**Chapter 38**

**Annex 1**

**Closure of Premises Notification**

|  |  |
| --- | --- |
| **Name of contractor** |  |
| **Name of pharmacy** |  |
| **ODS code (also known as the F code)** |  |
| **Full address of premises to which the application relates** |  |
| **Address for correspondence (if different)** |  |

Pursuant to regulation 67 of the NHS (Pharmaceutical and Local Pharmaceutical Services) Regulations 2013, I/we wish to withdraw from the pharmaceutical list in respect of the area of

……………………………………………………. Health and Wellbeing Board in respect of the above premises with effect from

…………………………………………………… [insert date].

Please note that this form is not to be used where services are being provided under a local pharmaceutical services contract.

I/we confirm that I/we am/are giving:

* At least three months’ notice

(40 hour pharmacies and dispensing appliance contractors)

* At least six months’ notice

(100 hour pharmacies)

* Less than the required notice of period

If you are giving less than the required amount of notice please explain why in the box below. Please use an additional sheet where necessary.

|  |
| --- |
|  |

Name ……………………………………………………………………………………….

Position …………………………………………………………………………………….

Date ……………………………….................................................................................

On behalf of …………………………………………………………………………………

(insert name of contractor)

Contact email address in case of queries …………………………………………………

Contact phone number in case of queries …………………………………………………

Please return to either the NHS England regional team in whose area the premises are located, or if the premises are in the area of an integrated care board that is delegated to commission pharmaceutical services, to the integrated care board.

As of November 2022, only the integrated care boards in the following NHS England regions are delegated:

* South East
* North West

NHS England’s [Privacy Notice](https://www.england.nhs.uk/contact-us/privacy/privacy-notice/) describes how certain services are provided on behalf of Integrated Care Boards and how personal data is used. It also explains how you can invoke your rights as a data subject. We will protect your information in line with the requirements of the Data Protection Act 2018.