

**NQB (16) 5<sup>th</sup> Meeting****NATIONAL QUALITY BOARD**

MINUTES of a meeting held in the Blue Room

Etc Venue, Avonmouth House, London

Tuesday 20<sup>th</sup> September 2016, 14:15 – 17:30

<b>PRESENT</b>		
Bruce Keogh (Chair)		Mike Richards (Chair)
Wendy Reid	William Vineall	Andrea Sutcliffe
Viv Bennett	Paul Cosford	Judith Richardson
Hilary Garrett		
<b>IN ATTENDANCE</b>		
Lauren Hughes (NQB Secretariat)	Lauren Phillips (NQB Secretariat)	Luke O'Shea (NQB Secretariat)
Kate Eisenstein (NQB Secretariat)	Vicky Howes (NQB Secretariat)	Mayi Macalou (NHS England)
Dan Wellings (NHS England)	Charlotte Refsum (Clinical Fellow)	Nishma Manek (Clinical Fellow)
Lindsey Sokolich (5YFV)	Jo Vigor (NHS Improvement)	Ian Sturgiss (NHS Improvement)
Diane Kennard (DH)	Mary Newman (NHS Improvement)	Susan Hopkins (PHE)
Celia Ingham-Clark (NHS England)	Keith Ridge (NHS England)	
<b>APOLOGIES</b>		
Jane Cummings (NHS England)	Gillian Leng (NICE)	Steve Field (CQC)
Charlie Massey (DH)	Kathy McLean (NHS I)	Ruth May (NHS I)
Lisa Bayliss-Pratt (HEE)		

## **AGENDA**

1. Welcome, introductions and minutes of the last meeting
2. Update on STPs
3. National Leadership Development and Improvement Strategic Framework
4. A Shared Commitment to Quality
5. Safe and sustainable staffing: proposed changes to collection and publication of data
6. Update on the Getting it right first time (GIRFT) programme
7. A.O.B

## **ITEM 1: WELCOME, INTRODUCTIONS AND MINUTES OF THE LAST MEETING**

MIKE RICHARDS (Chair) welcomed members to the tenth meeting of the re-established National Quality Board (NQB).

He asked the NQB to agree / approve the minutes of the last meeting and to note that once agreed they would be published in due course, alongside the agenda and papers from the last meeting.

The NQB agreed the minutes of the last meeting.

## **ITEM 2: Update on STPs**

LINDSEY SOKOLICH provided a verbal update on Sustainability and Transformation Plans (STPs).

BRUCE KEOGH (Chair) thanked both LINDSEY SOKOLICH for the update and members for their contributions.

## **ITEM 3: National Leadership Development and Improvement Strategic Framework**

JO VIGOR and IAN STURGIS, introduced *Paper 1: Update on the National Leadership Development and Improvement Strategic Framework*.

Actions requested – The NQB is asked to:

- a) endorse the current draft content of the strategic framework; and
- b) discuss and identify opportunities for the NQB and the NILD Board to mutually amplify each other's key messages as described in the NILD Board's Strategic Framework and the NQB's Shared Commitment to Quality.

MIKE RICHARDS (Chair) thanked both JO VIGOR and IAN STURGISS for the update and members for their contributions.

#### **ITEM 4: A Shared Commitment to Quality**

LAUREN HUGHES (NQB Secretariat) introduced *Paper 2: A Shared Commitment to Quality*.

Actions requested – The NQB is asked to:

- a) note the progress in developing the Shared Commitment to Quality document;
- b) note and comment upon the proposed next steps in respect of finalising the content, further engagement and sign-off; and
- c) discuss and agree a number of specific, concrete actions both the NQB and its member organisations can commit to, based upon the Shared Commitment to Quality.

BRUCE KEOGH (Chair) thanked both LAUREN HUGHES for the update and members for their contributions.

#### **ITEM 6: Update on the Getting it right first time (GIRFT) programme**

MARY NEWMAN introduced *Paper 4: Developments in the Getting it right first time (GIRFT) programme*.

BRUCE KEOGH (Chair) thanked both MARY NEWMAN for the update and members for their contributions.

#### **ITEM 7: ANY OTHER BUSINESS**

MIKE RICHARDS (CHAIR) reminded members that the next meeting of the NQB was scheduled for 30 November 2016.