

BOARD MEETING HELD IN PUBLIC

Date/Time Thursday, 28 September 2017 – 10:45 to 12:45

Location Rooms 102A & 124A, Skipton House, London

MINUTES

RECORD OF MEETING

1. Welcome, Introduction & Apologies

- 1.1 The Chairman welcomed everyone to the meeting, noting the commitment of the Board to openness and transparency, and that the Board transacted its business in public, including through the live-streaming, though it was not a public meeting.
- 1.2 There were no apologies for absence.
- 1.3 There were no declarations of interest over and above those held on record.

2. Minutes of the Previous Meeting

- 2.1 The minutes of the meeting held on 21 July 2017 were approved as an accurate record. There were no matters arising.

3. Chairman's Report

- 3.1 The Chairman reported:
 - 3.1.1 On the success of the recent NHS Expo in Manchester, highlighting the Kate Granger awards that had been led by the Chief Nursing Officer, and the NHS England Annual General Meeting.
 - 3.1.2 On a visit he had made to Homerton Hospital.
 - 3.1.3 On a recent meeting, along with Dame Moira Gibb and Lord Adebawale, with the Association of Directors of Adult Social Services (ADASS) to consider the implications of the social care settlement.
 - 3.1.4 that Anne Rainsberry had recently stood down as Regional Director for London. He recorded the Board's gratitude to Anne for her extensive contribution to NHSE in both her regional and national roles.
 - 3.1.5 that leadership of the London region had been assumed on a temporary basis by Jane Cummings, to whom the Board extended gratitude and best wishes for success.
 - 3.1.6 That he anticipated that, prior to the next meeting of the Board, an appointment would have been made of a successor to Professor Sir Bruce Keogh as National Medical Director.
 - 3.1.7 That the Board was due to meet for a strategic Development Day on 19 October, when they would undertake a "deep dive" in some key topics and review NHS England's priorities for the coming year.
- 3.2 The Board received and noted the Chairman's report.

4. Chief Executive's Report

- 4.1 The Chief Executive reported that:
 - 4.1.1 The agenda for the meeting reflected the priorities that have been set both for NHS England and for the wider NHS for the year ahead, with a particular focus on winter readiness.
 - 4.1.2 There continued to be a strong focus on financial performance, through both

the commissioning system and also by NHIS Improvement to seek to secure their agreed provider £496m planned deficit position.

4.1.3 Since the meeting in July 2017, he had held a number of meetings, including with the London Councils, the Mayor of Greater Manchester, the Commissioner of the Metropolitan Police and the Director General of the BBC. In addition, he had visited HM Prison Belmarsh where he had reviewed the contribution the NHS is making to the health of prisoners.

4.2 The Board received and noted the Chief Executive's report.

5. Expansion of the GP International Recruitment Programme implementation plan

5.1 Matthew Swindells introduced the paper and highlighted:

5.1.1 The wider strategy around General Practitioners and Primary Care, as set out in the General Practice Forward View (GPFV), which had set the ambition that funding would increase by 14% in real terms for GP services by 2020.

5.1.2 That, for the fourth year in succession, primary care had seen a real terms increase in funding, in the past year this had been a 3.2% real terms increase.

5.1.3 The GPFV ambition to have a further 5000 doctors in general practice by 2020, backed by an increase in the recruitment in GP training programmes.

5.1.4 That an overseas recruitment programme to bring in up to 2000 additional GPs would help to supplement this, particularly in under doctored parts of the country.

5.2 Simon Stevens informed the Board that one of the biggest issues faced by GPs is rising indemnity costs, and to help mitigate this issue in the short term an investment of £10m would be available for the period November 2017 to end March 2018 to cover additional indemnity costs for GPs who take on additional out of hours shifts over the winter period. In addition, work continues with the GP profession and the Government on a longer-term solution to this problem, which should be announced shortly.

5.3 The Board noted the update, confirming their support for this programme of work.

6. NHS performance and progress on implementation of "Next Steps on the NHS Five Year Forward View"

6.1 Matthew Swindells advised the Board:

6.1.1 That the change in format for this report would help to provide a more comprehensive picture of all that is being delivered through the Five Year Forward View.

6.1.2 That the NHS continues to see and treat, admit, transfer or discharge more than nine out of ten patients who attend A&E departments, an increase from 85% reported at the time that *Next Steps* was published in March 2017.

6.1.3 That plans remain on track to deliver extended access within Primary Care to 50% of the country by March 2018, and across England by March 2019.

6.1.4 That the Cancer programme continues to have a specific focus on recovery of the cancer 62 day from referral to treatment standard, with performance in July increasing to 81.5%.

6.1.5 That delivery of the standards for mental health continue to be on track for 2020/21, including access for community eating disorder services, early intervention in psychosis and IAPT recovery.

6.1.6 That work continues with Accountable Care Systems (the most advanced STPs) to co-develop the model of population health management, with all

ACs expected to have agreed and signed local Memorandums of Understanding by the end of October 2017.

6.2 The Board received and noted the report.

7. Consolidated Month 4 2017/18 financial report

7.1 Paul Baumann presented the report, summarising the financial position at Month 4 and confirming that, having reviewed the emerging information available for the end of Month 5, there had been little change in either the year to date trends, forecast or assessment of risk. He reported that:

7.1.1 An overspend within CCGs is currently offset by underspends on direct commissioning and NHS England central budgets, resulting in a full year forecast that remains broadly in line with plan.

7.1.2 Alongside the forecast, NHS England continues to monitor financial risks and available mitigations, with £370m of net risk being reported at Month 4 – which excludes the benefit of the risk reserve which is being held uncommitted by CCGs and NHS England.

7.2 The Board received and noted the report.

8. Update on winter resilience preparation

8.1 Pauline Philip provided the Board with an update on the actions being taken by NHS England and its partners to support local systems to prepare for, and deliver, resilient performance throughout winter 2017/18.

8.2 In order to achieve the ambition of transformation in Urgent and Emergency Care (UEC), which had originally been agreed through a report presented by Professor Sir Bruce Keogh, the subsequent review of UEC services and the ambitions set out in the *Five Year Forward View* and in *Next Steps*, it had been necessary to implement a number of transformation programmes as well as to manage the daily challenges faced by those services.

8.3 The Board received and noted the update on the actions being taken across the NHS and its partners to support local systems to prepare for, and deliver resilient performance throughout, winter 2017/18.

9. Report to the Board on the use of the NHS England Seal

9.1 Paul Baumann presented the report. The majority of the cases listed related to properties previously used for patients with Learning Disabilities, and which were no longer fit for purpose and/or lacked development opportunities.

9.2 The Board received and noted the report

10. Reports from Board Committees

10.1 The Board noted:

10.1.1 The report from the Commissioning Committee meeting held on 26 July 2017.

10.1.2 The report from the Investment Committee meeting held on 28 July 2017.

10.1.3 The update from the Specialised Services Commissioning Committee meetings held on 7 September 2017, particularly noting that the conclusions following public consultation on Congenital Heart Disease Services would be considered by the Board at their meeting held in public on 30 November 2017.

10.1.4 An oral update from Joanne Shaw from the meeting of the Audit and Risk Assurance Committee held on 21 September. The Committee continues to keep a close eye on the work to recover primary care support services and to ensure improvements are embedded for a sustainable high quality ongoing service. The Committee also continues to ensure that Internal Audit actions

are being followed up in a timely fashion. The Committee has undertaken a self-assessment exercise, which had concluded that the Committee was well supported by an able team of internal and external advisors.

11. Any other business

11.1 There were no further items of business.

11.2 The Board resolved to exclude representatives of the media and members of the public from the remainder of the meeting (due to the confidential nature of the business to be transacted) and the meeting was closed.

Agreed as an Accurate Record of the Meeting	
Date:	
Signature:	
Name:	Professor Sir Malcolm Grant
Title:	NHS England Chairman

Members:

Professor Sir Malcolm Grant	Chairman
David Roberts	Vice Chairman and Chair of Commissioning Committee
Simon Stevens	Chief Executive Officer (CEO)
Lord Victor Adebowale	Non-Executive Member
Wendy Becker	Non-Executive Member
Professor Sir John Burn	Non-Executive Member
Dame Moira Gibb	Non-Executive Member and Chair of Investment Committee
Noel Gordon	Non-Executive Member and Chair of Specialised Services Commissioning Committee
Michelle Mitchell	Non-Executive Member
Joanne Shaw	Non-Executive Member and Chair of Audit and Risk Assurance Committee
Paul Baumann	Chief Financial Officer (CFO)
Professor Jane Cummings	Chief Nursing Officer (CNO)
Sir Bruce Keogh	National Medical Director (NMD)
Ian Dodge	National Director: Commissioning Strategy (ND:CS)
Matthew Swindells	National Director: Operations & Information (ND:O&I)

Apologies:

Secretariat:

Lesley Tillotson Board Secretary