



HEALTHCARE SAFETY  
INVESTIGATION BRANCH

WWW.HSIB.ORG.UK

15 May 2018

██████████  
**By email**  
██████████

Dear ██████████,

### **Request under the Freedom of Information Act 2000 (the “FOI Act”)**

We refer to your emails of 14 March 2018 and 14 April 2018 in which you requested information under the FOI Act from NHS Improvement.

### **Your request**

You made the following request:

*“I have two FOI requests regarding the Healthcare Safety Investigation Branch and would be grateful of a response to the following:*

- 1. Please could you confirm the administration and business support employment model stating pay bands/grades and demarcation of specialism*
- 2. Additional (non permanent) short term consultancy personal, the duration of their contract and the cost exposure to the NHS”*

On 14 April 2018, you clarified your request as follows:

*“...in reference to my 2nd question I'd like to know the cost and duration of non-permanent staff contracts within HSIB which includes contracted services”*

### **Decision**

NHS Improvement holds the information that you have requested and has decided to release all of the information that it holds.

## Question 1

Please see attached a copy of Healthcare Safety Investigation Branch's (HSIB) organogram.

## Question 2

Please refer to the information annexed.

This includes the following information:

- Spend with temporary consultancy staff.
- Details of 'bundles of work' under a contract (but not necessarily with a specific individual).

All costs provided are exclusive of VAT.

## **Review rights**

If you consider that your request for information has not been properly handled or if you are otherwise dissatisfied with the outcome of your request, you can try to resolve this informally with the person who dealt with your request. If you remain dissatisfied, you may seek an internal review within NHS Improvement of the issue or the decision. A senior member of NHS Improvement's staff, who has not previously been involved with your request, will undertake that review.

If you are dissatisfied with the outcome of any internal review, you may complain to the Information Commissioner for a decision on whether your request for information has been dealt with in accordance with the FOI Act.

A request for an internal review should be submitted in writing to FOI Request Reviews, NHS Improvement, Wellington House, 133-155 Waterloo Road, London SE1 8UG or by email to [nhsi.foi@nhs.net](mailto:nhsi.foi@nhs.net).

## **Publication**

Please note that this letter and the attached information will shortly be published on our website. This is because information disclosed in accordance with the FOI Act is disclosed to the public at large. We will, of course, remove your personal information (e.g. your name and contact details) from the version of the letter published on our website to protect your personal information from general disclosure.

Yours sincerely,

**NHS Improvement**