

NQB (17) 1st Meeting**NATIONAL QUALITY BOARD**

MINUTES of a meeting held at Wellington House (LG18), 133-135 Waterloo Road,
London, SE1 8UG

Wednesday 01 February 2017, 15:30 – 17:30

PRESENT		
Bruce Keogh (Chair)	Mike Richards (Chair)	
Paul Cosford	Wendy Reid	Andrea Sutcliffe
Lee McDonough	Gillian Leng	Kathy McLean
Steve Field	Neil Churchill (on behalf of Jane Cummings)	William Vineall (on behalf of Lee McDonough)
IN ATTENDANCE		
Lauren Hughes (NHS England)	Richard Owen (NQB Secretariat)	Luke O'Shea (NQB Secretariat)
Kate Eisenstein (NQB Secretariat)	Victoria Howes (CQC)	Tim Jones (DH)
APOLOGIES		
Jane Cummings (NHSE)	Lisa Bayliss-Pratt (HEE)	Ruth May (NHS Improvement)
Viv Bennett (Public Health England)	Lee McDonough (DH)	
<p>AGENDA</p> <ol style="list-style-type: none"> 1. Welcome and minutes of the last meeting 2. Learning from Deaths Programme <ol style="list-style-type: none"> a. Draft guidance b. Programme outline c. Communications 3. Social Care Quality Matters 4. NQB forward look for 2017 5. A.O.B 		

ITEM 1: WELCOME AND MINUTES OF THE LAST MEETING

MIKE RICHARDS (Chair) welcomed everyone to the first meeting of the National Quality Board (NQB) of 2017.

He also updated the NQB that Martin Severs, NHS Digital Medical Director and Caldicott Guardian, had been formally invited to join the NQB and would be attending future meetings.

He asked the NQB to agree / approve the minutes of the last meeting and to note that, once agreed, they would be published, alongside the agenda and papers from the last meeting.

The NQB agreed the minutes of the last meeting.

ITEM 2: LEARNING FROM DEATHS

WILLIAM VINEALL introduced *Paper 1: Learning from Deaths Programme*. NQB were asked for views on the work that had been done to respond the recommendations made in the CQC report: *Learning, candour and accountability*. The paper set out:

- Organisational leads and deliverables to meet Secretary of State's commitments and respond to recommendations following the publication of the CQC report *Learning, candour and accountability*. (See Annex B.)
- An early structure of a *National Framework on Learning From Deaths* on behalf of the NQB, one of the key deliverables
- A proposal to write to trusts and FTs in February to inform them that the guidance will be published in March and describe its purpose, with a particular focus on the reporting that trusts will need to start from April 2017.

Board members discussed the programme and the early structure of a *National Framework on Learning From Deaths*. This included a number of comments:

- Although the Guidance was focussed on Hospital Trusts, the wider programme would need to ensure it covered General Practice and services in the community.
- That the guidance would need to cover both avoidable and unavoidable mortality. In terms of selecting deaths to review this would depend on how prescriptive we would want to be and need engagement across the different specialities. NQB would need to further consider the Royal College of Physicians methodology.
- It was recognised that the NHS must learn when people die but that it should also ensure a wider culture of learning. It would also be important to understand what we do to ensure high quality of care and involvement of families before people die, including following the relevant NICE Quality Standards.
- Ensure the guidance reflected understanding of the pressures on providers and their ability to meet timescales of the Programme. A clear support offer would need to be made to the system and future drafts would need to be shared with providers.
- That the guidance would need to demonstrate the overlapping relationship between this process and the *Serious Incident Framework*.
- Would need to reflect the balance between accountability and candour. Involving families and carers is crucial to every step of the process and therefore also the design. The next draft of the guidance would need to be shared with the advisory group involved in the CQC review.
- NHS England would explore what could be done to ensure better coordination of complex cases involving multiple commissioners.
- NQB would need to agree on final sign off for the guidance.

NQB agreed to comment on the next iteration at the 1 March NQB meeting so that a working draft of the document could be published 14 March in time for a conference on 21 March. The agenda item would include a process mapping session for the NQB to consider the complete process. NQB also agreed that the appropriate organisations would consider the draft letter to go to Trusts in February.

MIKE RICHARDS (Chair) thanked WILLIAM VINEALL for the update and members for their commitment towards the document and its delivery.

ITEM 3: SOCIAL CARE QUALITY MATTERS

ANDREA SUTCLIFFE introduced Paper 2: Social Care Quality Matters. The paper updated the NQB on CQCs work on a quality strategy for social care. It described the broad coalition that had been brought together and invited comments on the draft Quality Matters document. Andrea pointed out some of the common challenges around the interaction between Social Care and the NHS, this included:

- Working together across Sustainability and Transformation Areas, as well as other multi organisation footprints such as Quality Surveillance Groups.
- Having a common and simplified data set across health and care.
- Understanding how different outcome based approaches to commissioning have been used across health and social care.
- The interaction that occurs around staffing and capacity between the two sector.

General discussion included:

- General support for both the document and the work to create a coalition of organisations. This was seen as important due to the interaction social care has with the NHS.
- For the document to say more on the complexity of social care, including how social care was funded and the range organisations that provide social care.
- To consider which parts of the NHS had more commonality in scale of providers, for example, voluntary sector providers and General Practice.
- To make links with NHS England's Carers Strategy.
- What action NQB organisations could take to support the work?

Board Members agreed to add the NQB branding to the document and to promote it when it was published.

ITEM 4: NQB FORWARD LOOK FOR 2017

LUKE O'SHEA introduced *Paper 3, NQB forward Look for 2017*. The paper asked the NQB for views on our where work should be focussed in 2017. Comments on the paper included:

- Agreement with the proposed topics and items for 2017
- For the three headings of topic type to be reconsidered

Members suggested additional items for 2017 on:

- NHS Improvements approach to Patient Safety
- Understanding pressures on the NHS
- Five Year Forward View delivery plan
- Follow up on Antibiotic resistance
- Quality of care in primary care
- How we would support people to stay well and have the skills, confidence and knowledge to manage their conditions

NQB Secretariat agreed to update the Forward Look for 2017 and update the headings for the proposed topics.

ITEM 5: ANY OTHER BUSINESS

BRUCE KEOGH (CHAIR) confirmed that there was no further business and concluded the meeting.

The next meeting of the NQB was set for 1st March 2017.