

27 April 2017

██████████

By email

██

Wellington House
133-155 Waterloo Road
London SE1 8UG

T: 020 3747 0000
E: nhsi.enquiries@nhs.net
W: improvement.nhs.uk

Dear ██████████,

Request under the Freedom of Information Act 2000 (the “FOI Act”)

I refer to your email of **3 March 2017** in which you requested information under the FOI Act from NHS Improvement. Since 1 April 2016, Monitor and the NHS Trust Development Authority (NHS TDA) are operating as an integrated organisation known as NHS Improvement. For the purposes of this decision, NHS Improvement means Monitor and the NHS TDA.

Your request

You made the following request:

“1. Please provide me with a breakdown of the department’s spending via government procurement cards, in annual breakdown over the years 2015/2016/2017, listing how much was spent in each year.

2. Please include in this breakdown the amount charged on each occasion over 2015/2016/2017, when it was charged, and what it was for. Please include detail like if any department trips, what the name of the hotel was, or any food – what the brand/restaurant was, as is feasible within cost/time limits.

I should add that I am conscious of the government's programme of publishing GPC spending monthly when the transactions are above £500. However I should make clear as regards any overlap of my request with already publicly available information, that I would be interested in the information below £500

I should prefer to receive these in electronic format at this email address.

It would be helpful if you were to provide any brief notes which might be necessary to understand the context of the information provided, although I recognise that you are not obliged to do this. If for any reason you feel this request is unclear, please do not hesitate to contact me at ██████████.”

Decision

NHS Improvement holds the information that you have requested.

NHS Improvement has decided to release some of the information that it holds.

Please see the below spending breakdown.

NHSI corporate card spend	Calendar year	
	2015	2016
Accommodation	7,096.42	1,335.35
Bank Charges	289.55	400.00
Books, Journals & Subscriptions	215.32	1,269.63
Business Meals	647.32	399.45
Conferences, events and room hire	572.00	3,247.80
Digital media	579.22	-
IT costs	239.44	403.88
Membership of Prof. Bodies	516.00	402.00
Miscellaneous (various smaller transactions)	2,175.07	3,213.67
Office Consumables	3,945.78	1,310.03
Printing	-	1,066.22
Training Expenses	100.00	
Travel and subsistence	3,404.06	1,647.58
TOTAL	19,780.18	14,695.61

Details of published transactions over £500 can be found on our website [here](#).

NHS Improvement has provided some of the information relevant to your request but we are unable to provide a breakdown of amounts charged on each occasion.

Under section 12(1) of the FOI Act, NHSI is not required to comply with any request that exceeds the relevant cost limit, which is £450 (as set out in the Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004). This equates to a period of approximately 18 hours in which to locate, retrieve and extract the information requested.

To provide a breakdown of the amount charged on each occasion, when it was charged and what it was charged for, would take NHSI more than 18 hours to locate, retrieve and extract.

Advice and assistance provided under section 16 of the FOI Act

Under section 16 of the FOI Act, NHSI is required, as a public authority, to provide advice and assistance so far as is reasonable, to individuals who have made a request to it under the FOI Act.

Therefore, you may wish to:

- narrow your request to a shorter time period for example, a 6 month period; and/or
- revise your request to cover certain types of transactions.

Review rights

If you consider that your request for information has not been properly handled or if you are otherwise dissatisfied with the outcome of your request, you can try to resolve this informally with the person who dealt with your request. If you remain dissatisfied, you may seek an internal review within NHS Improvement of the issue or the decision. A senior member of NHS Improvement's staff, who has not previously been involved with your request, will undertake that review.

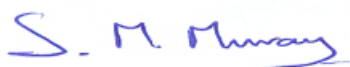
If you are dissatisfied with the outcome of any internal review, you may complain to the Information Commissioner for a decision on whether your request for information has been dealt with in accordance with the FOI Act.

A request for an internal review should be submitted in writing to FOI Request Reviews, NHS Improvement, Wellington House, 133-155 Waterloo Road, London SE1 8UG or by email to nhsi.foi@nhs.net.

Publication

Please note that this letter will shortly be published on our website. This is because information disclosed in accordance with the FOI Act is disclosed to the public at large. We will, of course, remove your personal information (e.g. your name and contact details) from the version of the letter published on our website to protect your personal information from general disclosure.

Yours sincerely,



Steven Murray
Chief Financial Accountant