

Paper: PB.25.05.2017/09

NHS ENGLAND – BOARD PAPER**Title:**

Standards of Business Conduct Policy

Lead Director:

Karen Wheeler, National Director: Transformation and Corporate Operations

Purpose of Paper:

The internal Standards of Business Conduct Policy has been revised and updated to ensure alignment with the standards set out in the Managing Conflicts of Interest in the NHS guidance endorsed by the Board at its meeting in February 2017

The Board invited to:

Approve the revised Standards of Business Conduct Policy

Standards of Business Conduct Policy

Purpose

1. The NHS England Standards of Business Conduct Policy has been revised to ensure that the internal policy is aligned to the *Managing Conflicts of Interest in the NHS* guidance endorsed by the NHS England Board at its meeting in February 2017.

Background

2. The current Standards of Business Conduct Policy was published in 2013 as part of a suite of governance documents drawn up as the organisation was established. The policy has been reviewed to bring it into line with national guidance and best practice, and to specifically strengthen the areas of conflicts of interest and declarations.
3. The revised policy will apply to all NHS England staff (including hosted bodies), off-payroll workers, secondees and PPV partners.

Next steps

4. A mandatory training package will be developed to ensure that staff are aware of the requirements of the revised policy. This will include a requirement for staff to complete an annual attestation that all declarations have been properly made.
5. In the first instance a manual system for collecting and collating declarations will be used, however consideration will be given to transferring to an electronic reporting system in the future.

Recommendations

6. The Board is asked to approve the revised policy.

Author **Steve Verdon, Director of Governance**
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