

BOARD MEETING HELD IN PRIVATE

Date/Time Thursday, 29 September 2016 – 13:00 to 14:30
Location Room 102A, Skipton House, London

AGENDA

RECORD OF MEETING

Welcome and Introduction

- i. There were no apologies for absence.
- ii. There were no declarations of interest, over and above those held on record.

1. Review of the minutes of the meeting held on 28 July 2016

- 1.1 The minutes of the meeting held on 28 July 2016 were approved as an accurate record. There were no matters arising.

2. Update on primary care support services

- 2.1 Karen Wheeler provided an update on the continued issues with primary care support services, TEXT REDACTED.
- 2.2 TEXT REDACTED
- 2.3 Karen outlined the actions that have been taken by NHS England, in conjunction with Capita, to address the issue.
- 2.4 The Board discussed the issue in detail, and agreed that the Audit and Risk Assurance Committee would continue to monitor this situation very closely, with clear reporting.
- 2.5 The Board noted the update.

3. Update on SBS primary care support service data incident

- 3.1 Karen Wheeler provided a further update on the service issue previously reported by NHS Shared Business Services (SBS), outlining the actions being taken to progress the repatriation of correspondence and the clinical review of potential harm.
- 3.2 TEXT REDACTED
- 3.3 Karen confirmed that the Audit and Risk Assurance Committee had recently discussed this issue in some detail. Additional, along with senior primary care colleagues from NHS England, discussions had taken place with the General Practitioners' Committee TEXT REDACTED
- 3.4 Karen informed the Board that, since the update provided in July TEXT REDACTED As a result Deloittes are now completing the audit that was previously described.
- 3.3 The Board noted the progress undertaken since the previous update, in July 2016.

4. Annual report from Strategic Human Resources and Remuneration Committee
<p>4.1 The Board noted the work programme of the Strategic Human Resources and Remuneration Committee for 2016-17 and the continued review of organisation design.</p> <p>4.2 Karen Wheeler informed the Board that work continues on the diversity agenda.</p> <p>4.3 The Board requested a discussion on organisation change at a further development session.</p>
5. Review of the Board agendas for November meetings
<p>5.1 The Board agreed that Rightcare would be discussed at the next Board Development Session, and as a consequence could be removed from the Commissioning Committee agenda.</p> <p>5.2 Board members were asked for contributions of items for future Board members.</p>
6. Any other business
<p>6.1 There were further items of business to discuss, however the Board agreed that a development session should be arranged when an update on NHS Digital work could be discussed.</p>

Agreed as an Accurate Record of the Meeting	
Date:	
Signature:	
Name:	Professor Sir Malcolm Grant
Title:	NHS England Chairman

Members:

Professor Sir Malcolm Grant	Chairman
David Roberts	Vice Chairman
Simon Stevens	Chief Executive Officer (CEO)
Lord Victor Adebawale	Non-Executive Member

Wendy Becker	Non-Executive Member
Professor Sir John Burn	Non-Executive Member
Dame Moira Gibb	Non-Executive Member and Investment Committee Chairman
Noel Gordon	Non-Executive Member and Specialised Services Commissioning Committee Chairman
Michelle Mitchell	Non-Executive Member
Paul Baumann	Chief Financial Officer (CFO)
Professor Jane Cummings	Chief Nursing Officer (CNO)
Sir Bruce Keogh	National Medical Director (NMD)
Ian Dodge	National Director: Commissioning Strategy (ND:CS)
Matthew Swindells	National Director: Operations & Information (ND:O&I)
Karen Wheeler	National Director: Transformation and Corporate Operations (ND:TCO)

Secretariat:

Lesley Tillotson	Board Secretary
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