

NHS England
DRAFT Minutes of the Board Meeting Part 2 – Confidential
17 December 2015
Southside, London

Present:

Professor Sir Malcolm Grant	Chairman
Simon Stevens	Chief Executive
Lord Victor Adebawale	Non-Executive Director
Professor Sir John Burn	Non-Executive Director
Sir Ciaran Devane	Non-Executive Director
Margaret Casely-Hayford	Non-Executive Director
Dame Moira Gibb	Non-Executive Director
Noel Gordon	Non-Executive Director
David Roberts	Non-Executive Director
Paul Baumann	Chief Financial Officer
Jane Cummings	Chief Nursing Officer
Tim Kelsey	Director for Patients and Information
Sir Bruce Keogh	National Medical Director
Ian Dodge	National Director: Commissioning Strategy
Dame Barbara Hakin	National Director: Commissioning Operations
Karen Wheeler	National Director: Transformation and Corporate Operations

In Attendance:

Tom Easterling	Chairman's and Chief Executive's Office
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Secretariat:

Steve Verdon	Director of Governance and Assurance
Lesley Tillotson	Deputy Board Secretary

Ref	Minute
1.0	Opening Administration
1.1	There were no apologies for absence.
1.2	There was a declaration of interest against item 6.1 by Sir John Burn noting his relationship with Quantex.
2.0	Minutes of Previous Meetings
2.1	The minutes of the meeting held on 20 November 2015 were accepted as an accurate record. There were no matters arising.
3.0	Planning Guidance 2016/17
3.1	Ian Dodge, National Director: Commissioning Strategy, introduced the latest guidance advising that this was a much shorter document than in previous years, and was consistent with the three year planning process.
3.2	The team had been testing the detail with stakeholders, with feedback to date showing strong support for the new approach. It was also recognised that the challenge of this approach will be in its effective execution.
3.3	The Board discussed the approach and agreed that there was a need to proceed at some speed with the document, adding that ambition and leadership engagement were necessary to ensure that plans are robust and consistent with NHS England's longer term delivery plan.
3.4	The Board noted the paper and commented that they looked forward to overseeing the process over the next six months.

4.0	Mandate Assurance Report
4.1	Ian Dodge, National Director: Commissioning Strategy presented this paper noting that the assurance provided had been discussed at the December meeting of the Audit and Risk Assurance Committee. The report was based on the previous Mandate rather than the version that was published today.
4.2	The Board noted the report, agreeing that the process should now be more aligned to the new Mandate and its different style.
5.0	NHS England Mandate
5.1	The Board agreed that this item had been covered as part of their earlier discussions.
6.0	Legacy of the 100,000 Genomes Project and integration into the Personalised Medicine strategy
6.1	Tim Kelsey, Director for Patients and Information, introduced this item which had arisen following a request from the Non-Executive Directors to discuss the impact of the 100,000 Genomes Project and its integration into the personalised medicine strategy. Mr Kelsey, who was attending his last meeting, proposed that Sir Bruce Keogh should lead on this work going forward.
6.2	The Board noted the content of this paper, and agreed to nominate Professor Sir John Burn to be the Non-Executive Director representative for this work, with an invitation extended to other Non-Executive Directors to be involved as they wish.
7.0	Report from the Strategic HR and Remuneration Committee
	The Board discussed the results of the latest staff barometer and the need to see further improvements. It was noted that Dame Moira Gibb had agreed to take on responsibility for working closely with both the Chairman and Karen Wheeler, National Director Transformation and Corporate Operations, on this matter across the organisation and to provide regular updates to the Board.
7.1	The Board received the note of the meeting of the Strategic HR and Remuneration Committee held on 20 November 2015.
8.0	Draft Agendas for Board Meeting in January 2016
	The draft day plan and agenda for the Board meeting in January 2016 were agreed.
9.0	Any Other Business
	There were no further items of business.
Date of Next Meeting: 28 January 2016, Southside, London	

Agreed as an Accurate Record of the Meeting	
Date:	
Signature:	
Name:	Professor Sir Malcolm Grant
Title:	NHS England Chairman

