

# MINUTES

## BOARD MEETING HELD IN PUBLIC

**Date/Time** Wednesday, 26 September 2018 – 15:15 to 16:15 (approx. timings)

**Location** Rooms 102A & 124A, Skipton House, London

### ITEMS

#### 1. Welcome and Introduction

- 1.1. The Chair welcomed everyone to the meeting, noting the commitment of the Board to openness and transparency, and that the Board transacted its formal business in public, including through live-streaming of the meeting, although it was not a public meeting.
- 1.2. No apologies for absence were received.
- 1.3. There were no declarations of interest made beyond those recorded on the register.

#### 2. Minutes of the previous meeting

- 2.1. The minutes of the meeting held on 4 July 2018 were approved as an accurate record. There were no matters arising.

#### 3. Chair's Report

- 3.1. The Chair, commenting on his written report:
  - 3.1.1. requested that the Board formally delegate approval of necessary amendments to the NHS England governance documents (Standing Orders, Standing Financial Instructions and Scheme of Delegation) to go in the first instance to the Audit and Risk Assurance Committee as usual, but then to the Chair and Chief Executive together for approval on the of the Board;
  - 3.1.2. informed the Board of the recent reappointment of both Noel Gordon and David Roberts as Non-Executive Members of the Board for a further three year period, with effect from 31 July 2018; and
  - 3.1.3. reported formally that the Government had recently announced the nomination of Lord David Prior as the preferred candidate to assume the Chair of the NHS England Board with effect from 1 November 2019, and that, following a pre-confirmatory hearing with the Health Select Committee who had resolved unanimously that he should be appointed subject to his relinquishing the formal parliamentary whip, formal appointment was expected imminently.
  - 3.1.4. The Board received and noted the Chair's report, delegating approval of the governance documents to the Chair and Chief Executive together as noted above.

#### 4. Chief Executive's Report

- 4.1. The Chief Executive:
  - 4.1.1. Remarked that the Board would be meeting with the Board of NHS Improvement the following day, when items to be discussed included the Winter Plan, the Long Term Plan for the NHS, Integrated Care Systems, and the integration of teams across NHS England and NHS Improvement;
  - 4.1.2. Reported that he had undertaken a series of visits since the last Board meeting, including with Kate Davies at the Heathrow Immigration Removal Centre, looking at the healthcare contribution NHS England makes; to the Royal Victoria Hospital in Newcastle; to the Christie in Manchester; with Local Government CEOs; to the Healthcare Expo conference and to the NHS England Annual General meeting;
  - 4.1.3. Noted that this would be the last Board Meeting in public for both Professor Sir Malcolm Grant and for Paul Baumann, and thanked both for their contributions, wishing them well for the future.

#### 5. Cancer Programme Update

- 5.1. In the absence of Cally Palmer, National Cancer Director, who was attending her own Board's Annual General Meeting and thus had sent her apologies, Matthew Swindells:
  - 5.1.1. Remarked that the National Cancer Programme was one of the priorities under the Five Year Forward View and was now three years into implementing the Cancer Taskforce Strategy making significant progress towards increasing cancer survival and improving patient experience and quality of life by 2020

## 5.1.2. Reported that:

- 5.1.2.1. Cancer survival has never been higher, with the latest (2015) cancer one year survival rates at 72.3% - an increase of 0.7% on the figures from 2014;
  - 5.1.2.2. £200m has been invested through the Cancer Alliances in 2017/18 and 2018/19 to transform diagnostic services and care during and after treatment;
  - 5.1.2.3. The implementation of the largest radiotherapy upgrade programme continues, with 26 new radiotherapy machines in 21 hospitals during 2017/18, with a further 17 new machines in 2018/19;
  - 5.1.2.4. Work continues, in partnership with Public Health England, on changing behaviour to help reduce the numbers of people who will develop cancer;
  - 5.1.2.5. That early diagnosis was the key to higher cancer survival rates, with 52.7% of all cancers diagnosed at stage 1 and 2 in 2017 – again the highest on record.
- 5.1.3. Stated that this good progress in earlier diagnosis had led to an increase in the numbers of referrals, which in turn placed pressure on diagnostic and treatment services. This increasing demand had led to performance against the 62 day referral-to-treatment standard for cancer being at 84.7% (with the standard being 85%). Focused action was in place to support the NHS to meet the operational standard.
- 5.1.4. The Board noted the update.

**6. Report to the Board on the use of the NHS England Seal (March 2018 – August 2018)**

- 6.1. Paul Baumann informed the Board that of the 43 transactions which had taken place under Seal, 38 had been transactions to reshape the Learning Disability portfolio as part of the Transforming Care programme.
- 6.2. The Board noted the update.

**7. Reports from Board Committees**

- 7.1. The Board noted the report from the Commissioning Committee held on 28 June 2018.
- 7.2. The Board noted the report from the Specialised Services Commissioning Committee Meeting held on 19 June 2018.
- 7.3. The Board noted the report from the Audit and Risk Assurance Committee Meeting held on 3 July 2018 and ratified the Committee's approval of the updated Scheme of Delegation.

**8. Any other Business**

- 8.1. On behalf of the Board, the Chairman expressed thanks to Paul Baumann for his contribution to the work of NHS England over the preceding seven years and wished him well for his future role with Westminster Abbey.
- 8.2. On behalf of the Board, David Roberts expressed thanks to Professor Sir Malcolm Grant for his significant contribution to the work of the Board during his seven year tenure as Chairman.
- 8.3. The Board resolved to exclude representatives of the media and members of the public from the remainder of the meeting (due to the confidential nature of the business to be transacted) and the meeting was closed.

**Agreed as an Accurate Record of the Meeting**

<b>Date:</b>	
<b>Signature:</b>	
<b>Name:</b>	Professor Sir Malcolm Grant
<b>Title:</b>	NHS England Chairman

**Members:**

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Professor Sir Malcolm Grant	Chairman
David Roberts	Vice Chairman
Simon Stevens	Chief Executive
Lord Victor Adebowale	Non-Executive Director
Wendy Becker	Non-Executive Director and Chair of Commissioning Committee
Richard Douglas	Associated Non-Executive Director
Dame Moira Gibb	Non-Executive Director and Chair of Investment Committee
Noel Gordon	Non-Executive Director and Chair of Specialised Services Commissioning Committee
Michelle Mitchell	Non-Executive Director
Joanne Shaw	Non-Executive Director and Chair of Audit and Risk Assurance Committee
Paul Baumann	Chief Financial Officer
Professor Jane Cummings	Chief Nursing Officer
Ian Dodge	National Director: Strategy and Innovation
Emily Lawson	National Director: Transformation and Corporate Operations
Professor Steve Powis	National Medical Director
Matthew Swindells	National Director: Operations and Information

**Apologies:**

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**Secretariat:**

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Lesley Tillotson	Board Secretary
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