

7 August 2018

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London SE1 8UG

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By email

Dear

Request under the Freedom of Information Act 2000 (the “FOI Act”)

We refer to your email of 17 July 2018 in which you requested information under the FOI Act from NHS Improvement. Since 1 April 2016, Monitor and the NHS Trust Development Authority have been operating as an integrated organisation known as NHS Improvement. For the purposes of this decision, NHS Improvement means Monitor and the TDA.

Your request

You made the following request:

“I would like to see a copy of the minutes, agenda and board papers for the last three meetings of the NHSI CIP board please.

This is referred to below in operation productivity board mintues.

Ref	Subject	Action Required	Owner	Date raised	Date due	Progress/Comment	Completed
OPPDG/17/40 para 4.2	Operational Productivity Programme – Q2/M6 Review and update on M7	It was noted that the productivity target range for the Getting It Right First Time (GIRFT) programme differed from the other sub-programmes as it took into account the estimated gross financial opportunities for providers rather than the actual local net benefits arising from the implementation of the clinical improvements in the GIRFT programme. The Chair requested to meet with the Executive Director of Operational Productivity and the GIRFT team to discuss the appropriateness of this approach.		13/12/2017		The approach taken for the target range for GIRFT has been worked through between both Op Prod Programme and GIRFT team to agree the benefits realisation measures that will arise from the implementation of GIRFT clinical improvements as not all will be cost savings. Opportunities are initially identified and primarily monitored on the basis of an activity-based target. Activity-based opportunities are notionally costed using gross national average costs, based on 2015/16 reference costs adjusted for inflation. This gross notional costing will be used to estimate national opportunities and to monitor savings. Opportunities are then identified using the four-step method, which is refined during the lifetime of each GIRFT clinical project. This starts with setting a top-down opportunity for each clinical area, using total reference cost spend, and is refined to reflect Implementation Plans agreed with Providers. The GIRFT benefits measurement and tracking approach was designed jointly with NHSI Finance and has been endorsed by the HFMA and the NHSI CIP Board, which includes representatives from the trust financial director community.	Complete

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Decision

NHS Improvement does not hold the information that you have requested.

We acknowledge the operational productivity board minutes are misleading in that NHS Improvement do not have a CIP Board. The minutes should refer to the Healthcare Financial Management Association (HFMA) CIP group. This is a group on which NHSI sits but we

confirm it is not our committee; we do not set or control the agenda but contribute to the discussion.

Review rights

If you consider that your request for information has not been properly handled or if you are otherwise dissatisfied with the outcome of your request, you can try to resolve this informally with the person who dealt with your request. If you remain dissatisfied, you may seek an internal review within NHS Improvement of the issue or the decision. A senior member of NHS Improvement's staff, who has not previously been involved with your request, will undertake that review.

If you are dissatisfied with the outcome of any internal review, you may complain to the Information Commissioner for a decision on whether your request for information has been dealt with in accordance with the FOI Act.

A request for an internal review should be submitted in writing to FOI Request Reviews, NHS Improvement, Wellington House, 133-155 Waterloo Road, London SE1 8UG or by email to nhsi.foi@nhs.net.

Publication

Please note that this letter will shortly be published on our website. This is because information disclosed in accordance with the FOI Act is disclosed to the public at large. We will, of course, remove your personal information (e.g. your name and contact details) from the version of the letter published on our website to protect your personal information from general disclosure.

Yours sincerely,

NHS Improvement