



To: National Quality Board

For meeting on: 13 July 2016

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Report for:	Decision	Discussion	Information
	X	X	

TITLE: National Safe Sustainable Staffing Guidance programme - update

Background and summary:

On 6 July 2016, the National Quality Board (NQB) published “[Supporting NHS providers to deliver the right staff, with the right skills, in the right place at the right time: Safe, sustainable and productive staffing](#)”. This was a refresh of the 2013 NQB guidance “How to ensure the right people, with the right skills, are in the right place at the right time: A guide to nursing, midwifery and care staffing capacity and capability”.

The national programme of work to deliver the setting specific staffing guidance has formally moved into NHS Improvement (NHS I). During May 2016, NHS I agreed their organisation objectives to 2020, and their 2016/17 business plan, both of which include an objective to ‘enable safer staffing’, and a specific deliverable in the 2016/17 business plan to develop and deliver setting-specific safe staffing improvement resources for NHS providers.

It was identified at the 8 June 2016 NQB meeting, that it would be helpful to review progress on the development of the setting-specific safe staffing improvement resources, and consider a proposal for a more efficient process for review and approval of these resources, taking into account lessons learnt from delivery of the refreshed NQB safe staffing improvement resource.

Actions requested:

NQB members are asked to:

- review and provide feedback on the terms of reference for delivery of the setting specific safe sustainable staffing improvement resources;
- note the overview of scope and approach for each of the care settings;
- review current and proposed governance and consider lessons learnt from phase 1 of the programme; and
- agree a proposal for revised governance, which will more efficiently contain the approval of the setting specific improvement resources during 16/17.

ALB Involvement in development and sign-off of paper:

	X		X			

ADDENDUM

Supporting NHS providers to deliver the right staff, with the right skills, in the right place at the right time - safe, sustainable and productive staffing was published by the National Quality Board in July 2016. To access this, please click on the following [link](#).

NHSI is in the process of developing a new suite of *Safe Staffing Improvement Resources - for specific care settings*. Links to these will be provided here once available (expected in 2017-2018):

- Acute Adult Inpatients
- Community (District Nursing)
- Mental Health
- Learning Disabilities
- Maternity
- Children's Services
- Urgent and Emergency Care
- Neonatal