

MANAGEMENT IN CONFIDENCE
NHS England
Minutes of the Board Meeting – Confidential Part 2
28 May 2015
Room 203, Southside, London

Present:

Professor Sir Malcolm Grant	Chairman
Simon Stevens	Chief Executive
Ed Smith	Non-Executive Director and Deputy Chairman
Professor Sir John Burn	Non-Executive Director
Margaret Casely-Hayford	Non-Executive Director
Ciaran Devane	Non-Executive Director
Dame Moira Gibb	Non-Executive Director
Noel Gordon	Non-Executive Director
David Roberts	Non-Executive Director
Paul Baumann	Chief Financial Officer
Jane Cummings	Chief Nursing Officer
Sir Bruce Keogh	National Medical Director
Ian Dodge	National Director: Commissioning Strategy
Dame Barbara Hakin	National Director: Commissioning Operations
Tim Kelsey	National Director for Patients and Information
Karen Wheeler	National Director: Transformation and Corporate Operations

In Attendance:

Tom Easterling	Director of the Chairman's and Chief Executive's Office
----------------	---

Apologies:

Lord Victor Adebowale	Non-Executive Director
-----------------------	------------------------

Secretariat:

Fiona Barr	Head of Corporate Governance and Board Secretary
------------	--

Ref	Minute
1.0	Opening Administration
1.1	Apologies were as set out above.
1.2	There were no declarations of interest.
2.0	Minutes of Previous Meetings
2.1	The minutes of the meetings held on 26.03.15 and 21.04.15 were accepted as an accurate record. There were no matters arising.
3.0	Review of NHS England Annual Report and Accounts
3.1	Karen Wheeler, National Director: Transformation and Corporate Operations and Senior Responsible Owner (SRO) for the 2014-15 Annual Report & Accounts (ARA), introduced the draft ARA. She explained that work on the accounts and annual governance statement was well advanced though the remainder of the document was still subject to significant editing.
3.2	She invited the Board to comment on the document in particular content and factual accuracy as style and tone would be addressed when the draft was professionally edited and re-written in line with the style of the <i>Five Year Forward View</i> (FYFV).
3.3	Ed Smith, Audit & Risk Assurance Committee (ARAC) Chairman, confirmed that the accounts and annual governance statement had been well received at the ARAC meeting on 06.05.15. He urged Board members to review the document particularly in relation to information relating to individual Board members.
ACTION CB.28.05.15/06	All Board members to advise Karen Wheeler as SRO for the 2014-15 Annual Report & Accounts of any additions or changes required to the draft 2014-15 Annual Report & Accounts document, particularly relating to information

MANGEMENT IN CONFIDENCE

	about individual Board members. LEAD: All
3.4	The Board authorised the ARAC to undertake the final detailed review of the 2014-15 ARA and recommend approval to the Accounting Officer for signature. For the production of future ARA documents, it was also agreed that more time would be built in for Board approval.
<i>The meeting adjourned and re-started later to complete the remainder of the agenda.</i>	
4.0	Care.data Programme Update
4.1	The National Director for Patients and Information updated the Board on current progress with the Care.data programme and highlighted its importance in linking together fully representative whole population hospital data with comprehensive coded general practice data. The programme was also exploring the challenges associated with fair processing in general practice.
4.2	The Board discussed the significance of sharing patient information across the NHS to ensure the quality, safety and consistency of services in addition to providing an insight into diseases and conditions. Security and confidentiality were critical and the Board discussed how communications would be used to support patients in making informed choices about how their data was used.
4.3	The Board noted that results of the Care.data programme would inform future strategy on patient ownership of data, patient consent models and support GPs with fair processing and looked forward to the outcome of the pathfinder project with interest.
5.0	Mandate Assurance Report
5.1	Ian Dodge, the National Director: Commissioning Strategy, presented the report (REDACTED). He and Karen Wheeler explained the steps being taken to align the Department of Health's (DH) assessment of NHS England's performance through the Mandate with progress against the Business Plan and the FYFV.
5.2	(REDACTED)
5.3	The Executive agreed that it would review how future assurance reports on the Business Plan and the Mandate could be shared with the Board at earliest practical stage for input.
6.0	Report of the Strategic Human Resources and Remuneration Committee
6.1	The Board noted the report and in particular the intention of the Committee to have a broader focus on the NHS workforce (including NHS staff survey results), workforce equality and diversity, and succession planning in clinical commissioning groups.
7.0	Consideration of Draft Agendas for Board Meetings in July 2015
7.1	The Chairman advised the Board that the July 2015 Board meeting would be held in London. The draft agendas were broadly agreed and its development session, the Board considered the devolution project in Manchester and personalised health and care 2020 as possible topics.
7.2	There was a brief discussion about the Board to Board programme with other Arm's

MANGEMENT IN CONFIDENCE

	Length Body (ALB) organisations and how to get best value from these meetings.
8.0	Any Other Business
8.1	The Chairman advised the Board that planning was underway for the Annual General Meeting (AGM) to be held in either September or October 2015. The event would showcase the work and achievements of the NHS and may also include ALB, provider and vanguard organisations. This year's AGM would not include NHS Citizen though NHS Citizen would feature at the Expo event.
8.2	David Roberts, the Chairman of the Commissioning Committee, updated the Board on a very productive meeting of the Committee the previous day which had considered incentives and levers, co-commissioning and when the Committee would assume its financial responsibilities (which were currently with the Investment Committee). He noted a quality focus for the Committee's strategy meeting in June 2015.
8.3	The Chairman thanked the Board for two constructive days of meetings.
Date of Next Meeting: 23 July 2015, Southside, London	

Agreed as an Accurate Record of the Meeting	
Date:	
Signature:	
Name:	Sir Malcolm Grant
Title:	NHS England Chairman

DRAFT