

BOARD MEETING HELD IN PUBLIC

Date/Time Friday, 21 July 2017 – 10:45 to 12:45
Location Rooms 102A & 124A, Skipton House, London

MINUTES

RECORD OF MEETING

1. Welcome, Introduction & Apologies

- 1.1 The Chairman welcomed everyone to the meeting. In observance of its commitment to openness and transparency, the Board transacted as much of its business as possible in public, though it was not of course a public meeting.
- 1.2 Sir John Burn declared an interest in relation to item five: Developing our Academic Health Science Networks. There were no other declarations of interest over and above those held on record.

2. Minutes of the Previous Meeting

- 2.1 The minutes of the meeting held on 25 May 2017 were approved. There were no matters arising.

3. Chairman's Report

- 3.1 The Chairman informed the Board that he had been involved in a number of speaking engagements and liaison meetings since the last meeting, including a keynote speech at an international conference in Vancouver regarding the 100k genome programme. He had also participated in various meetings with the Department of Health, other government bodies and with other Arm's Length Bodies.
- 3.2 He had chaired a meeting of his Advisory Council of CCG Chairs, and had undertaken a series of visits, including to the 3 accelerator sites for genomic medicine.
- 3.3 He noted formally that the Board's Annual Report and Accounts had been laid before Parliament and that the Secretary of State had published his annual assessment of the performance of NHS England.
- 3.4 He reported that Simon Stevens had again advised the Chairman that he wished to continue to reduce voluntarily his pay by £20,000 for the fourth year running, whilst also waiving any claim to bonuses for which he might be eligible
- 3.5 The Board received and noted the Chairman's report.

4. Chief Executive's Report

- 4.1 The Chief Executive reported that following the fire at Grenfell Tower, he had been to meet victims' families, the local community and NHS staff and volunteers involved.
- 4.2 He had also undertaken a number of other visits, including to Broadmoor High Secure Psychiatric Hospital where he met staff and detained patients; to Bradford where he met with local stroke patients, GPs, Council and NHS leaders and spoke to an all-employee staff briefing at Bradford Royal Infirmary; and to Scotland where he and the Executive Team compared notes with their opposite numbers north of the border.
- 4.3 Simon noted that the annual cancer patient experience survey had been

published, highlighting a significant improvement in patient experience and speed of appointments and treatment.

4.4 Since the last Board meeting, Simon had also spoken at the NHS Confederation Annual Conference in Liverpool, the Local Government Association Annual Conference in Birmingham (where he had also met Andy Street, the new Mayor of the West Midlands), and at a King's Fund event on STPs, where £325m of new capital had been allocated to STPs.

4.5 The Board received and noted the Chief Executive's report.

4. Items which should not be prescribed in primary care

4.3 In introducing the proposal for a formal public consultation on this issue, Sir Bruce Keogh reminded the Board that the *Next Steps* document, published on 31 March 2017, had included as part of the NHS 10 Point Efficiency Plan a commitment to review the appropriateness of aspects of NHS-prescribed products of low clinical value and/or available to the public over the counter.

4.4 He outlined the proposal to initially limit the prescribing of 18 "low value" products costing £141m per year, and medicines that are available over the counter for generally time-limited or short term conditions suitable for self-care, costing a further £50-100million. In addition, he informed the Board that the Department of Health is consulting on limits on £26million of expenditure on Gluten Free foods. The NHS England consultation will also seek views on other opportunities for prescribing efficiency.

4.5 The public consultation will help inform the development of statutory guidance for CCGs and will run until 21 October 2017.

4.6 The Board approved the launch of the formal public consultation.

5. Developing our Academic Health Science Networks

5.1 Ian Dodge outlined the current status of the 15 Academic Health Science Networks that are sponsored by NHSE. They are due to reach the end of their first five-year cycle in March 2018.

5.2 AHSNs serve as "connective tissue" between industry, universities, and the NHS from research and innovation, through to adoption and widespread diffusion. As the core of the NHS' innovation architecture, he opposed that the Board should back AHSNs to play an ever more influential and impactful role by renewing their licensing and funding.

5.3 A developmental process for relicensing has been constructed.

5.4 The next stage will focus on two core functions - to support innovation in life sciences, and to develop a clearer role to support NHS service transformation by working with STPs. Their local NHS service improvement and transformation activities will in future be shaped and commissioned by their local Sustainability and Transformation Partnership (STP) Leaders.

5.5 A showcase of AHSNs' work will take place at the NHS Expo, scheduled for 11 and 12 September 2017 in Manchester.

5.6 The Board agreed to provide full support to the continuation of the AHSNs and approved the recommendations in the report.

6. NHS Performance and NHS England Corporate Report

6.1 Matthew Swindells reviewed the latest activity and performance data. He noted increases in the numbers of delayed transfers of care and a small reduction in the number of monthly attendances to A&E.

- 6.2 Matthew noted the need to capitalise on the Department of Health's recent initiatives with local government regarding DToCs, so as to create capacity within the NHS to ensure good performance throughout the winter period.
- 6.3 There has been a small improvement in elective care performance, and Trusts were being supported to improve their delivery of the 62 day cancer target.
- 6.4 Paul Baumann provided the Board with further assurance that NHS England continues to deliver against its own national programmes.
- 6.5 The Board received and noted the report.

7. NHS Finance Report

- 7.1 Paul Baumann updated the Board on the latest financial data for the commissioning system, noting that the data presented reflected the position at the end of month 2, and confirming that the planning process is now complete.
- 7.2 He highlighted the challenges which the NHS face and reported that there is a commitment to support CCGs which are at risk of missing control totals.
- 7.3 The Board received and noted the report.

8. NHS England Annual Report and Accounts for 2016/17

- 8.1 Paul Baumann presented the Annual Report and Accounts for information.
- 8.2 He reminded the Board that the NHS England Annual Report and Accounts 2016-17 were laid in Parliament and are now available on the NHS England website. The Annual Review will take place via the Annual General Meeting on Tuesday Monday 11 September 2017.
- 8.3 The Chairman recorded thanks on behalf of the Board to all those who made this possible.
- 8.4 The Board noted the publication of the NHS England Annual Report and Accounts 2016/17.

9. CCG Assessment 2016/17 year end ratings

- 9.1 Matthew Swindells reported on the outcome of the annual performance assessment of each CCG that NHSE is statutorily required to undertake. The assessment had been made on the basis of the CCG improvement and assessment framework that had been introduced in 2016/17.
- 9.2 CCG assessments would be published today, 21 July 2017.
- 9.3 The Board noted that the ratings show improvements across CCGs, and that NHS England will work with those CCGs which had been placed in special measures via Regional Teams, with the support of NHS Clinical Commissioners.
- 9.4 The Board noted the report.

10. STP Progress Dashboard – baseline view

- 10.1 Matthew Swindells reported that this is the first time NHS England has published ratings regarding STP geographies. It was noted that this is a baseline aggregation of performance of NHS organisations within each STP.
- 10.2 The Board noted the update.

11. Board Committees Annual Reports

- 11.1 The Board noted the annual reports from the Audit and Risk Assurance Committee, Commissioning Committee, Investment Committee and Specialised Services Commissioning Committee for 2016/17.

12. Reports from Board Committees

- 12.1 The Board noted the report from the Commissioning Committee meetings held on 24 May 2017 and 28 June 2017.
- 12.2 The Board noted the report from the Investment Committee meeting papers reviewed by correspondence during May 2017.
- 12.3 The Board noted the update from the Specialised Services Commissioning Committee meetings held on 20 June 2017.
- 12.4 The Board noted the update from the Audit and Risk Assurance Committee meetings held on 11 May 2017 and on 3 July 2017.
- 12.5 The Board noted the Committee updates and to endorsed the changes to the Standing Orders and Scheme of Delegation as recommended by Audit and Risk Assurance Committee.

13. Any other business

- 13.1 There were no further items of business.
- 13.2 The Board resolved to exclude representatives of the media and members of the public from the remainder of the meeting (due to the confidential nature of the business to be transacted) and the meeting was closed.

Agreed as an Accurate Record of the Meeting	
Date:	
Signature:	
Name:	Professor Sir Malcolm Grant
Title:	NHS England Chairman

Members:

Professor Sir Malcolm Grant	Chairman
David Roberts	Vice Chairman and Chair of Commissioning Committee
Simon Stevens	Chief Executive Officer (CEO)
Lord Victor Adebowale	Non-Executive Member
Wendy Becker	Non-Executive Member
Joanne Shaw	Non-Executive Member and Chair of Audit and Risk Assurance Committee
Professor Sir John Burn	Non-Executive Member
Dame Moira Gibb	Non-Executive Member and Chair of Investment Committee
Noel Gordon	Non-Executive Member and Chair of Specialised Services Commissioning Committee
Michelle Mitchell	Non-Executive Member
Paul Baumann	Chief Financial Officer (CFO)
Professor Jane Cummings	Chief Nursing Officer (CNO)
Sir Bruce Keogh	National Medical Director (NMD)
Ian Dodge	National Director: Commissioning Strategy (ND:CS)

Matthew Swindells

National Director: Operations & Information (ND:O&I)

Apologies:

Secretariat:

Gemma Reed

Deputy Board Secretary