

**BOARD MEETING - THURSDAY 26 JULY 2018
ACTION LOG**

Ref	Subject	Action Required	Owner	Date raised	Date due	Progress/Comment	Completed
Oral item para 6.2	Questions and comments from the public	It was noted that a public discussion on preparing the response to crises such as these would be held by the Board at a future date.	Sigurd Reinton and Jeremy Marlow	25/05/2017	24/01/2018	This has been superseded by the annual statement made to the Board by the Accountable Emergency Officer, due to be presented to the Board in September.	Complete
BM/17/93(P) para 11.7	Progress on cybersecurity and Paperless 2020	It was noted that there was not sufficient funding for the Paperless 2020 programme, and that this situation had been exacerbated by the requirement to fund cybersecurity investment from the Paperless 2020 programme budget. The Chief Information Officer and the Executive Director of Operational Productivity would write a letter on this subject to the Department of Health. It was noted that the new Chief Clinical Information Officer, who was due to be appointed in December, would be invited to the Board in January to present an update on the matters above.	Jeremy Marlow, Will Smart	30/11/2017	30/09/2018	The new CCIO will be invited to the Board in September.	Complete
BM/18/03 para 4.6	Chief Executive's report	Board members welcomed the proposal to work more jointly with NHS England and requested that a formal evaluation methodology would be established to measure progress in this regard. This should include the collection of baseline data and the measurement of progress both internally and externally. The Executive Director of Strategy would be asked to lead on the evaluation.	Ian Dalton, Emily Lawson	24/01/2018	31/07/2018	An update on this work will be provided in the private session of the Board meeting.	In hand

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BM/18/15 para 4.5	Chief Executive's report	The incentives currently in place for providers to improve financial performance were discussed and the Board commented that a new approach for the financial year 2019/20 would be required to ensure appropriate incentives for long term improvement. It was requested that a discussion on this topic would be added to the forward plan for the Board. The Board should also be provided, in correspondence, with a timetable for the strategic programme of work on financial incentives.	Elizabeth O'Mahony / Jessica Dahlstrom	22/03/2018	24/05/2018	Discussed at the June Board development meeting and to be formally presented to the Board in September	Complete
BM/18/16 para 7.6	Early debrief on winter period	The Board requested a working session to be shown what excellence looked like in the running of an emergency department. It was agreed that this would be a useful topic for a future board teach in.	Dido Harding / Jessica Dahlstrom	22/03/2018	26/07/2018	Discussed at the June Board dinner.	Complete
Oral item para 8.1	Questions and comments from the public	A member of the public urged NHS Improvement to do more and to move more quickly in relation to the scheme to assist whistleblowers return to work. The Board undertook to progress this and agreed that lessons could be learned from the financial services sector in this area.	Ruth May, Steve Russell, Maria Robson	24/05/2018	26/07/2018	The Executive Team discussed this matter in July and following a pilot phase work is underway to launch the main scheme. A further update will be provided in September.	In hand
BM/18/38(P) para 12.4	Review of winter 2017/18	A teach-in for the Board on best practice for running emergency departments would be organized for June.	Ruth May	24/05/2018	26/07/2018	Discussed at the June Board dinner.	Complete