

NQB(15) 7<sup>th</sup> meeting

**NATIONAL QUALITY BOARD**

**MEETING** to be held at **Skipton House (Room 133b)**, 80 London Road,  
London, SE1 6LH

**Friday 11 December 2015, 15:00 – 17:00**

**AGENDA**

*Mike Richards and Bruce Keogh in the Chair*

<b>1. Welcome and introductions</b>	<b>Bruce Keogh</b>
<b>2. Minutes of the last meeting</b>	<b>Mike Richards</b> <i>NQB Minutes(15)(06)</i>
<b>3. Quality narrative for Shared Planning Guidance</b>	<b>Charlotte Goldman, 5YFV Programme Office</b>
<b>Quality Strategy</b>	
<b>4. Defining Quality</b>	<b>NQB Secretariat</b> <i>Paper 1: Defining Quality</i>
<b>5. Measuring Quality</b>	<b>NQB Secretariat</b> <i>Paper 2: NQB's role in measuring quality – update and next steps</i>
<b>Quality Priorities</b>	
<b>6. Safe Staffing</b>	<b>Ruth May, Monitor and Peter Blythin, TDA</b> <i>Paper 3: Safe Staffing Guidance Update</i>
<b>Operational Alignment</b>	
<b>7. Reducing the Burden</b>	<b>Hugo Mascie-Taylor, Monitor</b> <i>Paper 4: Reducing the burden on providers – existing services and potential avenues for the NQB</i>
<b>8. A.O.B</b>	<b>Mike Richards</b>

**Next Meeting:** 17 February 2016 (4pm – 6pm)