy in detail at its meeting in July 2015.
7. The minutes of the 25 March 2015 meeting were approved by the Committee and are attached at Annex 1.

**David Roberts**

**Chairman – Commissioning Committee**

## COMMISSIONING COMMITTEE

**Minutes of the meeting held on 25 March 2015 at 10.00am  
In Room 5C05, NHS England, Quarry House, Quarry Hill, Leeds**

**Present:**

David Roberts	Non-Executive Director (Committee Chair)
Lord Victor Adebawale	Non-Executive Director
Noel Gordon	Non-Executive Director
Paul Baumann	Chief Financial Officer
Jane Cummings	Chief Nursing Officer
Dame Barbara Hakin	National Director: Commissioning Operations
Sir Bruce Keogh	National Medical Director
Ian Dodge	National Director: Commissioning Strategy
Simon Stevens	Chief Executive

**Apologies:**

None recorded

**In Attendance:**

Moira Dumma	Director of Commissioning Operations (Item 3.2)
Ivan Ellul	Director of Commissioning Policy and Planning
Kendall Gilmore	
Sam Higginson	Director of Strategic Finance (Item 5.1)
Rosamond Roughton	Director of NHS Commissioning (Item 3.2)
Julia Simon	Head of Commissioning Policy Unit

**Secretariat:**

Louise Harvey	External Partnerships Senior Manager
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Ref	Minute
<b>1.0</b>	<b>Welcome and introductions</b>
1.1	David Roberts welcomed attendees. No apologies were recorded.
<b>2.0</b>	<b>Minutes of the previous meeting</b>
2.1	Paul Baumann requested a change to the minute of the 28 January 2015 meeting as follows: <ul style="list-style-type: none"> <li>• paragraph 1.2 from “the challenge to the commissioning system” to “a challenge for the commissioning system.”</li> </ul>
2.2	The minutes of 28 January 2015 were otherwise approved as an accurate record. There were no matters arising.
<b>3.0</b>	<b>Strategy</b>
3.1	<p><b>New Models of Care</b></p> <p>Ian Dodge provided an update on the New Models of Care programme. It was noted that 269 formal expressions of interest to become vanguard sites had been received and, after a peer review process, 29 first wave sites had been chosen.</p> <p><b>An open offer was made to Board members who wished to visit the vanguard sites.</b></p>

3.2	<p><b>Members noted the update and asked that:</b></p> <ul style="list-style-type: none"> <li>i. care be taken avoid duplication. The message to non-vanguard sites in terms of what NHS England can offer will be important</li> <li>ii. we provide clarity about how learning from the vanguards will be shared</li> <li>iii. the impact of various initiatives, such as vanguards, Better Care Fund on the frontline is monitored</li> <li>iv. a further update be provided at the next Committee meeting to reflect the above.</li> </ul>
<p><b>Action CC 25.03.15/01</b></p>	<p><b>An update on New Care Models vanguard sites to be brought back to the 27 April 2015 meeting. ACTION: Ian Dodge</b></p>
3.3	<p><b>Primary Care Co-Commissioning update</b> Ian Dodge provided an update on primary care co-commissioning, noting that the work was progressing as planned. In discussion, it was agreed that NHS England regions should retain a line of sight on the first wave of commissioning decisions. It was noted that communities of interest were being established for those Clinical Commissioning Groups (CCGs) taking on joint and delegated responsibilities, to facilitate shared learning.</p>
3.4	<p><b>Specialised Services Commissioning update</b> Dame Barbara Hakin presented an update on specialised services commissioning.</p>
3.5	<p><b>Primary Care investment</b> Rosamond Roughton joined the meeting, updating the Committee on the Prime Minister's Challenge Fund (PMCF) and primary care infrastructure fund. It was noted that the development support provided as part of wave one of the PMCF had been particularly well received and much could be learned from this.</p>
3.6	<p><b>The Committee accepted the update and proposed that:</b></p> <ul style="list-style-type: none"> <li>i. the various interventions (PMCF, vanguards and BCF) should be mapped across geographies to gain an understanding of the collective impact on those health economies;</li> <li>ii. implications for those health economies without any interventions should be considered.</li> </ul>
<p><b>Action CC.25.03.15/02</b></p>	<p><b>Map to be produced noting the various interventions across the country with an update to be brought to the Committee in June 2015. ACTION: Dame Barbara Hakin</b></p>
3.7	<p><b>Greater Manchester agreement</b> Paul Baumann presented an update on the Greater Manchester devolution agreement. It was noted that Greater Manchester would act as a trailblazer for the <i>Five Year Forward View</i> (FYFV) and was keen to seek innovative ways to respond to national challenges.</p>
3.8	<p><b>The Committee agreed that:</b></p> <ul style="list-style-type: none"> <li>i. Greater Manchester would provide an interesting test bed for an</li> </ul>

	<p><b>integrated approach</b></p> <p>ii. <b>there was a need to ensure clinical leadership remained at the forefront of decision making</b></p>
<p><b>Action</b> <b>CC.25.03.15/03</b></p>	<p><b>Further update to be provided to the Committee at the June 2015 meeting.</b> <b>ACTION: Paul Baumann</b></p>
<p>3.9</p>	<p><b>Commissioning Strategy</b> Ian Dodge provided an overview of plans to develop NHS England's commissioning strategy. Work to develop the strategy will commence in May, involving partners at appropriate stages in the process. This item will be discussed in more detail at the April 2015 meeting.</p>
<p><b>4.0</b></p>	<p><b>Assurance</b></p>
<p>4.1</p>	<p>Moira Dumma joined the meeting.</p> <p>Dame Barbara Hakin updated members on progress towards developing the CCG Assurance Framework for 15/16. A draft CCG scorecard was circulated and members noted that the team would be working with stakeholders to seek their views on this prior to publication.</p>
<p>4.2</p>	<p><b>In discussion, the Committee reflected on:</b></p> <ul style="list-style-type: none"> <li>i. <b>the potential impact on those CCGs given a 'limited assurance' or those 'not assured' and the motivational effects of publishing underclass performance</b></li> <li>ii. <b>the fine line between inspection and assurance;</b></li> <li>iii. <b>the need for the assurance process to add value not just information gathering;</b></li> <li>iv. <b>the need for a clearer articulation of NHS England's intention around the 'continuous nature' of assurance.</b></li> </ul>
<p>4.3</p>	<p>The Committee agreed to recommend approval of the CCG Assurance Framework to the NHS England Board.</p>
<p><b>5.0</b></p>	<p><b>Efficiency programme</b></p>
<p>5.1</p>	<p>Sam Higginson joined the meeting.</p> <p>Paul Baumann introduced this item, highlighting key points. He noted opportunities for efficiency savings in three areas:</p> <ul style="list-style-type: none"> <li>i. Operational efficiency;</li> <li>ii. Procurement;</li> <li>iii. New models of care.</li> </ul>

5.2	The Committee noted that the efficiency programme was due to be discussed at the NHS England Board meeting on 21 April 2015 where further options on cost programmes and channel choice could be considered. Members stressed the need to ensure that channel options did not restrict access to any communities. It was agreed that members should meet to discuss this in further detail before the next Board.
<b>Action CC.25.03.15/04</b>	<b>To meet prior as soon as possible to discuss cost programmes and channel options. ACTION: Ian Dodge</b>
<b>6.0</b>	<b>Quality</b>
6.1	Sir Bruce Keogh highlighted next steps and actions for NHS England following the investigation into maternity services at Morecambe Bay. The Committee agreed it would be critical to track actions resulting from the review and input into the cross system response. It was agreed that the most appropriate route was for this to be considered by the NHS England Board at its July 2015 meeting.
<b>ACTION CC.25.03.15/05</b>	<b>Item to be added to the July 2015 meeting of the NHS England Board. ACTION: David Roberts</b>
<b>7.0</b>	<b>AOB</b>
7.1	David Roberts requested that NEDs give thought to their requirements relating to performance reporting.
<b>ACTION CC.25.03.15/06</b>	<b>NEDs to consider their requirements in terms of performance reporting and provide feedback to David Roberts and Dame Barbara Hakin. ACTION: Noel Gordon and Lord Victor Adebawale</b>