

DRAFT Minutes of the Board Meeting Part 2 – Confidential
Thursday 25 February 2016 - Southside, London

Present:

Simon Stevens	Chief Executive
David Roberts	Vice Chair (Chair of Meeting)
Lord Victor Adebawale	Non-Executive Director
Professor Sir John Burn	Non-Executive Director
Jane Cummings	Chief Nursing Officer
Dame Moira Gibb	Non-Executive Director
Noel Gordon	Non-Executive Director
Paul Baumann	Chief Financial Officer
Sir Bruce Keogh	National Medical Director
Ian Dodge	National Director: Commissioning Strategy
Richard Barker	Interim National Director: Commissioning Operations
Karen Wheeler	National Director: Transformation and Corporate Operations

Apologies:

Margaret Casely-Hayford	Non-Executive Director
Professor Sir Malcolm Grant	Chairman

In Attendance:

Tom Easterling	Chairman’s and Chief Executive’s Office
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Secretariat:

Lesley Tillotson	Deputy Board Secretary
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Ref	Minute
1.0	Opening Administration
1.1	Apologies were received from Professor Sir Malcolm Grant and Margaret Casely-Hayford. There were no declarations of interest over and above those held on record.
2.0	Minutes of Previous Meetings
2.1	The minutes of the meeting held on 28 January 2016 were accepted as an accurate record. There were no matters arising.
3.0	Draft Business Plan
	Karen Wheeler introduced the report, reminding the Board that they had previously discussed the outline deliverables for next year’s business plan. Work had continued to align the business plan with the NHS planning guidance, the Five Year Forward View, and 2016/17 finances. Karen informed the Board that work is underway on a supplementary document which will present a more detailed schedule of the deliverables alongside dates and funding as well as accountabilities. This will be shared with Board members in advance of the next meeting.
3.1	The Board discussed the business plan and requested early sight of the final document, along with the supplementary documentation, ideally by 15 March 2016.
4.0	Draft CCG Conflicts of Interest Guidance
	Ian Dodge introduced this item by reminding the Board of the potential benefits of locally clinically led local commissioning but that, in turn, this creates risks that need mitigating in terms of conflict of interest.

	<p>Ian outlined that the paper covered three different things:</p> <ul style="list-style-type: none"> • what is the formal response to an internal audit report on CCG Conflicts of Interest (the Audit and Risk Assurance Committee will receive that report and discuss it in their meeting tomorrow, alongside the agreed management actions); • a need to revisit the governance arrangements; and • an update for the Board to provide assurance on the actions that are underway, both through the contracting system as well as the internal action that is being taking within NHS England itself and with CCGs on the Sunlight provisions. <p>Ivan Ellul, Partnerships Director, informed the Board that there is no evidence of a widespread problem around Conflicts of Interest in CCGs. The National Audit Office reviewed this at the time that CCG co-commissioning was launched and made a number of positive comments, which the current Internal Audit report supports, although both reports have outlined actions that NHS England can undertake to increase the safeguards.</p> <p>Ivan further explained that the current proposal is to bring a greater degree of precision – balanced against the fact that both organisations and professionals should be trusted to comply with the law. Ivan confirmed that the proposals have been discussed with CCG leaders, who are in agreement.</p>
4.1	After discussion the Board requested early sight of the final version of work around Conflicts of Interest and Sunlight to allow further comment ahead of the Board meeting.
5.0	Draft Agendas for Board Meeting in March 2016
	The draft day plan and agendas for the Board meeting in March were agreed
6.0	Any Other Business
	There were no further items of business.
Date of Next Meeting: 31 March 2016, Southside, London	

Agreed as an Accurate Record of the Meeting	
Date:	
Signature:	
Name:	David Roberts
Title:	NHS England Vice Chair