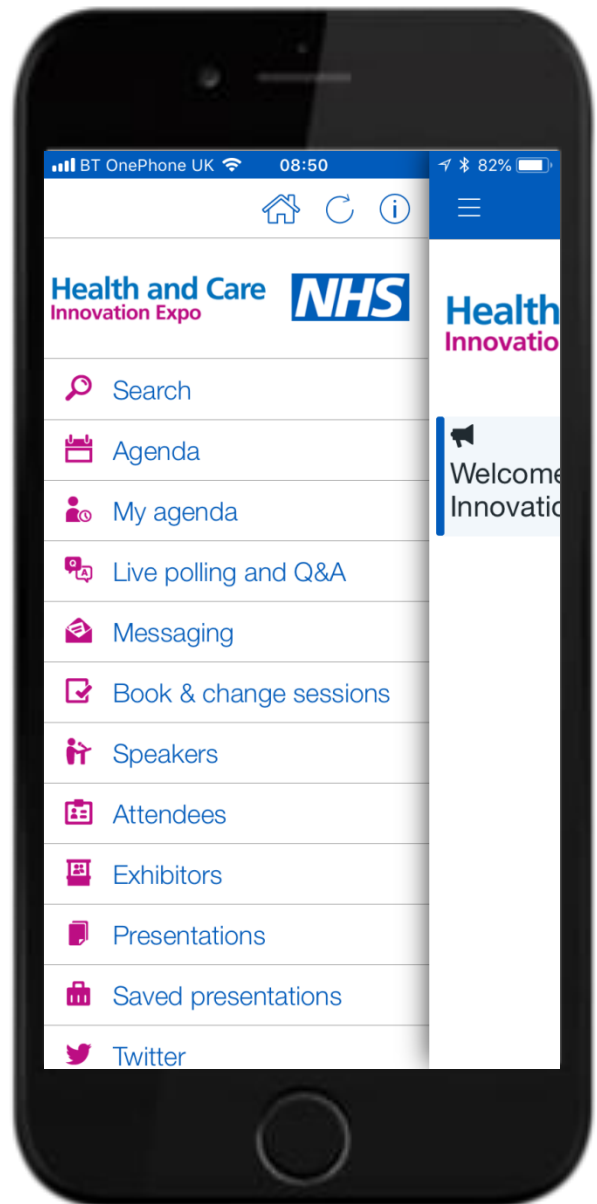


MENU

To access the different sections of the app, click on the three lines in the top left hand side of the app's header bar.

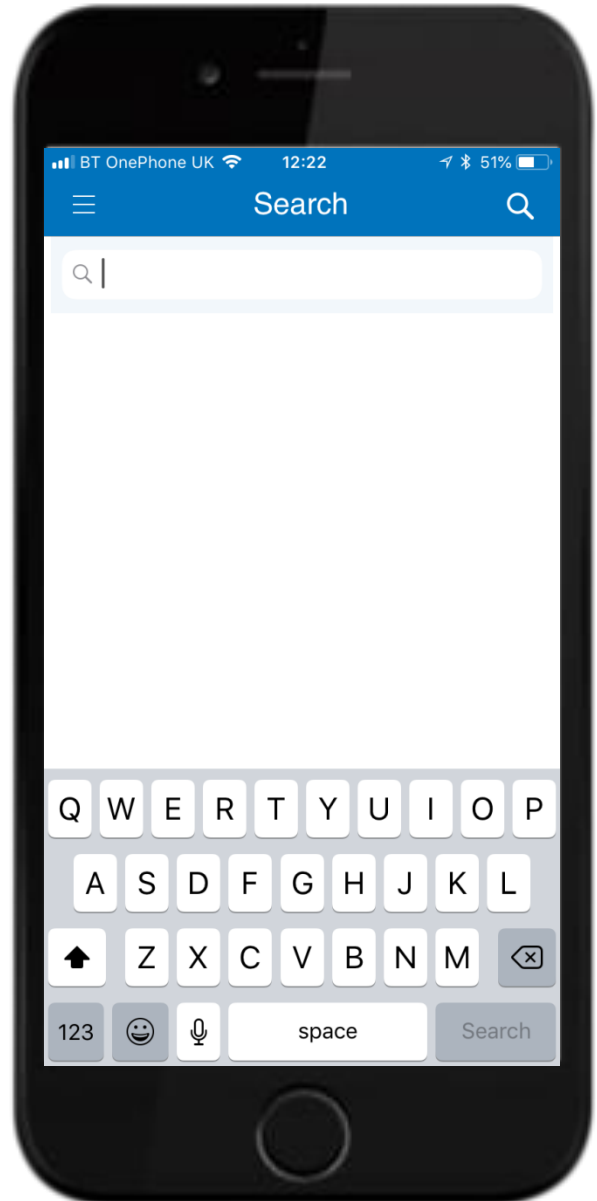
This will open up a side menu where you can click through the various pages of the app.



SEARCH

Start typing to bring up instant search results across the whole app.

Filter results by Speakers, Sponsors, Exhibitors, Attendees, Agenda.






AGENDA

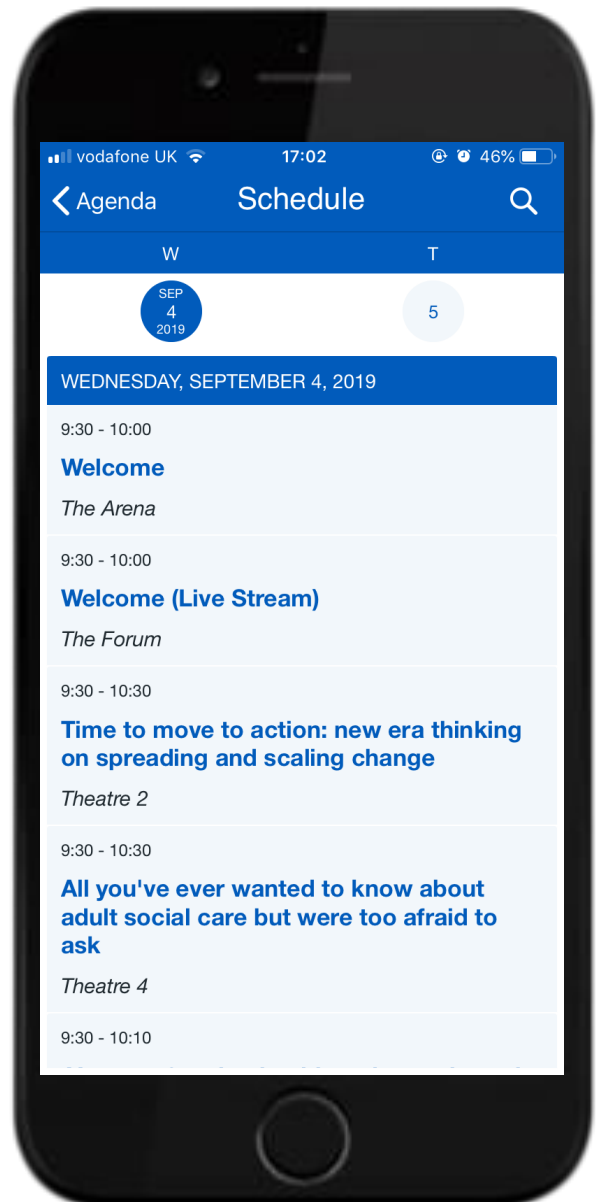
This is the full agenda for the Health and Care Innovation Expo 2019

Click on a session to learn more about it, see who is speaking, and make notes.

A star will appear next to theatre and pop-up university sessions that you have booked to attend.

You can add a star next to the non-bookable sessions you want to attend in the Arena, Forum and Feature zone mini-theatres.

From mid-day on Tuesday 3 September, you can click this icon  to see where a session is taking place on the interactive floor plan.



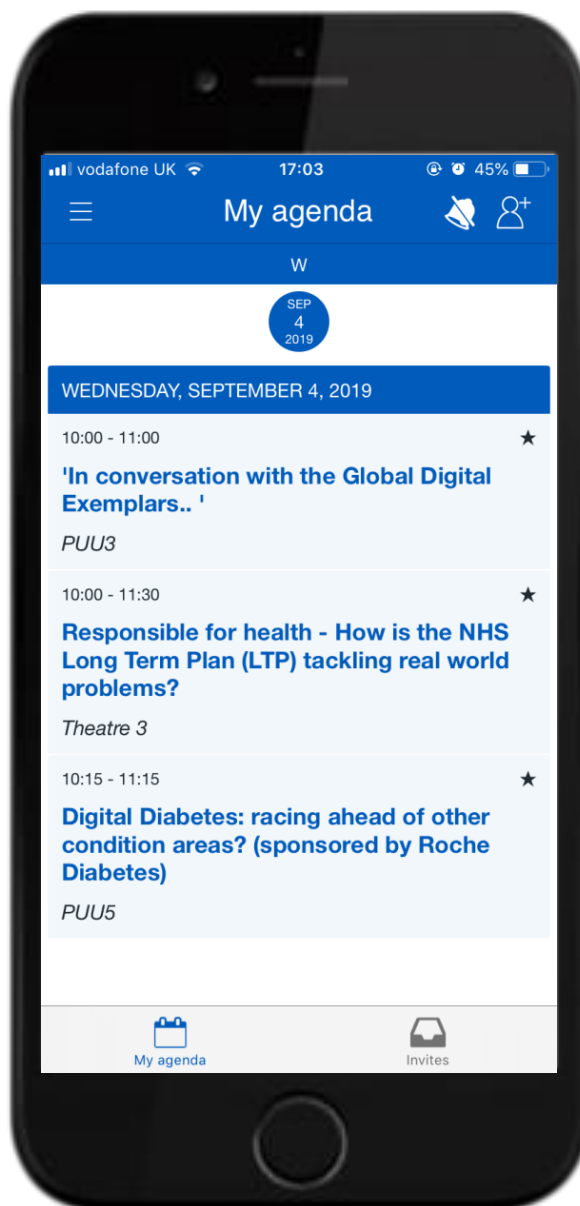


This is your personal event agenda. It will be live on your Expo 2019 app from Wednesday 28 August.

The My Agenda feature will automatically include any Theatre and Pop-up University sessions you have booked.

You can add non-bookable sessions in the Arena and Forum main stages and Feature Zone mini-theatres to your personal agenda by selecting the star in the session details

Any quick meetings you book through the app will also appear on your personal agenda.



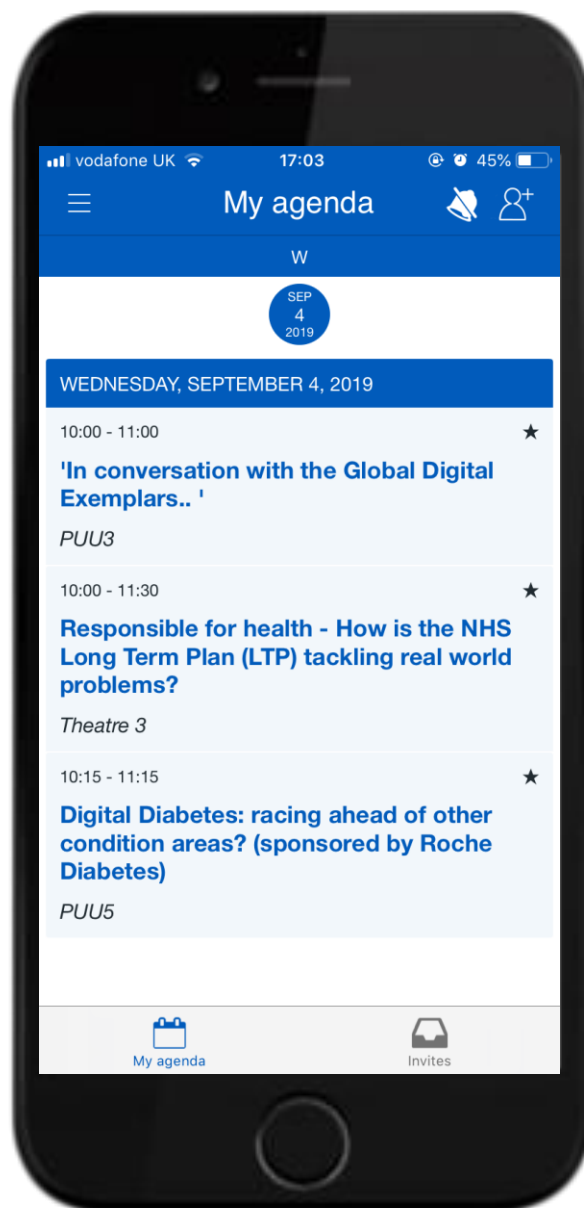


QUICK MEETINGS

While at Health and Care Innovation Expo 2019, you can create meetings with other attendees to facilitate your networking. To create a meeting with another attendee, invite them using the  icon.

This will open a new window allowing you to input the attendees, location and time of the meeting.

Please note that you will only be able to arrange a meeting with an attendee that has a public profile. You must also have a public profile to be able to send meeting invitations.



LIVE POLLING AND Q&A

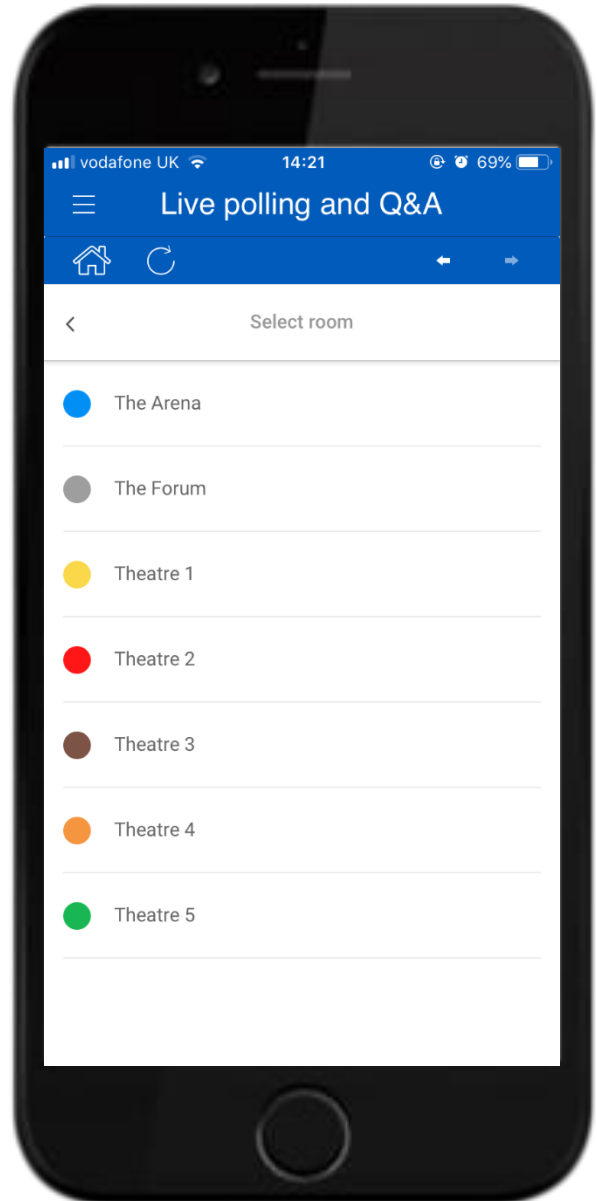
During Health and Care Innovation Expo 2019 you can use this feature to submit questions to speakers and participate in live polls on main stage sessions and selected theatre session.

Selecting the name of the room you are in will be take you to a page where you can submit a question, anonymously if you wish.

You will also be able to see questions submitted by other audience members and vote for your favourite.

You will be asked to take part in live polls too. Make sure your voice is heard!

Don't forget to change your room when you move to another session





MESSAGING

Messages sent to you from other delegates will appear here.

Messages you have sent will appear in your Outbox

To access this, tap the icon shaped like a paper aeroplane.

Please note, you will only be able to send messages to attendees that have chosen to make their profile public.

Likewise, you will only receive messages if you have a public profile.

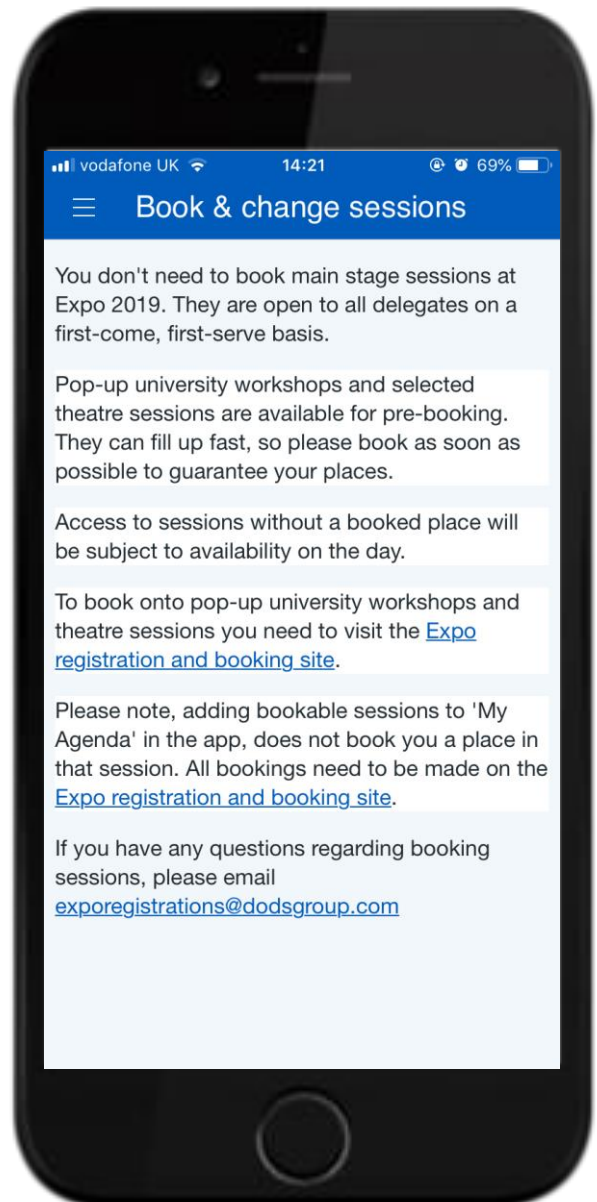


★ BOOK & CHANGE SESSIONS

To book or change the sessions you are attending, use this feature to take you through to the event registration page where you can amend your bookings.

You will need to have your login that you used using the email address and password you set when you first registered for the Health and Care Innovation Expo 2019.

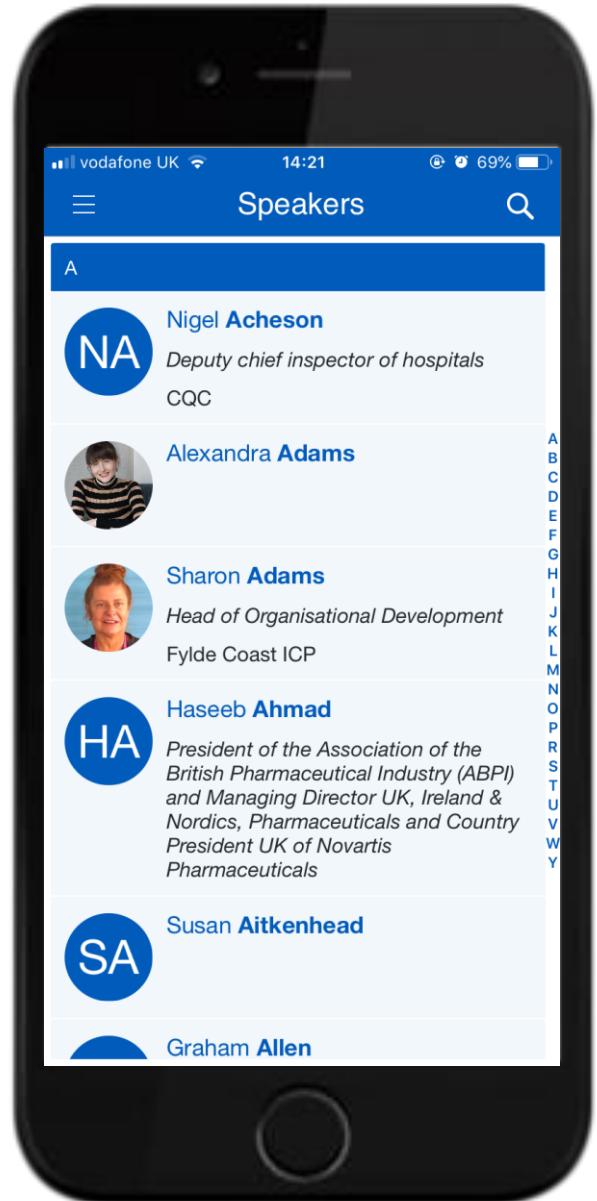
If you have any problems logging in to amend your sessions, please email healthexpo@dodsgroup.com



SPEAKERS

A full list of all speakers at Health and Care Innovation Expo 2019.

Select a profile to see more information about the speaker, including the sessions they are speaking at.





ATTENDEES

This is a list of all attendees that have registered for the event.

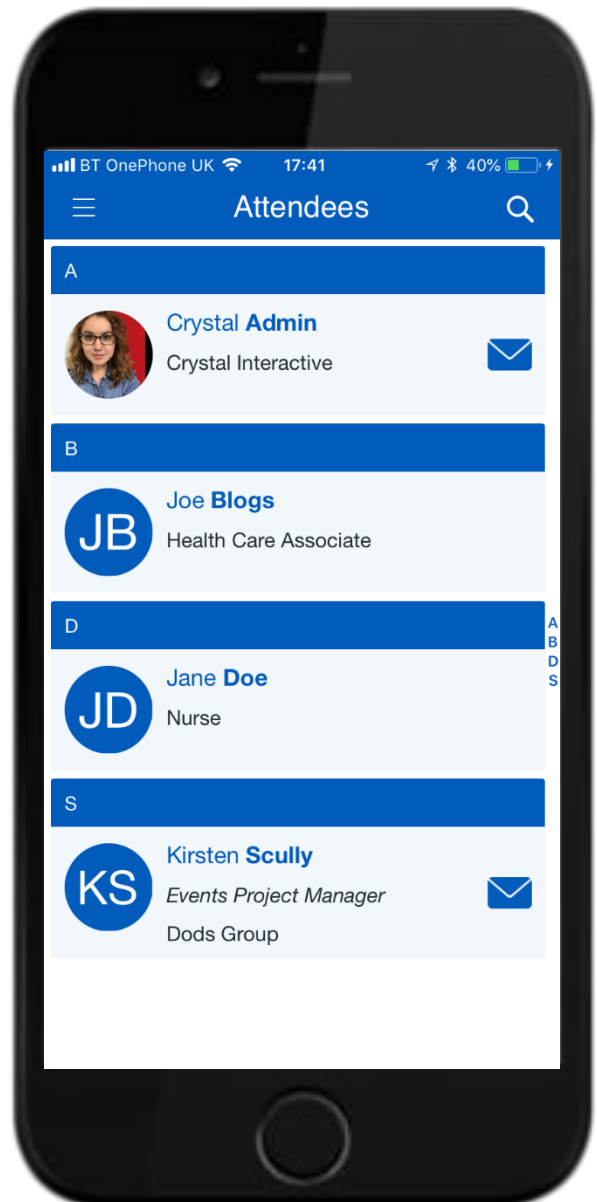
Click on an attendee to view more information.

Arrange a quick meeting with a fellow attendee by selecting 'New Meeting'.

Tap 'Add Contact' at the bottom of their profile to add their contact information to your device's address book.

To send a message to another delegate, simply tap the envelope icon.

If you chose to hide your details from the attendee list, you can change this setting in the My Profile feature.



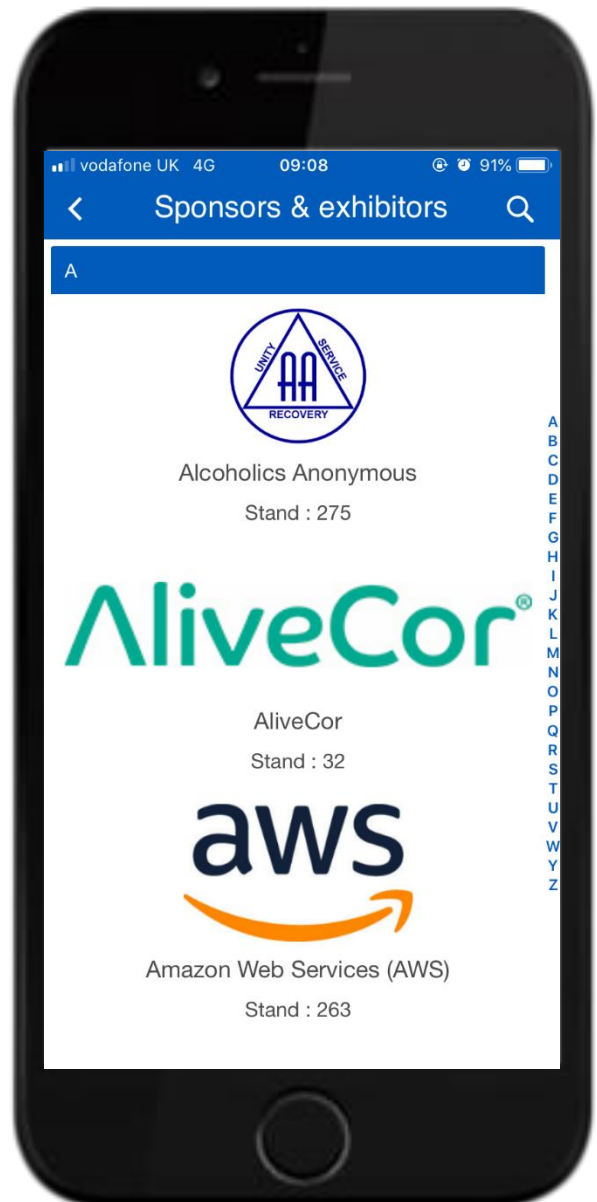


SPONSORS AND EXHIBITORS

Here you can see more information about all our Sponsors and Exhibitors

Click on a sponsor or exhibitor logo to learn more about them, including links to company websites and email addresses to help you get in touch after Health and Care Innovation Expo 2019

From midday on Tuesday 3 September, you can also tap on the Booth number which will open the interactive exhibition floor plan so you can see where their exhibition stand is located.



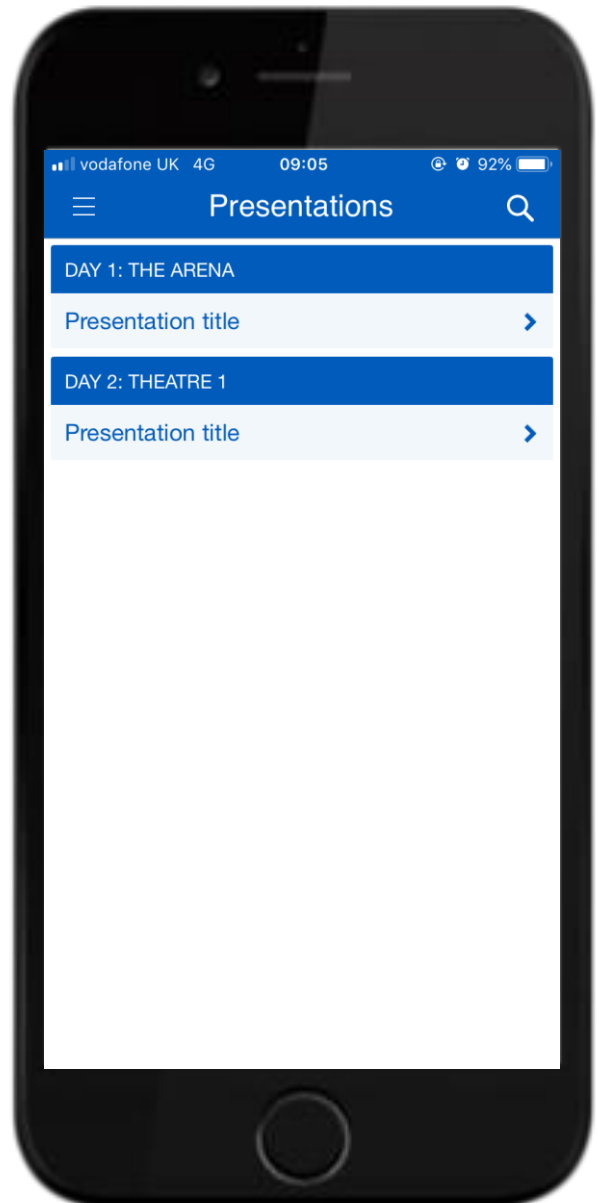
 PRESENTATIONS

Use this feature to view presentations from Health and Care Innovation Expo 2019

Select the star at the top right of the presentation to save a copy to the saved documents section of the app.

Please be aware that we can only share presentations where the speaker has given permission for us to do so.

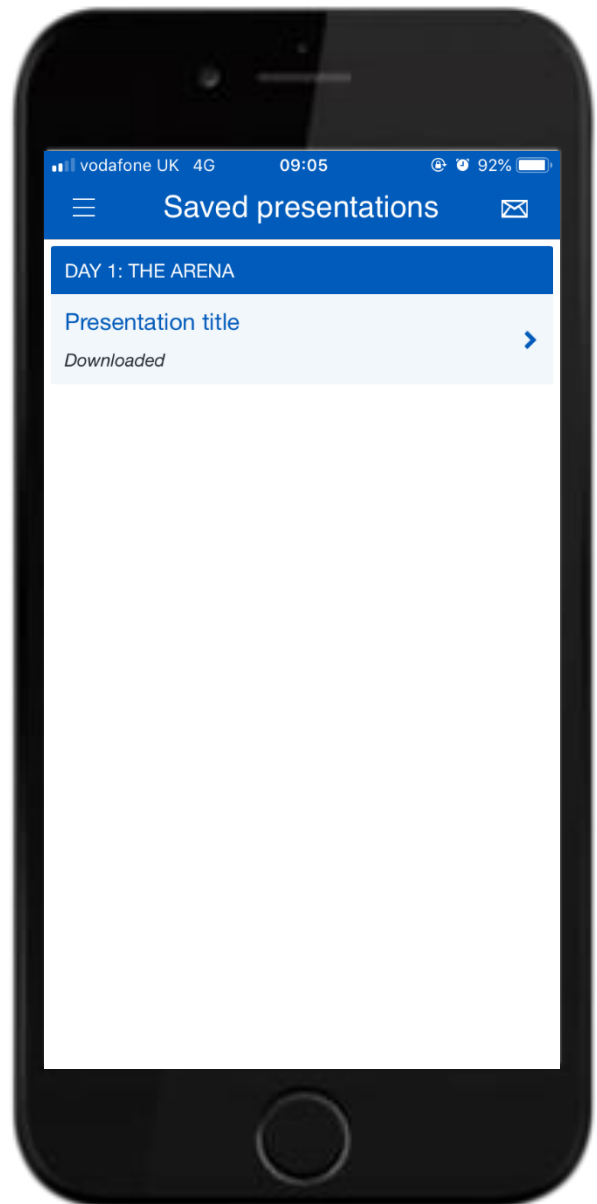
Keep checking this feature after the event – some will not be available until after Expo.



 **SAVED PRESENTATIONS**

Presentations you saved from the presentation section of the app will appear here

From here, you can view the presentation again and also email a copy to yourself by using the mail button in the top right of the screen.





To view or send tweets, please sign into your Twitter account by clicking on the three dots in the top right of the app

Here you will be able to see all event related tweets and send your own tweets without leaving the app



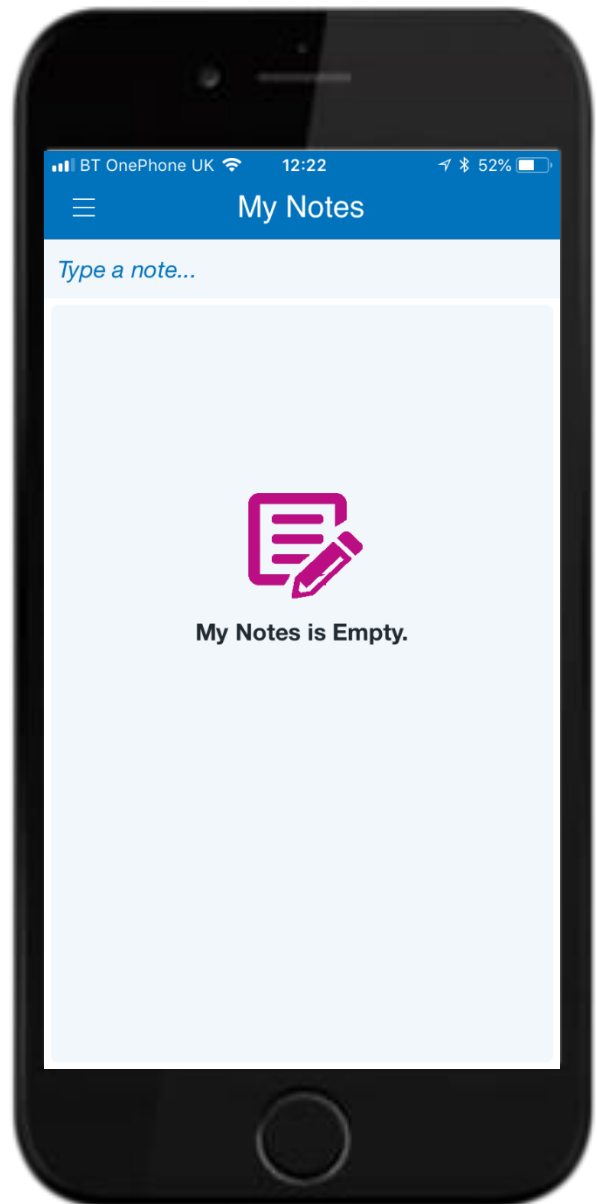
 MY NOTES

Select 'Type a note' to add a new note

Select a note to view the saved note, and edit a note

Select the envelope to email yourself any notes made

Delete a note by swiping left and tapping the delete button.





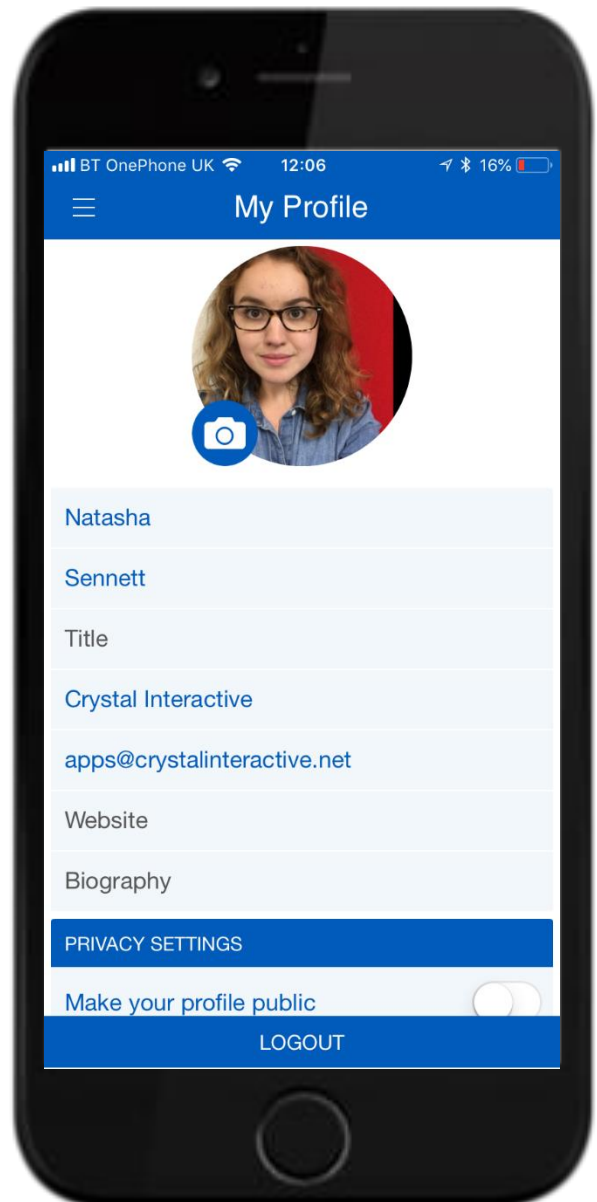
MY PROFILE

This feature contains all the information you inputted when you registered for the Health and Care Innovation Expo 2019.

You can update your details here, including your profile picture.

Here you can also edit your privacy settings.

This is also where you can log out of the app.





ACTIVITY FEED

This is the home page of the app and where you can keep up to date with important information including key session updates and messages from NHS Expo organisers.

Click on the links included in these posts to take you directly to other items of content in the app.



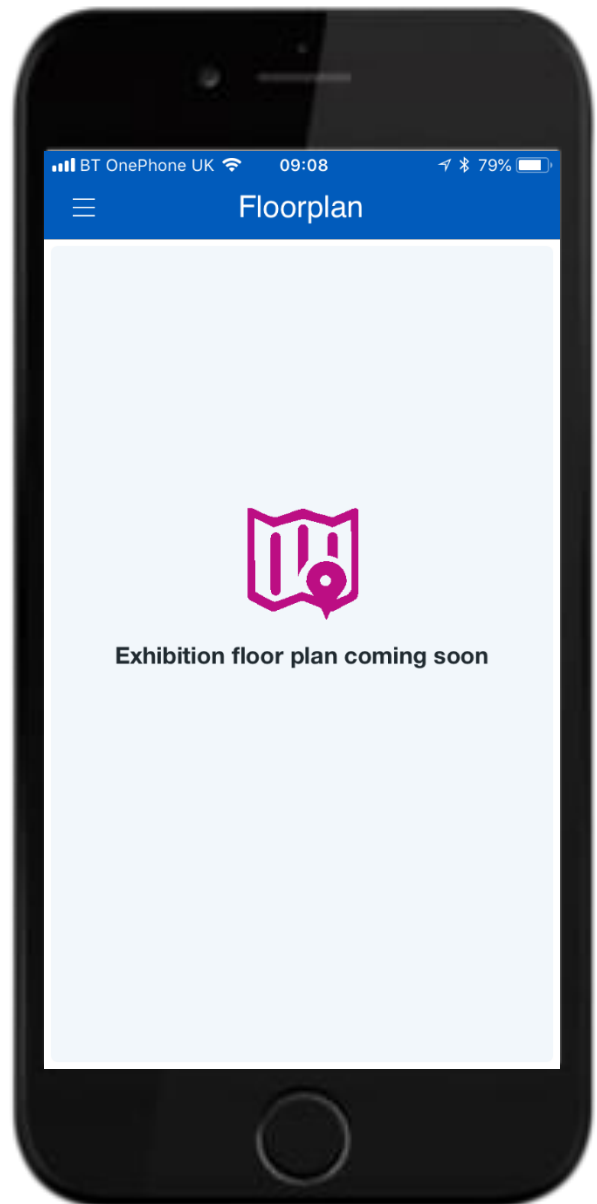


FLOORPLAN

The interactive floor plan will be available from mid-day on Tuesday 3 September.

Click on a section of the exhibition floorplan to see the sessions taking place or the exhibitors for this location.

To get a closer look, you can zoom in on the floor plan.





ABOUT

Use this feature to view important information about Health and Care Innovation Expo 2019 including:

- About the venue
- Accessibility information
- App help guide
- App privacy policy
- FAQ's on the app

