

31 July 2017

Wellington House
133-155 Waterloo Road
London SE1 8UG

T: 020 3747 0000
E: nhsi.enquiries@nhs.net
W: improvement.nhs.uk

██████████
By email
██

Dear ██████████

Request under the Freedom of Information Act 2000 (the “FOI Act”)

We refer to your email of 5 July 2017 in which you requested information under the FOI Act. Since 1 April 2016, Monitor and the NHS TDA have been operating as an integrated organisation known as NHS Improvement. For the purposes of this decision, NHS Improvement means Monitor and the NHS TDA.

Your request

You made the following request:

“Under the Freedom of Information Act, please provide me with all of the data submitted by providers through the Nursing, Midwifery and Care Staff Staffing Fill Rate Indicator UNIFY Return since August 2016.

Please provide the information as a spreadsheet or CSV.”

Decision

NHS Improvement holds the information that you have requested and has decided to release it. Please find attached customised extractions that cover the data you seek (August 2016 to April 2017). We have attached these in Excel spreadsheet format, along with the latest Implementation Guide for CHPPD data.

We have set out below a key below to assist with understanding each column heading.

| Field Name | Description |
|-------------|---------------------------------|
| Year number | Financial Year |
| Period name | Month. (NOTE: the number refers |

| | |
|---------------------------|---|
| | to the calendar month number, not the date) |
| Org code | Trust code |
| Org name | Trust name |
| Site Code | Site code |
| Site Name | Site name |
| Specialty1 | Main specialty – ward can have one or more specialties |
| Specialty2 | Main specialty - ward can have one or more specialties |
| Ward | Ward name (free text) |
| Day Care Staff Actual | Actual hours worked by day care staff |
| Day Care Staff Planned | Planned hours care provided by day care staff |
| Day Nurse Staff Actual | Actual hours worked by day nurse staff |
| Day Nurse Staff Planned | Planned hours care provided by day nurse staff |
| Night Care Staff Actual | Actual hours worked by night care staff |
| Night Care Staff Planned | Planned hours care provided by night care staff |
| Night Nurse Staff Actual | Actual hours worked by night nurse staff |
| Night Nurse Staff Planned | Planned hours care provided by night nurse staff |
| Total Patients (CHPPD) | Enter the number of patients on the ward at 23.59 on the date of the shift, aggregated over each day of the month |
| Nurse CHPPD | Calculated by taking the actual hours worked by nursing staff divided by the number of patients |

| | |
|---------------|--|
| | at midnight |
| Care CHPPD | Calculated by taking the actual hours worked by care staff divided by the number of patients at midnight |
| Overall CHPPD | Calculated by taking the actual hours worked by nursing and care staff divided by the number of patients at midnight |

Review rights

If you consider that your request for information has not been properly handled or if you are otherwise dissatisfied with the outcome of your request, you can try to resolve this informally with the person who dealt with your request. If you remain dissatisfied, you may seek an internal review within NHS Improvement of the issue or the decision. A senior member of NHS Improvement's staff, who has not previously been involved with your request, will undertake that review.

If you are dissatisfied with the outcome of any internal review, you may complain to the Information Commissioner for a decision on whether your request for information has been dealt with in accordance with the FOI Act.

A request for an internal review should be submitted in writing to FOI Request Reviews, NHS Improvement, Wellington House, 133-155 Waterloo Road, London SE1 8UG or by email to nhsi.foi@nhs.net.

Publication

Please note that this letter will shortly be published on our website. This is because information disclosed in accordance with the FOI Act is disclosed to the public at large. We will, of course, remove your personal information (e.g. your name and contact details) from the version of the letter published on our website to protect your personal information from general disclosure.

Yours faithfully

NHS Improvement