

NHS England
Minutes of the Board Meeting Part 2 – Confidential
20 November 2015
Southside, London

Present:

Professor Sir Malcolm Grant	Chairman
Simon Stevens	Chief Executive
Lord Victor Adebawale	Non-Executive Director
Professor Sir John Burn	Non-Executive Director
Margaret Casely-Hayford	Non-Executive Director
Dame Moira Gibb	Non-Executive Director
Noel Gordon	Non-Executive Director
David Roberts	Non-Executive Director
Jane Cummings	Chief Nursing Officer
Tim Kelsey	Director for Patients and Information
Sir Bruce Keogh	National Medical Director
Ian Dodge	National Director: Commissioning Strategy
Dame Barbara Hakin	National Director: Commissioning Operations
Karen Wheeler	National Director: Transformation and Corporate Operations

In Attendance:

Tom Easterling	Chairman’s and Chief Executive’s Office
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Apologies:

Sir Ciaran Devane	Non-Executive Director
Paul Baumann	Chief Financial Officer

Secretariat:

Steve Verdon	Director of Governance and Assurance
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Ref	Minute
1.0	Opening Administration
1.1	Apologies were as set out above.
1.2	There were no declarations of interest.
2.0	Minutes of Previous Meetings
2.1	The minutes of the meeting held on 24 September 2015 were accepted as an accurate record. There were no matters arising.
3.0	Update on Planning and Transformation
3.1	Ian Dodge, National Director: Commissioning Strategy updated the Board on the status of planning and associated guidance.
3.2	Discussions on finalising the content of the Mandate continue between the Secretary of State and Chief Executive, following the responses to consultation, with further discussion planned at the December board.
3.3	Draft planning guidance had been prepared and was to be discussed with ALB Chief Executives in parallel with work alongside NHS Improvement to align with their proposals for provider efficiency. This will be discussed at the Commissioning Committee later in November and will then need to be amended to reflect outcomes from the Spending Review (SR) process.
3.4	The Board noted progress and that the draft planning guidance would be available at the next meeting.
4.0	Update on Cancer Drug Fund

4.1	Sir Bruce Keogh, National Medical Director, advised that the planned consultation paper on constituting a managed access fund had been published and will close on 19 February 2016. Initial responses indicated that this had been well received in the oncology and charity communities.
4.2	The National Institute for Health and Care Excellence (NICE) has confirmed that they will appraise all cancer drugs and normally issue advice on those prior to consultation. Final advice would be issued within 90 days of final consultation.
4.3	The Board received the report and signalled its support for the consultation.
5.0	NHS England Business Plan Development
5.1	Karen Wheeler, National Director: Transformation and Corporate Operations, explained that business planning for 2016-17 would take place on the same thematic and priority basis as the current year's plan. There were new areas of work, such as devolution and self care, that would need to be included
5.2	This year's corporate priority programmes had been asked to prepare three-year costed plans for delivery, against which funding and resources could be allocated according to priority and timetable. These would then be considered against the SR outcomes.
5.3	The Board discussed the significant workload that the organisation would need to deliver in the proposed business plan, and supported the need for a consistent approach, asking that due consideration be given to meeting statutory obligations and identifying key interdependencies with other delivery agencies and organisations.
5.4	Karen Wheeler reminded the Board that this would also require a review of capability and capacity to ensure that priority work was supported from within the organisation and with our partners.
5.5	The Board asked that embedding governance and control and the end to end processes to support this, together with any material risks and impacts to delivering the Five Year Forward View (FYFV), be fully considered as part of this planning work.
5.6	Ian Dodge asked the Board to note that FYFV roadshows were to be delivered during the next month to inform local planning development.
ACTION: CB.20.11.15/10	Bring a plan for how assurance of delivery of the business plan will be provided to a future Board meeting. LEAD: Karen Wheeler, National Director for Transformation and Corporate Operations
6.0	Draft Agendas for Board Meeting in December 2015
6.1	The draft day plan and agenda for the Board meeting in December 2015 were agreed.
8.0	Any Other Business
8.1	It was suggested that the FYFV, and a rolling five-year plan for the organisation, be considered as a standing item on future Board agendas.
Date of Next Meeting: 17 December 2015, Southside, London	

Agreed as an Accurate Record of the Meeting	
Date:	
Signature:	
Name:	Professor Sir Malcolm Grant
Title:	NHS England Chairman

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