

Publications Gateway Reference 04441

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For the attention of: All CCG Chief Accountable Officers, Clinical Leads, DCOs and Regional IM&T Leads

November 2015

CCG Practice Agreement – 31 December 2015 deadline for GPSoC GP practice sign off

Following earlier communications, you will be aware that CCGs are required to sign a **CCG Practice Agreement** with each GP Practice within their area. This nationally developed agreement confirms the terms governing the provision and receipt of GPSoC and GPIT services and sets out the basis on which a CCG will provide the Services to Practices; and each Practice's responsibilities in respect of the receipt of these Services, as outlined in the **GPIT Operating Framework: Securing Excellence in GPIT Services, 2014-16**.

Work is required locally to customise the appendices to the national agreement, as outlined below, which need to be agreed locally with GP practices:

- Appendix 1 - Summary of Services
- Appendix 2 - Support & Maintenance Service Levels
- Appendix 3 - Escalation Procedure

For those practices currently on a GP Systems of Choice (GPSoC) contract for their clinical system provision, contracts need to be signed by both the individual practice and the CCG by **31st December 2015**.

For those GP practices currently on a Local Service Provider (LSP) clinical systems contract, the deadline for CCG Practice Agreement sign off is **31st March 2016**.

Progress to date:

Whilst there is an appreciation of work that will be ongoing locally to meet the above deadlines, current reports indicate that **70.97%¹ of CCG Practice Agreements have**

¹ Accurate as of 18 November 2015

still to be signed for GPSoC practices.

NB: If a practice does not have a current contract type set to GPSoC, or LSP on the Tracking Database (TDB), they will not be included within the report – please see Tracking Arrangements overleaf.

If you are experiencing specific challenges or issues in relation to these agreements, you are advised to escalate this to your Regional Team.

Failure to complete sign off of CCG agreements for GPSoC, with no issue escalation to the Regional Team, will result in the withdrawal of central GPSoC funding provision for each impacted GP Practice and could result in the CCG having to fund up to £12,000 in annual GPSoC charges² per practice from 1st January 2016.

Further information about how to implement this agreement is available on the NHS England website: <https://www.england.nhs.uk/digitaltechnology/info-revolution/digital-primary-care/> and on the GPSoC website: <http://systems.hscic.gov.uk/gpsoc>.

In addition, a list of frequently asked questions has been provided to support CCGs and practices: <http://systems.hscic.gov.uk/gpsoc/faqs>

Tracking Arrangements:

Sign up progress is monitored via the Tracking Database (TDB). **CCGs and/or GPIT delivery partners, are required to update their Schedule A on the Tracking Database** for each specific GP practice, with the date that the CCG Practice Agreement was signed by both practice and the CCG.

Details on how to do this can be found on page 49 of the [GPSoC Call Off Guide \(PDF, 2.6MB\)](#). Further to this, it is also the responsibility of each CCG to ensure that all of the GP Practices in their area which have a current and active clinical system installation are classified as 'current and active' on the TDB. Any inconsistencies in classification of practices will result in erroneous figures within CCG Practice reporting.

Further progress breakdowns are available on request to gpsoc@hscic.gov.uk and will be made available weekly from HSCIC.

For any queries regarding this process, please contact gpsoc@hscic.gov.uk.

Yours faithfully,

Digital Primary Care Team
Patients & Information, NHS England

² *GPSoC charges include licence fee, support and maintenance, central payments for deployments, data centre hosting and national service training.*