

**BOARD MEETING - THURSDAY 28 NOVEMBER 2019  
ACTION LOG**

Ref	Subject	Action Required	Owner	Date raised	Date due	Progress/Comment	Completed
BM/19/08(P) para 4.5	Patient safety strategy	The opportunity to use data collected by NHS Resolution was highlighted and should be pursued. A meeting would be arranged with NHS Resolution to discuss.	Dido Harding, Noel Gordon	27/06/2019	26/09/2019, deferred to October 2019	Meeting took place on 29 October.	Closed
BM/19/20 para 10.3	Operational, quality and financial performance update	A discussion took place on the drivers of the increase in demand and the importance of improving the primary care offer to ensure a reduction in A&E attendances was highlighted. Board members requested that further work should be undertaken to understand these drivers. This would be shared with Non-Executive Directors in correspondence.	Amanda Pritchard, Pauline Philip	27/09/2019	01-Dec-19	In train	
BM/19/26(P) para 5.1	Reports from Board Committees	An update was provided on the procurement of Board development support. Non-executive colleagues would be engaged in the selection process.	Emily Lawson	27/09/2019	28-Nov-19	Update sought	